
February, 2019

Monthly Financial Report



2018-2019 Monthly Financial Report

Hermiston Urban Renewal Agency (HURA)

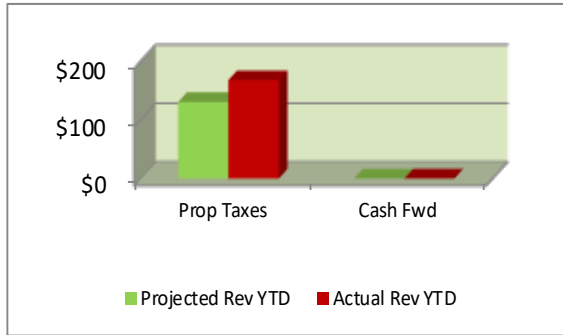
For the Month Ending February 28, 2019

Resources

by Category

Through February 28, 2019

(in \$1,000)



	Annual Proj Rev	Projected Rev YTD	Actual Rev YTD	Var Fav/ (Unfav)	% Var
Prop Taxes	\$ 132	\$ 131	\$ 168	\$ 37	29%
Cash Fwd	263	\$ -	-	-	0%
Total	\$ 394	\$ 131	\$ 168	\$ 37	29%

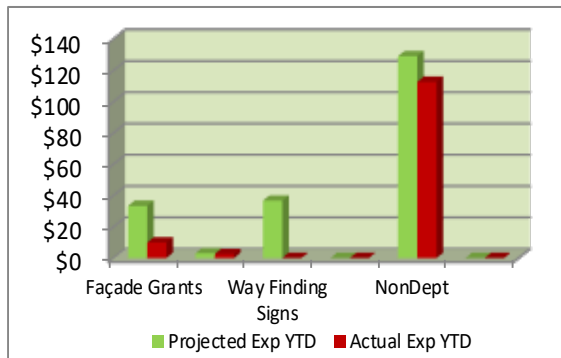
Note: variance is calculated as a percent of the projected revenue YTD.

Expenditures

by Character

Through February 28, 2019

(in \$1,000)



	Annual Proj Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var
Façade Grants	\$ 50	\$ 33	\$ 10	\$ 23	70%
Festival St	3	\$ 3	\$ 2	\$ (1)	0%
Way Finding Signs	55	37	\$ -	37	100%
NonDept	186	129	\$ 113	16	13%
Res for Fut Exp	100	-	-	-	0%
Total	\$ 394	\$ 202	\$ 125	\$ 76	38%

Note: variance is calculated as a percent of the projected expenditures YTD.

The 2018-2019 budget for the Urban Renewal Agency is \$ 394,450. This includes \$50,000 for Façade Grants, \$3,000 for the Festival Street, \$55,000 in Way Finding Signs, \$75,670 for Non-Departmental, \$110,780 for Loan Repayment to the City, and \$100,000 which is reserved for future expenditures.

There were no expenditures for the Festival Street for the month of February.

Façade Grants- No expenditures in February.

2018-2019 Monthly Financial Report

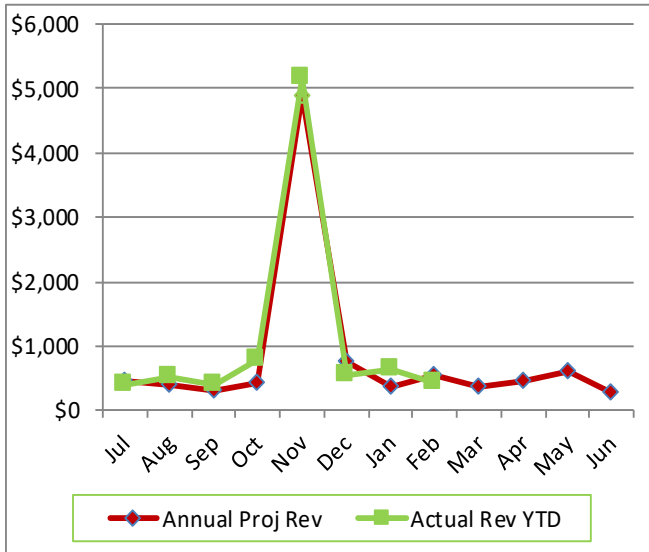
City of Hermiston, Oregon

General Fund Resources

For the Month Ending February 28, 2019

Through February 28, 2019

All Resources



	Annual Proj Rev	Proj Rev YTD	Actual Rev YTD	Var Fav/ (Unfav)	% Var
Jul	\$ 452	\$ 452	\$ 386	\$ (66)	(15%)
Aug	\$ 410	\$ 410	\$ 520	\$ 109	27%
Sep	\$ 322	\$ 322	\$ 403	\$ 81	25%
Oct	\$ 428	\$ 428	\$ 777	\$ 349	82%
Nov	\$ 4,905	\$ 4,905	\$ 5,151	\$ 246	5%
Dec	\$ 762	\$ 762	\$ 545	\$ (216)	(28%)
Jan	\$ 377	\$ 377	\$ 635	\$ 258	69%
Feb	\$ 561	\$ 561	\$ 416	\$ (145)	(26%)
Mar	\$ 377				
Apr	\$ 460				
May	\$ 599				
Jun	\$ 268				
Total	9,920	8,216	8,832	616	7%
Cash Fwd	3,736	-	-	-	0%
Total	\$ 13,656	\$ 8,216	\$ 8,832	\$ 616	7%

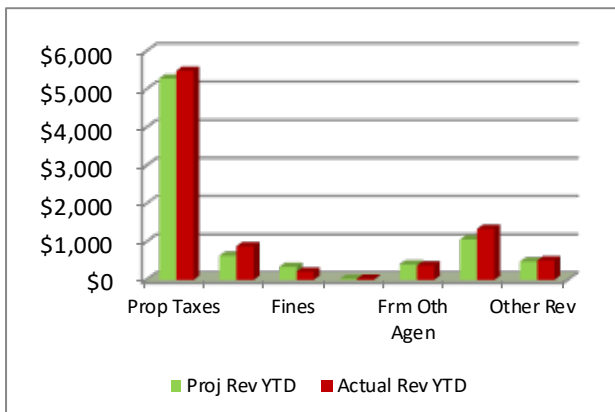
Estimated General Fund revenues for the 2018-19 fiscal year are \$9.9 million. Projected revenues through February are \$8,216,000 compared to actual revenues of \$8,832,000, a positive variance of \$616,000. There are positive variances from Service Charges of \$279,000, Licenses of \$252,000, and Property Taxes of \$203,000 which were all higher than expected.

General Fund Revenue

by Category

Through February 28, 2019

(in \$1,000)



	Annual Proj Rev	Proj Rev YTD	Actual Rev YTD	Var Fav/ (Unfav)	% Var
Prop Taxes	\$ 5,595	\$ 5,278	\$ 5,481	\$ 203	4%
Lic	\$ 921	\$ 632	\$ 883	\$ 252	40%
Fines	\$ 530	\$ 343	\$ 215	\$ (128)	(37%)
Interest Rev	\$ 30	\$ 21	\$ 28	\$ 7	33%
Frms Oth Agen	\$ 569	\$ 407	\$ 377	\$ (29)	(7%)
Svc Chgs	\$ 1,633	\$ 1,058	\$ 1,337	\$ 279	26%
Other Rev	\$ 641	\$ 478	\$ 510	\$ 32	7%
Cash Fwd	\$ 3,736	\$ -	\$ -	\$ -	0%
Total	\$13,656	\$ 8,216	\$ 8,832	\$ 616	7%

Note: variance is calculated as a percent of the projected revenue YTD.

2018-2019 Monthly Financial Report

City of Hermiston, Oregon

General Fund Expenditures

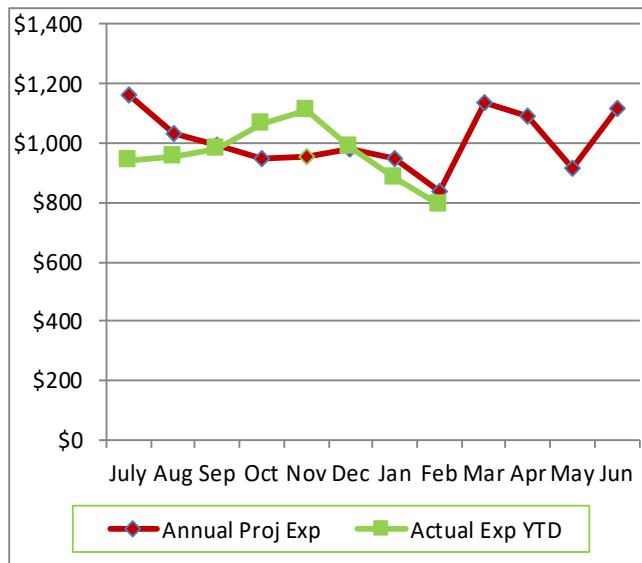
For the Month Ending February 28, 2019

General Fund Expenditure Summary

Through February 28, 2019

All Requirements

(in \$1,000)



	Annual Proj Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var
July	\$ 1,164	\$ 1,164	\$ 942	\$ 222	19%
Aug	\$ 1,035	\$ 1,035	\$ 954	\$ 81	8%
Sep	\$ 994	\$ 994	\$ 980	\$ 14	1%
Oct	\$ 946	\$ 946	\$ 1,065	\$ (119)	(13%)
Nov	\$ 953	\$ 953	\$ 1,112	\$ (158)	(17%)
Dec	\$ 978	\$ 978	\$ 988	\$ (10)	(1%)
Jan	\$ 947	\$ 947	\$ 882	\$ 65	7%
Feb	\$ 835	\$ 835	\$ 793	\$ 42	5%
Mar	\$ 1,135				
Apr	\$ 1,093				
May	\$ 914				
Jun	\$ 1,114				
Total	12,108	7,852	7,715	137	2%
Unapp	1,548	-	-	-	0%
Total	\$ 13,656	\$ 7,852	\$ 7,715	\$ 137	2%

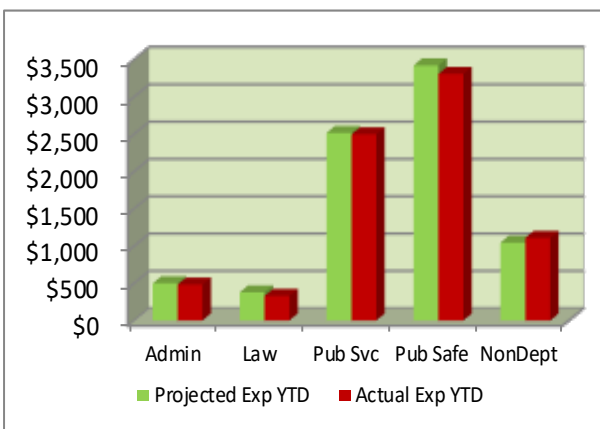
Projected General Fund expenditures at the end of February are \$7,852,000. Actual expenditures are \$7,715,000 which is \$137,000 lower than projected. Public Safety has the highest savings at \$114,000, and Law at \$49,000.

General Fund Expenditures

by Consolidated Department

Through February 28, 2019

(in \$1,000)



	Annual Proj Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var
Admin	\$ 750	498	481	17	3%
Law	575	378	329	49	13%
Pub Svc	3,871	2,515	2,495	20	1%
Pub Safe	5,114	3,419	3,304	114	3%
NonDept	3,346	1,043	1,106	(63)	(6%)
Unapp	-	-	-	-	0%
Total	\$13,656	\$ 7,852	\$ 7,715	\$ 137	2%

Note: variance is calculated as a percent of the projected expenditures YTD.

2018-2019 Monthly Financial Report

General Fund Expenditure Detail

For the Month Ending February 28, 2019

General Fund Expenditures by Department

	Annual Projected Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var Fav/ (Unfav)
City Council	62,260	44,130	49,461	(5,331)	(12%)
City Manager/Planning	554,280	366,578	348,955	17,622	5%
Finance	134,080	87,130	82,384	4,746	5%
Total Admin & Finance	750,620	497,837	480,800	17,038	3%
Legal	141,900	86,489	64,957	21,532	25%
Court	433,025	291,133	264,053	27,080	9%
Total Dept of Law	574,925	377,622	329,010	48,612	13%
Transportation	259,300	156,030	164,512	(8,483)	(5%)
Airport	291,870	200,262	162,432	37,830	19%
Bldg Inspection	421,810	280,005	262,876	17,129	6%
Parks	671,115	410,125	385,791	24,334	6%
Parks/Utility Landscaping	46,080	21,359	28,617	(7,257)	(34%)
Pool	408,395	276,832	311,465	(34,632)	(13%)
Municipal Buildings	134,895	90,057	80,157	9,900	11%
Library	795,320	525,634	495,918	29,716	6%
Recreation	656,550	431,016	463,680	(32,665)	(8%)
Community Center	142,060	94,707	105,111	(10,404)	(11%)
Harkenrider Center	43,390	28,927	34,191	(5,265)	(18%)
Total Public Services	3,870,785	2,514,953	2,494,750	20,204	1%
Public Safety Center	87,500	59,918	68,656	(8,738)	(15%)
Police Operations	5,026,300	3,358,648	3,235,574	123,074	4%
Total Public Safety	5,113,800	3,418,566	3,304,230	114,336	3%
Non-Departmental	1,797,954	1,043,119	1,106,453	(63,334)	(6%)
Unappropriated	1,548,326	0	0	0	0%
Total Non-Dept	3,346,280	1,043,119	1,106,453	(63,334)	(6%)
Total	13,656,410	7,852,098	7,715,242	136,855	2%

Within the Public Services category, the Airport has the greatest amount of savings dollar-wise at \$37,830, and the Library had a savings of \$29,716. The Pool and Recreation are over their projected amounts, which is common due to the summer months.

2018-2019 Monthly Financial Report

Fund Balance - General Fund

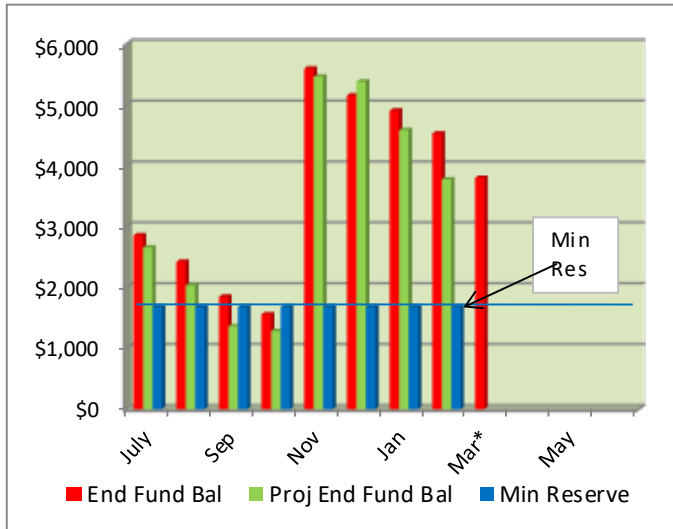
For the Month Ending February 28, 2019

General Fund

Through February 28, 2019

Ending Fund Balance

(in \$1,000)



Minimum Reserve = \$1,680,750

	Begin Fund Bal	Act Rev	Act Exp	End Fund Bal	Proj End Fund Bal
July	\$ 3,413	\$ 386	\$ (942)	\$ 2,856	\$ 2,657
Aug	\$ 2,856	\$ 520	\$ (954)	\$ 2,422	\$ 2,032
Sep	\$ 2,422	\$ 403	\$ (980)	\$ 1,845	\$ 1,360
Oct	\$ 1,845	\$ 777	\$ (1,065)	\$ 1,557	\$ 1,283
Nov	\$ 1,557	\$ 5,151	\$ (1,112)	\$ 5,597	\$ 5,465
Dec	\$ 5,597	\$ 545	\$ (988)	\$ 5,154	\$ 5,381
Jan	\$ 5,154	\$ 635	\$ (882)	\$ 4,907	\$ 4,584
Feb	\$ 4,907	\$ 416	\$ (793)	\$ 4,530	\$ 3,777
Mar*	\$ 4,530	\$ -	\$ -	\$ 3,800	
Apr	\$ -	\$ -	\$ -		
May	\$ -	\$ -	\$ -		
June	\$ -	\$ -	\$ -		
Total	\$ 3,413	\$ 8,832	\$ (7,715)	\$ 4,530	\$ 2,137

* Projected Ending Fund Balance **\$3,800**

The fund balance in the General Fund at the end of February is \$4,530,000 million, which is above the Minimum Reserve by \$2,850,000.

2018-2019 Monthly Financial Report

Special Revenue Funds Report

For the Month Ending February 28, 2019

Special Revenue Funds Resources & Requirements

	2018-19 Annual Budget	Actual YTD	Remaining Budget
Bonded Debt Fund			
Resources	697,094	455,712	241,382
Expenditures	517,094	474,574	42,520
Unappropriated Balance	180,000	N/A	N/A
Transient Room Tax (TRT)			
Resources	987,000	473,158	513,842
Expenditures	987,000	815,469	171,531
Unappropriated Balance	-	N/A	N/A
Recreation Special Revenue			
Resources	45,000	10,000	35,000
Expenditures	45,000	-	45,000
Unappropriated Balance	-	N/A	N/A
Reserve Fund			
Resources	13,188,856	1,602,142	11,586,714
Expenditures	12,232,765	1,524,882	10,707,883
Unappropriated Balance	956,091	N/A	N/A
Municipal Court Special Revenue			
Resources	252,700	87,895	164,805
Expenditures	252,700	90,385	162,315
Unappropriated Balance	-	N/A	N/A
Miscellaneous Special Revenue			
Resources	97,000	17,580	79,420
Expenditures	97,000	41,238	55,762
Unappropriated Balance	-	N/A	N/A
Christmas Express Special Revenue			
Resources	39,000	14,620	24,380
Expenditures	35,000	15,796	19,204
Unappropriated Balance	4,000	N/A	N/A
Law Enforcement Special Revenue			
Resources	89,100	14,101	74,999
Expenditures	40,000	13,426	26,574
Unappropriated Balance	49,100	N/A	N/A
Library Special Revenue			
Resources	78,710	15,142	63,568
Expenditures	10,460	455	10,005
Unappropriated Balance	68,250	N/A	N/A
EOTEC Operations			
Resources	963,755	698,679	265,076
Expenditures	963,755	636,558	327,197
Unappropriated Balance		N/A	N/A

Beginning with the 2016-17 fiscal year the City began distinguishing within the funds some part of ending fund balance as contingency and some as reserved for future expenditure. The contingency is included in appropriations while the reserve for future expenditures is unappropriated.

The City uses multiple Special Revenue funds to account for revenues that are restricted to expenditure for particular purposes. They include funds for debt service, economic development, parks and recreation, capital projects, and grants. Since these funds are not operational in nature and are used for specific purposes from year-to-year, their expenditures do not typically follow a predictable pattern so budget variances are not calculated for them.

2018-2019 Monthly Financial Report

Utility and Street Funds Report

For the Month Ending February 28, 2019

Utility and Street Funds Report

Resources & Expenditures

	2018-19		Variance		
	Annual Budget	Projected YTD	Actual YTD	Fav/(Unfav)	% Variance
<i>Street Fund</i>					
Resources	1,652,360	814,240	1,024,278	210,038	26%
Expenditures	1,236,839	824,559	690,618	133,941	16%
Contingency/Unapp Balance	415,521	N/A	N/A	N/A	N/A
<i>Utility Fund</i>					
Resources	6,708,753	3,984,333	4,229,360	245,026	6%
Expenditures	6,708,753	4,472,502	3,923,865	548,637	12%
Contingency/Unapp Balance	-	N/A	N/A	N/A	N/A
<i>HES Fund</i>					
Resources	10,795,975	5,733,983	6,128,965	394,982	7%
Expenditures	9,951,563	6,301,042	5,736,206	564,836	9%
Contingency/Unapp Balance	844,412	N/A	N/A	N/A	N/A
<i>Regional Water Fund</i>					
Resources	2,227,580	757,453	828,672	71,219	9%
Expenditures	1,704,130	1,136,087	673,015	463,072	41%
Contingency/Unapp Balance	523,450	N/A	N/A	N/A	N/A

The Street Fund revenue came in at \$210,038 over projected amount. Expenditures are approximately \$133,941 under projections, but will see a spike next month due to all the snow in February.

Revenues in the Utility Fund came in at \$245,026 over projections. Expenditures came in \$548,637 lower than projected.

The HES Fund revenue came in at \$394,982 over projections. Expenditures came in \$564,836 under the projection.

The Regional Water Fund revenues came in at \$71,219 higher than projected. Expenditures came in at \$463,072 lower than projected.

2018-19 Monthly Financial Report

City of Hermiston, Oregon

Capital Projects Report

For the Month Ending February 28, 2019

Capital Projects

	2018-2019 Budget	YTD Expenditures	LTD Budget	LTD Expenditures	% Complete
Airport Master Plan Project	\$ 300,000	\$ 99,716	\$ 300,000	\$ 262,297	95%
West Highland Trail	450,000	347,597	450,000	444,412	98%
NE Water Tank	4,591,575	355,578	4,591,575	414,941	1%
Total	\$ 5,341,575	\$ 802,891	\$ 5,341,575	\$ 1,121,649	

Airport Improvements

The City began to update the Master Plan in 2018 for an estimated \$300,000.

February Update: *The bulk of the Committee work is completed, and the proposed new Airport layout plan has been sent the FAA for their review, which could take up to a couple of months.*

West Highland Trail

This project is to create a bike lane and/or separated trail on the south side of West Highland Avenue between SW 11th Street and Riverfront Park. A bike lane will be striped where there are existing sidewalks on the south side of West Highland and a separated path will be built where there are no existing curbs or sidewalks. The project is funded by a grant from ODOT.

February Update: *The Highland Trail is completed, except for releasing retainage which will be in the spring.*

NE Water Tank

This project will develop a one-million-gallon water storage tank, install approximately 2.25 miles of new water mains, and upgrade/enhance/replace pumps. This Construction project will be funded entirely by General Fund revenues: specifically, revenues generated from Payment In-Lieu of Taxes by Lamb Weston, Inc. as a result of a Long-Term Rural Enterprise Zone exemption. Umatilla County will contribute \$500,000 per year for four years, beginning in FY 2019-20 toward this project, with the remainder coming from the City.

February Update: *The single largest cost item of the water tower project (actual construction) was out to bid during February. There was a strong showing at the February 21 pre-bid conference, where over 30 prime and sub-contractors attended. Bids were opened on March 7 and the council has approved the construction contract with Premier Excavating for \$3.325 MM. Land Acquisition for the tower site itself continues to run well over budget due to legal processes. Land Acquisition costs are currently at \$130,000; well over the original \$60,000 budgeted. Overages on Land Acquisition are more than made up however, in engineering, environmental, and Right-of-Way acquisition. Contracts for all three have since been executed, and in total are \$210,000 under the original estimate.*

2018-2019 Monthly Financial Report
City of Hermiston, Oregon
Investments
For the Month Ending February 28, 2019

Investment Report
by Type

Cusip No.	Par Value	Principal Cost	Market Value	Issuer	Rating Moody's/S&P	Days to Maturity	Callable Y/N	Yield to Maturity (YTM)
76116FAA5	\$ 2,062,000	\$ 1,999,998	\$ 2,027,936	REFCORP	Aaa/AA+	257	N	0.95
3133EGLA1	\$ 1,000,000	\$ 1,001,020	\$ 988,301	FFCB	Aaa/AA+	347	Y	1.14
76116FAD9	\$ 1,051,000	\$ 999,083	\$ 1,014,037	REFCORP	Aaa/AA+	531	N	2.05
3130A9SY8	\$ 1,010,000	\$ 996,574	\$ 989,966	FHLB	Aaa/AA+	634	Y	1.72
US Agencies	\$ 5,123,000	\$ 4,996,675	\$ 5,020,240	---	---	---	---	---
LGIP	\$ 5,256,553	\$ 5,256,553	\$ 5,256,553	Varies	NA			
LGIP	\$ 5,256,553	\$ 5,256,553	\$ 5,256,553	---	---	---	---	2.75
TOTAL	\$ 10,379,553	\$ 10,253,228	\$ 10,276,793					

The City of Hermiston has established certain policies for its investments. The revision to the Investment Policy (approved on February 25, 2019) to include the ability to invest in high quality corporate bonds (subject to strict guidelines for investment) will allow for more flexibility in managing the portfolio. In order to limit credit and interest rate risk, investments are diversified by security type, maturity, issuer, and call provisions. At least 25% of funds available for investing will be invested in the Local Government Investment Pool (LGIP), with a qualified depository institution, or investments maturing in less than 90 days. 50% or more of the portfolio will be invested in securities maturing in less than three years. The maximum average maturity for the portfolio shall be 3 years and the maximum maturity of individual securities in the portfolio shall be 5 years. No more than 75% of the portfolio may be callable. The minimum weighted average credit rating of the portfolio's investments shall be Aa/AA by Moody's and Standard & Poor's respectively.