

Funland Playground Request for Proposal

City of Hermiston Funland Playground Design and Development



Send Proposal Packets to:

Larry Fetter

lfetter@hermiston.or.us

Parks and Recreation Director

180 Ne 2nd Street

Hermiston OR 97838

Submittal deadline

July 31, 2019

Not Later Than 2:30 pm PDT



Where Life is Sweet

I. Introduction

The City of Hermiston is seeking to recruit a qualified and inspiring playground consultant team to design and develop a 16,000 to 20,000 square foot themed playground in Butte Park, Hermiston Oregon. This Request for Proposal (RFP) seeks ideas, information, concept design, illustrations and equipment options sufficient to demonstrate technical ability to design and develop the “Funland Playground.”



The new Funland Playground will replace a previous playground that was destroyed by fire in May of 2019. The former playground was a community-built project designed and facilitated by Leather’s and Associates in 2002. This project replaced the original Funland which was constructed in 1996 and also destroyed by fire in 1999.

It is anticipated that appropriate Community Stakeholders will advise City Council will have a role in advising as to aesthetics, scope, features, equipment and other evaluation considerations related to this project and final selection of a vendor.

II. Background

The City of Hermiston has a population of 18,000. Hermiston has experienced steady residential and commercial growth and is the largest city in Eastern Oregon. Essential to Hermiston’s economy and quality of life are a variety of parks, trails and recreation facilities. The City is a full-service municipality providing general government, public works, public safety, planning and community development, and recreational services.

The City of Hermiston currently maintains 13 developed city neighborhood/community parks. The proposed Funland Playground will be located in Butte Park. Included in this packet is a diagram footprint for the new Funland Playground Project. Through this RFP, the City of Hermiston intends to initiate the process associated with replacement of an existing destination playground.



- This RFP is an opportunity for interested design teams to express their interest by submitting concept designs, ideas and illustrations for this project.

- Submittals may be used for community outreach and stakeholder input leading to a final selection of a vendor for this project.
- Response to this RFP is required for further consideration in the process.
- There are funds available to support the planning, design and construction. The anticipated budget will be \$600,000 - \$900,000 depending on fundraising results.
- Due to community and stakeholder involvement some thematic elements may be used from a vendor not selected for a final contract for this project.



III. Instructions

Q & A Conference Call.

If you have questions, you may call or email Larry Fetter prior to July 24.

Cost of Preparing Submittals.

The City will not be liable for any costs incurred by the Respondent to prepare, submit, and deliver Submittals.

Proprietary and Confidential Material.

By submitting a response, the Respondent agrees that the City of Hermiston may copy, duplicate, distribute and display the response, in whole or in part, for the purpose of facilitating the intent of the RFP process. The Respondent consents to such copying by submitting a response and warrants that such copying does not violate the rights of any third party. By submitting one or more responses, the



Respondent thereby grants the City of Hermiston and its member agencies the right to use the ideas and to adapt or modify the Respondent's ideas, which are contained in the response.

No Gifts and Gratuities.

Respondents shall not directly or indirectly offer anything (such as retainers, loans, entertainment, favors, gifts, tickets, trips, favors, bonuses, donations, special discounts, work, or meals) to any City employee, volunteer or official, if it is

intended or may appear to a reasonable person to be intended to obtain or give special consideration to the respondent. The definition of what a “benefit” would be is broad and could include not only awarding a contract but also the administration of the contract or evaluating contract performance. The rule works both ways, as it also prohibits City employees from soliciting items from respondents.

No Conflict of Interest.

Respondent (including officer, director, trustee, partner or employee) must not have a business interest or a close family or domestic relationship with any City official, officer or employee who was, is, or will be involved in selection, negotiation, drafting, signing, administration or evaluating respondent performance. The City shall make sole determination as to compliance.



IV. Submittal Requirements

Letter of Interest – Why you are interested and what sets you apart from other design teams. One page.

Concept Design – Provide illustrations of a proposed design concept for the new Funland Playground. Themed concepts are encouraged that highlight the most imaginative and engaging play features. One page no larger than 11”x17”. Additional pages are allowed to illustrate play features as necessary.

Budget Estimate – An estimate of development costs for the playground materials and labor. This estimate should assume 40% of the project to be performed by contractors, 40% to be performed by City staff, and 20% performed by volunteer labor. The estimate should not include the cost of the picnic shelter, concession building or restroom.

Schedule – Anticipated timeline (based on prior experience) for design, planning, and installation.

Demonstrated Technical Competencies - Five prior successful projects.

References – Five prior clients with similar projects.

Provide Related Items for Consideration

Summary of complete services provided and available.

Examples of previous projects similar in scope scale and process. PowerPoint is a preferred presentation media.

Description of components and features with background information demonstrating compliance with the intent.

Schematic Drawings, to scale and in color depicting potential playground options and concepts in plan-view and sketch renderings. Drawings shall be reproducible, in varying sizes, for use in the planning, community outreach, development and design process.

Methodology – How you prefer to work with clients, advisory groups and implementation strategies.



V. Design Criteria

Please submit response as described below satisfying the following design criteria:

1. Size – 16,000 to 20,000 square feet.
2. Themed – Hermiston is an agricultural community that is world famous for watermelons.
3. Compliant Americans with Disabilities Act and include some all-inclusive playground features.
4. Two age play zones (2 to 5-year-old) and (5 to 12-year-old).
5. Meet the safety standards adopted by the National Playground Safety Institute.
6. Meet the general standards for Crime Prevention Through Environmental Design (CPTED).
7. Materials that are durable, safe and non-combustible.
8. Shaded and seating areas.
9. Design of new picnic shelter approximately 20'x40' and incorporate an existing shelter.
10. Include in the design new pre-cast concrete restroom 10'x19' installed by the City.
11. Include in the design a concession building approximately 10'x20' installed by the City.
12. Centralized parent/supervisor viewing areas.
13. Custom Themed Components. Examples include Watermelons, Agriculture, Desert, Wild Western, etc.
14. Development of opportunities and concepts to recognize stakeholder and volunteer efforts and contributions, past and present.



VI. Selection Process

The City development team will review all responses. Submittal teams that meet the City's requirements will be invited to presentation appointment a date and time to be determined. Presentations are preferred to be in person however, distance presentation will be accepted. A final selection will be made based on the most qualified and inspiring design team that meet the City's criteria.

VII. Schedule

The City anticipates the following selection schedule:

Proposal Deadline	July 31 2:30pm
Proposal Interviews	DBT
Design Completed	December
Project Completed	July 2020



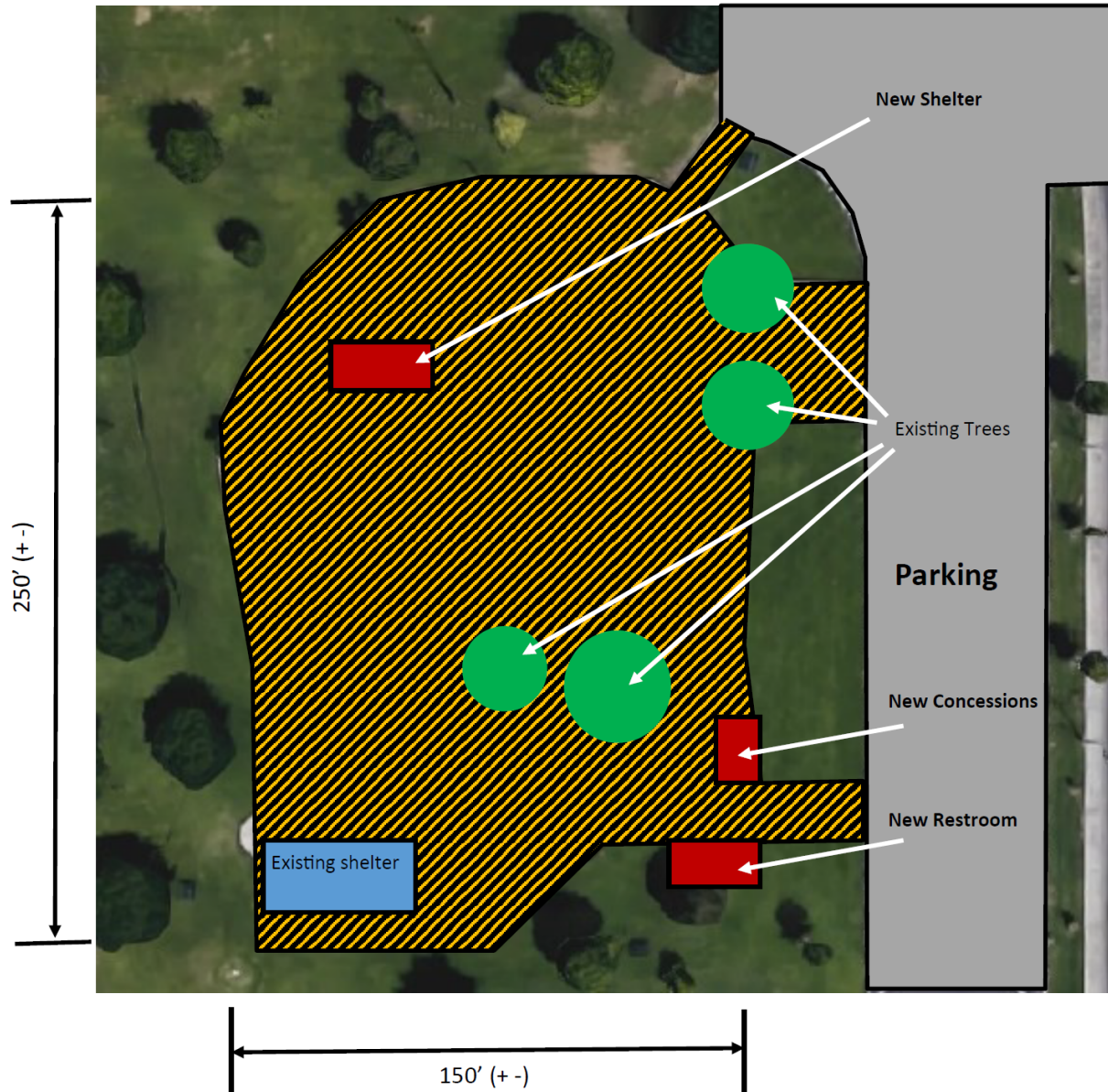
Nothing contained in this RFP request shall create any contractual relationship with the City of Hermiston. Consultants are solely responsible for any costs incurred in the development and submission of the Proposal or any other presentation, in response to this RFP.



Playground Concept Images



Approximate footprint of News Funland



Former Funland Playground Design 2002

