
August, 2019

Monthly Financial Report



2019-2020 Monthly Financial Report

Hermiston Urban Renewal Agency (HURA)

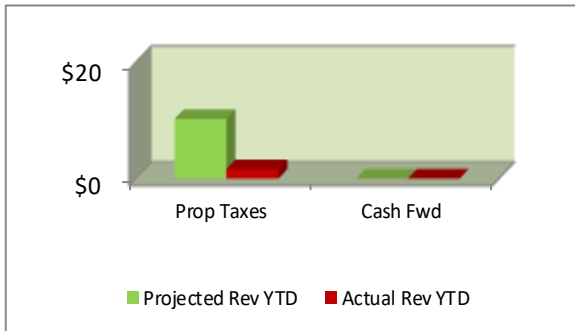
For the Month Ending August 31, 2019

Resources

by Category

Through August 31, 2019

(in \$1,000)



	Annual Proj Rev	Projected Rev YTD	Actual Rev YTD	Var Fav/ (Unfav)	% Var
Prop Taxes	\$ 182	\$ 10	\$ 2	\$ (9)	(84%)
Cash Fwd	400	\$ -	-	-	0%
Total	\$ 582	\$ 10	\$ 2	\$ (9)	(84%)

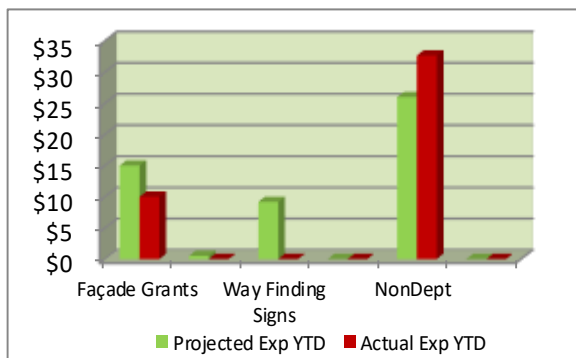
Note: variance is calculated as a percent of the projected revenue YTD.

Expenditures

by Character

Through August 31, 2019

(in \$1,000)



	Annual Proj Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var
Façade Grants	\$ 90	\$ 15	\$ 10	\$ 5	33%
Festival St	3	\$ 1	\$ -	\$ 1	0%
Way Finding Signs	55	9	\$ -	9	100%
NonDept	156	26	\$ 33	(7)	(26%)
Res for Fut Exp	277	-	-	-	0%
Total	\$ 581	\$ 51	\$ 43	\$ 8	16%

Note: variance is calculated as a percent of the projected expenditures YTD.

The 2019-20 budget for the Urban Renewal Agency is \$ 581,655. This includes \$90,000 for Façade Grants, \$3,000 for the Festival Street, \$55,000 in Way Finding Signs, \$42,045 for Non-Departmental, \$114,130 for Loan Repayment to the City, and \$277,480 which is reserved for future expenditures.

Façade Grants- There was two Façade Grants paid out in August for \$10,000 each, first one to Deanne Malmberg for 371 E. Hurlburt. This is a FY2019 expenditure so it does not show as an expenditure for FY2020. The other grant was paid to Simmons Agency for 201 E. Main Street. This is a 19/20 expenditure.

2019-2020 Monthly Financial Report

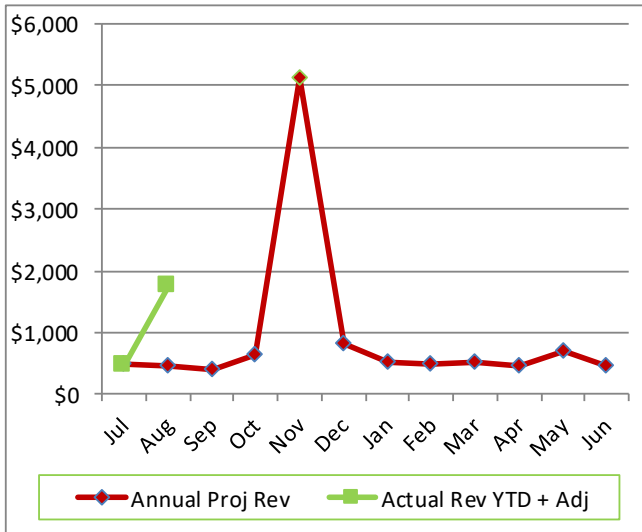
City of Hermiston, Oregon

General Fund Resources

For the Month Ending August 31, 2019

Through August 31, 2019

All Resources



	Annual Proj Rev	Proj Rev YTD	Actual Rev YTD + Adj	Var Fav/ (Unfav)	% Var
Jul	\$ 498	\$ 498	\$ 450	\$ (48)	(10%)
Aug	\$ 452	\$ 452	\$ 1,759	\$ 1,307	289%
Sep	\$ 409				
Oct	\$ 636				
Nov	\$ 5,126				
Dec	\$ 803				
Jan	\$ 530				
Feb	\$ 495				
Mar	\$ 507				
Apr	\$ 468				
May	\$ 694				
Jun	\$ 446				
Total	11,063	950	2,209	1,259	132%
Cash Fwd	1,927	-	-	-	0%
Total	\$ 12,990	\$ 950	\$ 2,209	1,259	132%

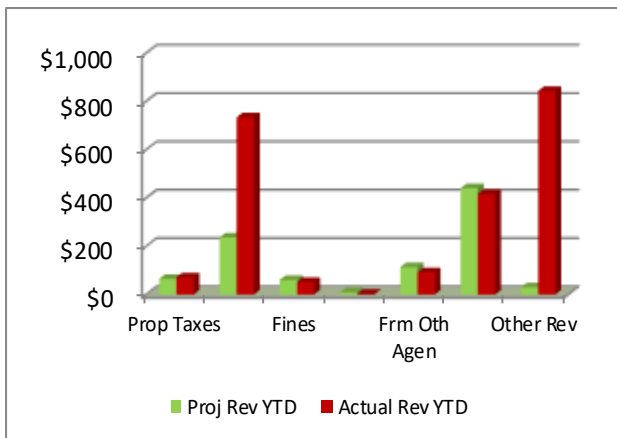
Estimated General Fund revenues for the 2019-20 fiscal year are \$11 million. Projected revenues through August are \$950,000 compared to actual revenues of \$2,209,000, a positive variance of \$1,259,000. There are positive variances from Licenses of \$498,000 and Other Revenues of \$814,000 which were all higher than expected.

General Fund Revenue

by Category

Through August 31, 2019

(in \$1,000)



	Annual Proj Rev	Proj Rev YTD	Actual Rev YTD	Var Fav/ (Unfav)	% Var
Prop Taxes	\$ 5,890	\$ 64	\$ 71	\$ 7	11%
Lic	\$ 1,293	\$ 235	733	498	212%
Fines	\$ 350	\$ 60	52	(9)	(15%)
Interest Rev	\$ 35	\$ 9	3	(6)	(69%)
Frms Oth Agen	\$ 612	\$ 113	92	(21)	(18%)
Svc Chgs	\$ 1,988	\$ 440	416	(24)	(5%)
Other Rev	\$ 895	\$ 29	843	814	2814%
Cash Fwd	\$ 1,927	\$ -	-	-	0%
Total	\$12,990	\$ 950	\$ 2,209	\$ 1,259	132%

Note: variance is calculated as a percent of the projected revenue YTD.

2019-2020 Monthly Financial Report

City of Hermiston, Oregon

General Fund Expenditures

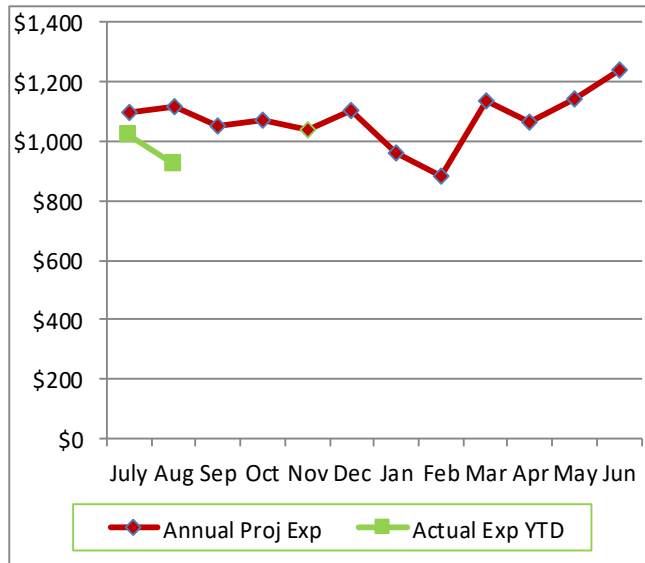
For the Month Ending August 31, 2019

General Fund Expenditure Summary

Through August 31, 2019

All Requirements

(in \$1,000)



	Annual Proj Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var
July	\$ 1,099	\$ 1,099	\$ 1,019	\$ 80	7%
Aug	\$ 1,115	\$ 1,115	\$ 922	\$ 192	17%
Sep	\$ 1,050				
Oct	\$ 1,071				
Nov	\$ 1,037				
Dec	\$ 1,105				
Jan	\$ 962				
Feb	\$ 880				
Mar	\$ 1,134				
Apr	\$ 1,062				
May	\$ 1,145				
Jun	\$ 1,241				
Total	12,900	2,214	1,941	272	12%
Unapp	90	-	-	-	0%
Total	\$ 12,990	\$ 2,214	\$ 1,941	\$ 272	12%

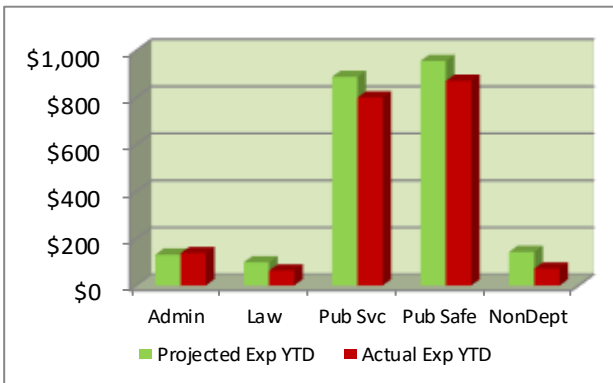
Projected General Fund expenditures YTD at the end of August are \$2,214,000. Actual expenditures YTD are \$1,941,000 which is \$272,000 lower YTD than projected. Public Services has the highest savings at \$88,000, and Public Safety at \$85,000.

General Fund Expenditures

by Consolidated Department

Through August 31, 2019

(in \$1,000)



	Annual Proj Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var
Admin	\$ 759	131	137	(6)	(5%)
Law	617	98	64	35	35%
Pub Svc	4,387	887	799	88	10%
Pub Safe	5,602	955	870	85	9%
NonDept	1,624	143	71	71	50%
Unapp	-	-	-	-	0%
Total	\$12,990	\$ 2,214	\$ 1,941	\$ 272	12%

Note: variance is calculated as a percent of the projected expenditures YTD.

2019-2020 Monthly Financial Report

General Fund Expenditure Detail For the Month Ending August 31, 2019

General Fund Expenditures by Department

	Annual Projected			Var Fav/ (Unfav)	% Var Fav/ (Unfav)
	Exp	Projected Exp YTD	Actual Exp YTD		
City Council	64,165	19,679	24,285	(4,605)	(23%)
City Manager/Planning	567,280	92,492	92,212	281	0%
Finance	128,170	18,723	20,615	(1,891)	(10%)
Total Admin & Finance	759,615	130,895	137,111	(6,216)	(5%)
Legal	141,900	24,272	8,454	15,817	65%
Court	474,620	74,132	55,175	18,957	26%
Total Dept of Law	616,520	98,404	63,630	34,774	35%
Transportation	420,900	41,575	53,107	(11,531)	(28%)
Airport	318,600	58,733	45,039	13,694	23%
Bldg Inspection	429,700	70,578	66,506	4,072	6%
Parks	653,765	129,384	109,121	20,263	16%
Parks/Utility Landscaping	55,165	13,640	10,336	3,305	24%
Pool	549,375	252,541	228,722	23,819	9%
Municipal Buildings	129,065	21,945	20,148	1,798	8%
Library	871,130	132,944	128,339	4,605	3%
Recreation	712,185	139,730	115,961	23,769	17%
Community Center	191,010	18,242	15,979	2,263	12%
Harkenrider Center	56,335	7,854	6,008	1,846	23%
Total Public Services	4,387,230	887,167	799,265	87,902	10%
Public Safety Center	74,000	12,273	5,183	7,090	58%
Police Operations	5,528,190	942,329	864,877	77,452	8%
Total Public Safety	5,602,190	954,602	870,060	84,542	9%
Non-Departmental	1,536,349	142,732	71,374	71,357	50%
Unappropriated	87,661	0	0	0	0%
Total Non-Dept	1,624,010	142,732	71,374	71,357	50%
Total	12,989,565	2,213,800	1,941,440	272,359	12%

Within the Public Services category, the Pool has the greatest amount of savings dollar-wise at \$23,819 and Recreation had a savings of \$20,769. Transportation is over their projected amount by \$11,531.

2019-2020 Monthly Financial Report

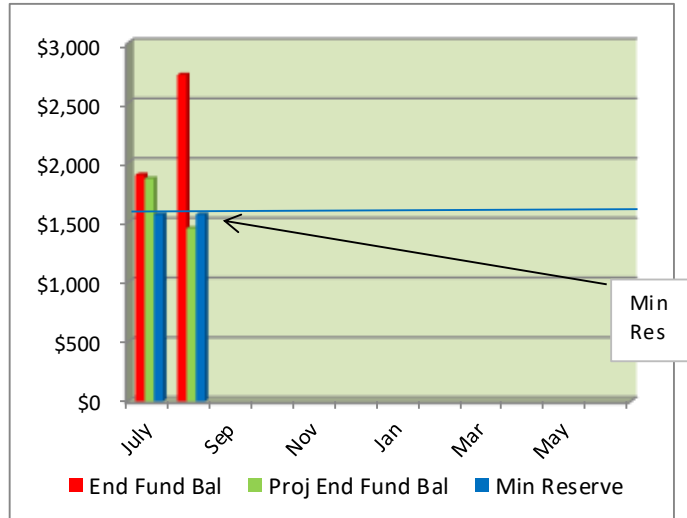
Fund Balance - General Fund For the Month Ending August 31, 2019

General Fund

Through August 31, 2019

Ending Fund Balance

(in \$1,000)



	Begin Fund Bal	Act Rev + Adj	Act Exp	End Fund Bal	Proj End Fund Bal
July	\$ 2,463	\$ 450	\$ (1,019)	\$ 1,894	\$ 1,862
Aug	\$ 1,894	\$ 1,759	\$ (922)	\$ 2,731	\$ 1,446
Sep	\$ 2,731	\$ -	\$ -		
Oct	\$ -	\$ -	\$ -		
Nov	\$ -	\$ -	\$ -		
Dec	\$ -	\$ -	\$ -		
Jan	\$ -	\$ -	\$ -		
Feb	\$ -	\$ -	\$ -		
Mar	\$ -	\$ -	\$ -		
Apr	\$ -	\$ -	\$ -		
May	\$ -	\$ -	\$ -		
June	\$ -	\$ -	\$ -		
Total	\$ 2,463	\$ 2,209	\$ (1,941)	\$ 2,731	\$ 1,846

The fund balance in the General Fund at the end of August is \$2,731,000, which is \$1,170,250 above the Minimum Reserve of \$1,560,750.

There were a number of adjustments that affected the General Fund this month:

ACTUALS FY2020	JULY	AUGUST	SEPT	OCT	NOV
PROPERTY TAXES	\$44,983.01	\$25,626.24			
LICENSES & FRANCHISE	\$151,329.56	\$32,061.11			
FINE/PENALTIES	\$24,302.59	\$27,259.31			
INT ON INVESTMENTS	\$903.58	\$1,881.41			
FROM OTHER AGCYS	\$1,887.46	\$90,014.99			
SERVICE CHARGES	\$213,683.95	\$202,423.61			
NON-REVENUE RECPTS	\$2,576.55	\$12,668.50			
MISC REVENUES	\$9,812.01	\$12,660.35			
TRSFERS FROM	\$343.60	\$69,604.57			
TOTAL	\$449,822.31	\$474,200.09			
HES IN LIEU OF TAXES		\$550,000.00	TRNSFRED IN LUMP SUM FOR THE REST OF FY2020		
FUNLAND INSUR STLMNT		\$591,706.07	PUT IN PARKS & REC FUNDS		
TRNSFR FROM HES		\$30,000.00	GEN FUN SUPPORT		
TRNSFR FROM UTILITIES		\$71,375.00	GEN FUN SUPPORT		
TRNSFR FROM STREET		\$30,000.00	GEN FUN SUPPORT		
TRNSFR FROM RWS		\$12,000.00	GEN FUN SUPPORT		
		\$1,285,081.07			

2019-2020 Monthly Financial Report

Special Revenue Funds Report

For the Month Ending August 31, 2019

Special Revenue Funds Resources & Requirements

	2018-19 Annual Budget	Actual YTD	Remaining Budget
Bonded Debt Fund			
Resources	695,620	3,867	691,753
Expenditures	519,619	290,800	228,819
Unappropriated Balance	176,001	N/A	N/A
Transient Room Tax (TRT)			
Resources	1,093,570	254,709	838,861
Expenditures	1,093,570	195,961	897,609
Unappropriated Balance	-	N/A	N/A
Recreation Special Revenue			
Resources	28,500	-	28,500
Expenditures	28,500	-	28,500
Unappropriated Balance	-	N/A	N/A
Reserve Fund			
Resources	12,721,445	62,400	12,659,045
Expenditures	12,440,828	496,870	11,943,958
Unappropriated Balance	280,617	N/A	N/A
Miscellaneous Special Revenue			
Resources	306,700	32,667	274,033
Expenditures	306,700	29,735	276,965
Unappropriated Balance	-	N/A	N/A
Christmas Express Special Revenue			
Resources	40,000	72	39,928
Expenditures	35,000	-	35,000
Unappropriated Balance	5,000	N/A	N/A
Law Enforcement Special Revenue			
Resources	91,900	14,728	77,172
Expenditures	55,000	-	55,000
Unappropriated Balance	36,900	N/A	N/A
Library Special Revenue			
Resources	112,600	811	111,789
Expenditures	112,600	449	112,151
Unappropriated Balance	-	N/A	N/A
EOTEC Operations			
Resources	976,812	255,555	721,257
Expenditures	976,812	120,665	856,147
Unappropriated Balance		N/A	N/A

Beginning with the 2016-17 fiscal year the City began distinguishing within the funds some part of ending fund balance as contingency and some as reserved for future expenditure. The contingency is included in appropriations while the reserve for future expenditures is unappropriated.

The City uses multiple Special Revenue funds to account for revenues that are restricted to expenditure for particular purposes. They include funds for debt service, economic development, parks and recreation, capital projects, and grants. Since these funds are not operational in nature and are used for specific purposes from year-to-year, their expenditures do not typically follow a predictable pattern so budget variances are not calculated for them.

2019-2020 Monthly Financial Report

Utility and Street Funds Report

For the Month Ending August 31, 2019

Utility and Street Funds Report

Resources & Expenditures

	2018-19 Annual Budget	Projected YTD	Actual YTD	Variance Fav/(Unfav)	% Variance
Street Fund					
Resources	2,225,745	248,313	88,231	(160,082)	(64%)
Expenditures	1,755,330	268,963	163,357	105,607	39%
Contingency/Unapp Balance	470,415	N/A	N/A	N/A	N/A

Utility Fund					
Resources	9,995,170	1,547,786	2,025,916	478,130	31%
Expenditures	7,881,188	1,313,531	844,853	468,679	36%
Contingency/Unapp Balance	2,113,982	N/A	N/A	N/A	N/A

HES Fund					
Resources	11,448,770	1,481,358	1,417,275	(64,083)	(4%)
Expenditures	9,596,591	1,599,432	1,508,983	90,449	6%
Contingency/Unapp Balance	1,852,179	N/A	N/A	N/A	N/A

Regional Water Fund					
Resources	1,158,725	169,472	186,334	16,863	10%
Expenditures	1,085,562	180,927	116,750	64,177	35%
Contingency/Unapp Balance	73,163	N/A	N/A	N/A	N/A

The Street Fund revenue came in \$160,082 under projected amount. We will receive August State allocation in September. Expenditures are approximately \$105,607 under projections.

Revenues in the Utility Fund came in at \$478,130 over projections. Expenditures came in \$468,679 under projections.

The HES Fund revenue came in at \$64,083 under projections. Expenditures came in \$90,449 under the projections.

The Regional Water Fund revenues came in at \$16,863 under projections. Expenditures came in \$64,177 lower than projected.

2019-20 Monthly Financial Report

City of Hermiston, Oregon

Capital Projects Report

For the Month Ending August 31, 2019

Capital Projects

	2019-2020 Budget	YTD Expenditures	LTD Budget	LTD Expenditures	% Complete
Airport Master Plan Project	\$ 300,000	\$ 1,950	\$ 300,000	\$ 301,116	95%
W. Hermiston Overlay	\$ 600,000	5,510	\$ 600,000	\$ 63,428	
E. Theater Lane	\$ 625,000	6,000	\$ 625,000	\$ 25,000	
NE Water Tank	\$ 4,000,000	343,146	\$ 4,591,575	\$ 2,346,442	75%
Total	\$ 5,525,000	\$ 356,606	\$ 6,116,575	\$ 2,735,987	

Airport Improvements

The City began to update the Master Plan in 2018 for an estimated \$300,000.

August Update: Master Plan is **still under review** by FAA due to an incredible amount of turnover in FAA's Seattle District Office.

West Hermiston Overlay

The contractor performed asphalt grinding on the edges of the street in July between 3rd & 10th streets in preparation for paving in August. The water department also performed several major system upgrades to water valves in several intersections of Hermiston Avenue in advance of the August paving. Since the CIP calls-out paving projects well in advance now, the water department was able to plan ahead and address several of these sub-surface issues now and prevent future street-cuts in to new asphalt. The water work performed replaced a number of failed valves (stuck open) which will allow the department to further isolate areas in that neighborhood in the event of water main breaks/leaks to minimize disruptions. The valves replaced were very old. Crews were able to verify that one of the valves which was replaced dated to 1911. At approximately 108 years old, these valves were clearly past their design-life.

August Update: The grind and overlay for the portion between 3rd & 10th was completed in early August. Full demolition of the street, curbs, gutters, and sidewalks for the portion between 1st & 3rd began in mid-August. Construction activity between 1st & 3rd is expected to last through the month of September.

NE Water Tank

This project will develop a one-million-gallon water storage tank, install approximately 2.25 miles of new water mains, and upgrade/enhance/replace pumps. This Construction project will be funded entirely by General Fund revenues: specifically, revenues generated from Payment In-Lieu of Taxes by Lamb Weston, Inc. as a result of a Long-Term Rural Enterprise Zone exemption. Umatilla County will contribute \$500,000 per year for four years, beginning in FY 2019-20 toward this project, with the remainder coming from the City.

August Update: Construction continued on the installation of piping on Theater Lane, 10th Street, and Punkin Center. The tank has reached its full elevation. The work is proceeding on schedule, with a tentative activation date of early November to begin providing pressure to the area from the Water Tower.

2019-2020 Monthly Financial Report
City of Hermiston, Oregon
Investments
For the Month Ending August 31, 2019

Investment Report
by Type

Cusip No.	Par Value	Market Value	Issuer	Rating Moody's/S&P	Maturity	Callable Y/N	Coupon
<u>CASH RESERVES</u>							
NA	\$ 20,734	\$ 20,734	NA	NA	NA	-	-
<u>U.S. T-BILLS</u>							
91276SQ3	\$ 580,000	\$ 578,185	U.S.	NA	10/31/2019	N	2.00
<u>U.S. AGENCIES</u>							
3134GAQL1	\$ 25,000	\$ 24,995	FHLMC	Aaa/AA+	10/13/2023	1.6	1.60
3130A9JZ5	\$ 25,000	\$ 24,955	FHLMC	Aaa/AA+	9/27/2021	1.6	1.60
3133EGKC8	\$ 70,000	\$ 69,589	FFCB	Aaa/AA+	1/5/2022	1.68	1.68
3130AC2K9	\$ 100,000	\$ 100,005	FHLB	Aaa/AA+	2/10/2021	1.87	1.87
3134GTLB7	\$ 250,000	\$ 250,302	FHLMC	Aaa/AA+	4/30/2024	2.65	2.65
3130AGHW8	\$260,000	\$261,110	FHLB	Aaa/AA+	4/30/2024	2.8	2.80
3133EGLA1	\$1,000,000	\$996,950	FFCB	Aaa/AA+	1/13/2020	1.17	2.50
76116FAD9	\$1,051,000	\$1,034,783	REFCORP	NA	7/15/2020	-	-
	\$2,781,000	\$2,762,689					
<u>CORPORATE BONDS</u>							
46625HJE1	\$61,000	\$63,221	JPMC	A2/A-	9/23/2022	Y	3.25
78013GKN4	\$200,000	\$200,498	RBC	Aa2	10/26/2020	Y	2.15
90331HPC1	\$250,000	\$254,825	US BANK	A1/AA-	5/23/2022	Y	2.65
89114QMM7	\$250,000	\$249,240	TD BANK	Aa1	4/27/2023	F2F	3.25
82258AX0	\$200,000	\$211,522	SHELL	Aa1/AA-	8/12/2023	Y	3.40
94988J5R4	\$250,000	\$ 264,053	WELLS FARGO	Aa2/A+	8/14/2023	Y	3.55
037833CG3	\$250,000	\$261,370	APPLE	Aa1/AA+	2/9/2024	Y	3.00
037833CG3	\$240,000	\$ 254,690	WAL MART	Aa2/AA	1/22/2024	Y	3.30
	\$1,701,000	\$1,759,419					
TOTAL	\$5,021,734	\$5,121,028					
<u>6</u>							
LGIP	\$4,035,422	\$4,035,422	Varies	NA	LGIP Rate 2.60%		
TOTAL	\$9,057,156	\$9,156,450					

The City of Hermiston has an established Investment Policy. In order to limit credit and interest rate risk, investments are diversified by security type, maturity, issuer, and call provisions. At least 25% of funds available for investing will be invested in the Local Government Investment Pool (LGIP), with a qualified depository institution, or investments maturing in less than 90 days. 50% or more of the portfolio will be invested in securities maturing in less than three years. The maximum average maturity for the portfolio shall be no more than 3 years and the maximum maturity of individual securities in the portfolio shall be no more than 5 years. No more than 75% of the portfolio may be callable. The minimum weighted average credit rating of the portfolio's investments shall be Aa/AA by Moody's and Standard & Poor's respectively.