
September, 2019

Monthly Financial Report



2019-2020 Monthly Financial Report

Hermiston Urban Renewal Agency (HURA)

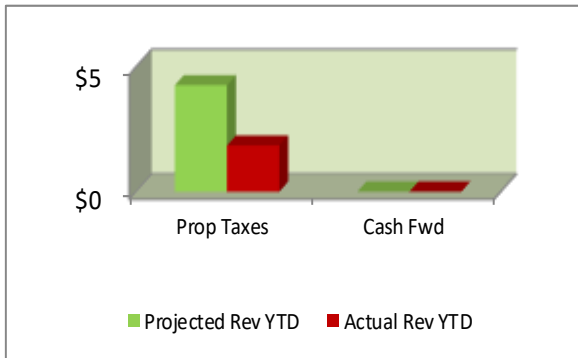
For the Month Ending September 30, 2019

Resources

Through September 30, 2019

by Category

(in \$1,000)



	Annual Proj Rev	Projected Rev YTD	Actual Rev YTD	Var Fav/ (Unfav)	% Var
Prop Taxes	\$ 182	\$ 4	\$ 2	\$ (2)	(57%)
Cash Fwd	400	\$ -	-	-	0%
Total	\$ 582	\$ 4	\$ 2	\$ (2)	(57%)

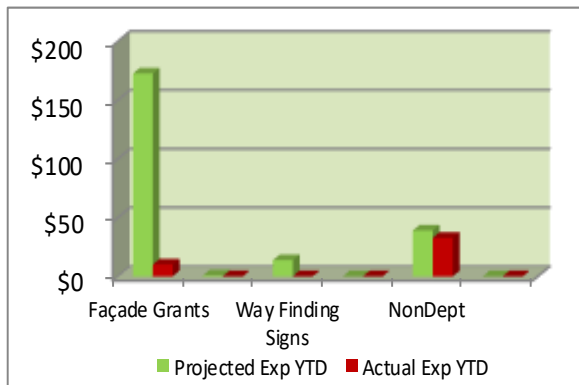
Note: variance is calculated as a percent of the projected revenue YTD.

Expenditures

Through September 30, 2019

by Character

(in \$1,000)



	Annual Proj Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var
Façade Grants	\$ 90	\$ 173	\$ 10	\$ 163	94%
Festival St	3	\$ 1	\$ -	\$ 1	0%
Way Finding Signs	55	14	\$ -	14	100%
NonDept	156	39	\$ 33	6	16%
Res for Fut Exp	277	-	-	-	0%
Total	\$ 581	\$ 226	\$ 43	\$ 183	81%

Note: variance is calculated as a percent of the projected expenditures YTD.

The 2019-20 budget for the Urban Renewal Agency is \$ 581,655. This includes \$90,000 for Façade Grants, \$3,000 for the Festival Street, \$55,000 in Way Finding Signs, \$42,045 for Non-Departmental, \$114,130 for Loan Repayment to the City, and \$277,480 which is reserved for future expenditures.

Façade Grants- There were no Façade Grants payouts for the month of September.

2019-2020 Monthly Financial Report

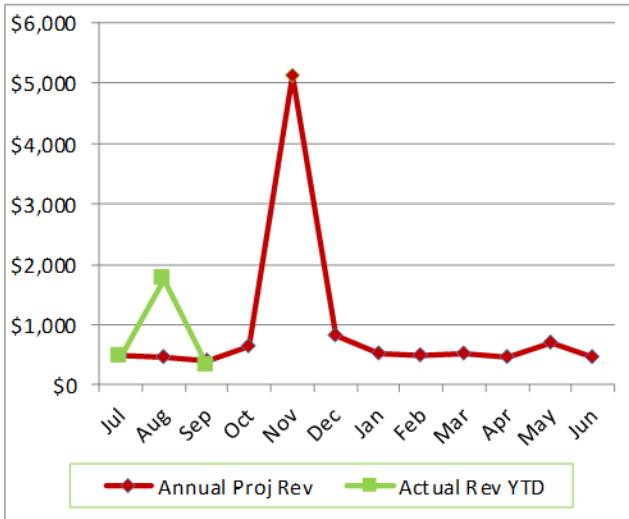
City of Hermiston, Oregon

General Fund Resources

For the Month Ending September 30, 2019

Through September 30, 2019

All Resources

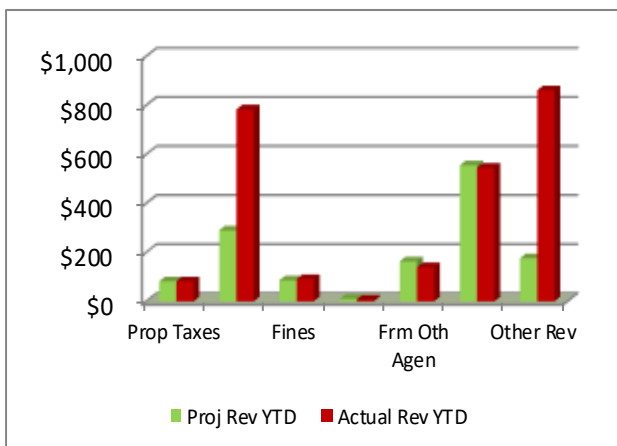


	Annual Proj Rev	Proj Rev YTD	Actual Rev YTD	Var Fav/ (Unfav)	% Var
Jul	\$ 498	\$ 498	\$ 450	\$ (48)	(10%)
Aug	\$ 452	\$ 452	\$ 1,759	\$ 1,307	289%
Sep	\$ 409	\$ 409	\$ 297	\$ (112)	(27%)
Oct	\$ 636				
Nov	\$ 5,126				
Dec	\$ 803				
Jan	\$ 530				
Feb	\$ 495				
Mar	\$ 507				
Apr	\$ 468				
May	\$ 694				
Jun	\$ 446				
Total	11,063	1,359	2,506	1,147	84%
Cash Fwd	1,927	-	-	-	0%
Total	\$ 12,990	\$ 1,359	\$ 2,506	1,147	84%

Estimated General Fund revenues for the 2019-20 fiscal year are \$11 million. Projected revenues through September are \$1,359,000 compared to actual revenues of \$2,506,000, a positive variance of \$1,147,000, due mainly to the August adjustments that were made. There are positive variances from Licenses of \$493,000 and Other Revenues of \$685,000.

General Fund Revenue by Category

Through September 30, 2019
(in \$1,000)



	Annual Proj Rev	Proj Rev YTD	Actual Rev YTD	Var Fav/ (Unfav)	% Var
Prop Taxes	\$ 5,890	\$ 81	\$ 81	\$ 1	1%
Lic	\$ 1,293	\$ 289	783	493	171%
Fines	\$ 350	\$ 86	90	5	5%
Interest Rev	\$ 35	\$ 10	7	(3)	(32%)
Frn Oth Agen	\$ 612	\$ 163	139	(24)	(15%)
Svc Chgs	\$ 1,988	\$ 555	545	(10)	(2%)
Other Rev	\$ 895	\$ 175	861	685	391%
Cash Fwd	\$ 1,927	\$ -	-	-	0%
Total	\$12,990	\$ 1,359	\$ 2,506	\$ 1,147	84%

Note: variance is calculated as a percent of the projected revenue YTD.

2019-2020 Monthly Financial Report

City of Hermiston, Oregon General Fund Expenditures

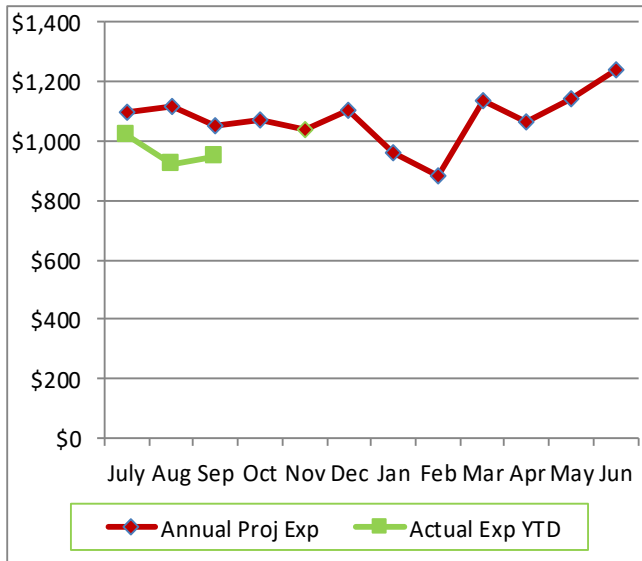
For the Month Ending September 30, 2019

General Fund Expenditure Summary

Through September 30, 2019

All Requirements

(in \$1,000)



	Annual Proj Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var
July	\$ 1,099	\$ 1,099	\$ 1,019	\$ 80	7%
Aug	\$ 1,115	\$ 1,115	\$ 922	\$ 192	17%
Sep	\$ 1,050	\$ 1,050	\$ 945	\$ 105	10%
Oct	\$ 1,071				
Nov	\$ 1,037				
Dec	\$ 1,105				
Jan	\$ 962				
Feb	\$ 880				
Mar	\$ 1,134				
Apr	\$ 1,062				
May	\$ 1,145				
Jun	\$ 1,241				
Total	12,900	3,264	2,886	378	12%
Unapp	90	-	-	-	0%
Total	\$ 12,990	\$ 3,264	\$ 2,886	\$ 378	12%

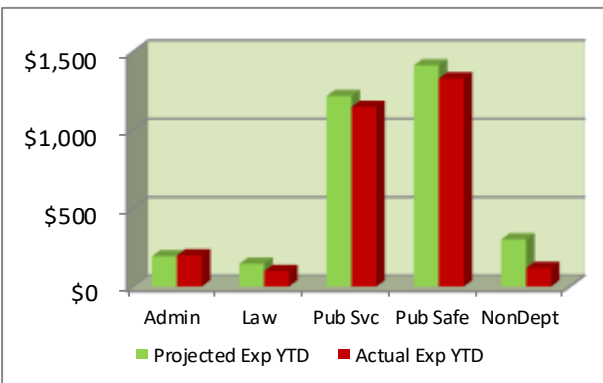
Projected General Fund expenditures at the end of September are \$3,264,000. Actual expenditures are \$2,886,000 which is \$378,000 lower than projected. Non-Departmental has the highest savings at \$183,000, and Public Safety at \$83,000.

General Fund Expenditures

Through September 30, 2019

by Consolidated Department

(in \$1,000)



	Annual Proj Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var
Admin	\$ 759	193	198	(6)	(3%)
Law	617	145	98	47	32%
Pub Svc	4,387	1,215	1,145	70	6%
Pub Safe	5,602	1,410	1,327	83	6%
NonDept	1,624	301	118	183	61%
Unapp	-	-	-	-	0%
Total	\$12,990	\$ 3,264	\$ 2,886	\$ 378	12%

Note: variance is calculated as a percent of the projected expenditures YTD.

2019-2020 Monthly Financial Report

General Fund Expenditure Detail

For the Month Ending September 30, 2019

General Fund Expenditures by Department

	Annual Projected Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var Fav/ (Unfav)
City Council	64,165	26,539	27,064	(526)	(2%)
City Manager/Planning	567,280	137,441	140,530	(3,089)	(2%)
Finance	128,170	28,866	30,831	(1,964)	(7%)
Total Admin & Finance	759,615	192,846	198,425	(5,579)	(3%)
Legal	141,900	34,237	9,954	24,283	71%
Court	474,620	110,922	88,510	22,412	20%
Total Dept of Law	616,520	145,160	98,465	46,695	32%
Transportation	420,900	63,362	62,768	595	1%
Airport	318,600	84,564	74,557	10,006	12%
Bldg Inspection	429,700	105,706	101,153	4,553	4%
Parks	653,765	188,332	180,631	7,701	4%
Parks/Utility Landscaping	55,165	19,969	15,383	4,586	23%
Pool	549,375	282,309	270,547	11,762	4%
Municipal Buildings	129,065	33,336	31,546	1,790	5%
Library	871,130	199,590	193,299	6,291	3%
Recreation	712,185	194,844	170,214	24,630	13%
Community Center	191,010	28,629	35,394	(6,766)	(24%)
Harkenrider Center	56,335	14,421	9,270	5,152	36%
Total Public Services	4,387,230	1,215,062	1,144,762	70,300	6%
Public Safety Center	74,000	17,068	11,255	5,813	34%
Police Operations	5,528,190	1,392,938	1,315,496	77,442	6%
Total Public Safety	5,602,190	1,410,006	1,326,751	83,255	6%
Non-Departmental	1,536,349	300,797	117,825	182,972	61%
Unappropriated	87,661	0	0	0	0%
Total Non-Dept	1,624,010	300,797	117,825	182,972	61%
Total	12,989,565	3,263,871	2,886,228	377,643	12%

Within the Public Services category, Recreation has the greatest amount of savings dollar-wise at \$24,630 and the Pool had a savings of \$11,762. Community Center is over their projected amount by \$6,766.

2019-2020 Monthly Financial Report

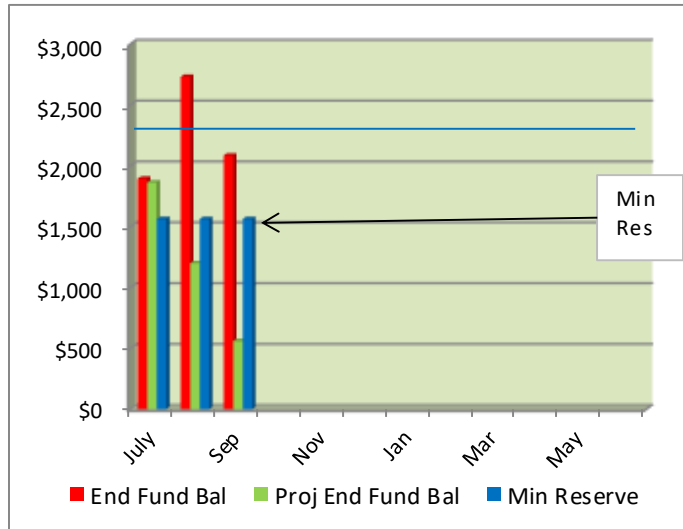
Fund Balance - General Fund
For the Month Ending September 30, 2019

General Fund

Through September 30, 2019

Ending Fund Balance

(in \$1,000)



Minimum Reserve = \$1,560,750

	Begin Fund Bal	Act Rev	Act Exp	End Fund Bal	Proj End Fund Bal
July	\$ 2,463	\$ 450	\$ (1,019)	\$ 1,894	\$ 1,862
Aug	\$ 1,894	\$ 1,759	\$ (922)	\$ 2,731	\$ 1,199
Sep	\$ 2,731	\$ 297	\$ (945)	\$ 2,082	\$ 558
Oct	\$ 2,082	\$ -	\$ -		
Nov	\$ -	\$ -	\$ -		
Dec	\$ -	\$ -	\$ -		
Jan	\$ -	\$ -	\$ -		
Feb	\$ -	\$ -	\$ -		
Mar	\$ -	\$ -	\$ -		
Apr	\$ -	\$ -	\$ -		
May	\$ -	\$ -	\$ -		
June	\$ -	\$ -	\$ -		
Total	\$ 2,463	\$ 2,506	\$ (2,886)	\$ 2,082	\$ 1,846

The fund balance in the General Fund at the end of September is \$2,082,000, which is \$1,170,250 above the Minimum Reserve of \$1,560,750.

2019-2020 Monthly Financial Report

Special Revenue Funds Report

For the Month Ending September 30, 2019

Special Revenue Funds Resources & Requirements

	2018-19 Annual Budget	Actual YTD	Remaining Budget
Bonded Debt Fund			
Resources	695,620	4,462	691,158
Expenditures	519,619	290,800	228,819
Unappropriated Balance	176,001	N/A	N/A
Transient Room Tax (TRT)			
Resources	1,093,570	254,796	838,775
Expenditures	1,093,570	196,831	896,739
Unappropriated Balance	-	N/A	N/A
Recreation Special Revenue			
Resources	28,500	-	28,500
Expenditures	28,500	-	28,500
Unappropriated Balance	-	N/A	N/A
Reserve Fund			
Resources	12,721,445	523,150	12,198,295
Expenditures	12,440,828	639,510	11,801,318
Unappropriated Balance	280,617	N/A	N/A
Miscellaneous Special Revenue			
Resources	306,700	55,269	251,431
Expenditures	306,700	50,456	256,244
Unappropriated Balance	-	N/A	N/A
Christmas Express Special Revenue			
Resources	40,000	100	39,900
Expenditures	35,000	-	35,000
Unappropriated Balance	5,000	N/A	N/A
Law Enforcement Special Revenue			
Resources	91,900	18,845	73,055
Expenditures	55,000	810	54,190
Unappropriated Balance	36,900	N/A	N/A
Library Special Revenue			
Resources	112,600	931	111,669
Expenditures	112,600	449	112,151
Unappropriated Balance	-	N/A	N/A
EOTEC Operations			
Resources	976,812	374,288	602,524
Expenditures	976,812	166,023	810,789
Unappropriated Balance		N/A	N/A

Beginning with the 2016-17 fiscal year the City began distinguishing within the funds some part of ending fund balance as contingency and some as reserved for future expenditure. The contingency is included in appropriations while the reserve for future expenditures is unappropriated.

The City uses multiple Special Revenue funds to account for revenues that are restricted to expenditure for particular purposes. They include funds for debt service, economic development, parks and recreation, capital projects, and grants. Since these funds are not operational in nature and are used for specific purposes from year-to-year, their expenditures do not typically follow a predictable pattern so budget variances are not calculated for them.

2019-2020 Monthly Financial Report

Utility and Street Funds Report

For the Month Ending September 30, 2019

Utility and Street Funds Report

Resources & Expenditures

	2018-19 Annual Budget	Projected YTD	Actual YTD	Variance Fav/(Unfav)	% Variance
Street Fund					
Resources	2,225,745	288,335	215,112	(73,223)	(25%)
Expenditures	1,755,330	403,445	237,719	165,726	41%
Contingency/Unapp Balance	470,415	N/A	N/A	N/A	N/A

Utility Fund					
Resources	9,995,170	2,321,679	3,116,026	794,347	34%
Expenditures	7,881,188	1,970,297	1,909,479	60,818	3%
Contingency/Unapp Balance	2,113,982	N/A	N/A	N/A	N/A

HES Fund					
Resources	11,448,770	2,222,036	2,297,840	75,804	3%
Expenditures	9,596,591	2,399,148	2,164,524	234,623	10%
Contingency/Unapp Balance	1,852,179	N/A	N/A	N/A	N/A

Regional Water Fund					
Resources	1,158,725	254,208	467,059	212,851	84%
Expenditures	1,085,562	271,391	209,045	62,346	23%
Contingency/Unapp Balance	73,163	N/A	N/A	N/A	N/A

The Street Fund revenue came in \$73,223 under projected amount. We will receive September State allocation in October. Expenditures are approximately \$165,726 under projections.

Revenues in the Utility Fund came in at \$794,347 over projections. Expenditures came in \$60,818 under projections.

The HES Fund revenue came in at \$75,804 over projections. Expenditures came in \$234,623 under the projections.

The Regional Water Fund revenues came in at \$212,851 over projections. Expenditures came in \$62,346 lower than projected.

2019-20 Monthly Financial Report

City of Hermiston, Oregon

Capital Projects Report

For the Month Ending September 30, 2019

Capital Projects

	2019-2020 Budget	YTD Expenditures	LTD Budget	LTD Expenditures	% Complete
Airport Master Plan Project	\$ 300,000	\$ 4,206	\$ 300,000	\$ 303,372	95%
W. Hermiston Overlay	\$ 600,000	25,023	\$ 600,000	\$ 82,941	
E. Theater Lane	\$ 625,000	16,000	\$ 625,000	\$ 35,000	
NE Water Tank	\$ 4,000,000	370,969	\$ 4,591,575	\$ 2,374,265	75%
Total	\$ 5,525,000	\$ 416,198	\$ 6,116,575	\$ 2,795,578	

Airport Improvements

The City began to update the Master Plan in 2018 for an estimated \$300,000.

September Update: Master Plan is still under review by FAA due to an incredible amount of turnover in FAA's Seattle District Office.

West Hermiston Overlay

The contractor performed asphalt grinding on the edges of the street in July between 3rd & 10th streets in preparation for paving in August. The water department also performed several major system upgrades to water valves in several intersections of Hermiston Avenue in advance of the August paving. Since the CIP calls-out paving projects well in advance now, the water department was able to plan ahead and address several of these sub-surface issues now and prevent future street-cuts in to new asphalt. The water work performed replaced a number of failed valves (stuck open) which will allow the department to further isolate areas in that neighborhood in the event of water main breaks/leaks to minimize disruptions. The valves replaced were very old. Crews were able to verify that one of the valves which was replaced dated to 1911. At approximately 108 years old, these valves were clearly past their design-life.

September Update: The contractor finished all paving activities in late September and reopened the street to traffic. Striping will be done in early October.

E. Theater Lane

September Update: The contractor continued to work on piping elsewhere on the NE Water Tower project. No work took place in September on the E. Theater Lane paving project.

NE Water Tank

This project will develop a one-million-gallon water storage tank, install approximately 2.25 miles of new water mains, and upgrade/enhance/replace pumps. This Construction project will be funded entirely by General Fund revenues: specifically, revenues generated from Payment In-Lieu of Taxes by Lamb Weston, Inc. as a result of a Long-Term Rural Enterprise Zone exemption. Umatilla County will contribute \$500,000 per year for four years, beginning in FY 2019-20 toward this project, with the remainder coming from the City.

September Update: The top was placed, and the tower now stands at 124' tall. Contractors worked through the end of September finishing all of the connections in preparation of painting.

2019-2020 Monthly Financial Report
City of Hermiston, Oregon
Investments
For the Month Ending September 30, 2019

Investment Report
by Type

Cusip No.	Par Value	Market Value	Issuer	Rating Moody's/ S&P	Maturity	Callable Y/N	Coupon
<u>CASH RESERVES</u>							
NA	\$23,415	\$23,415	NA	NA	NA	-	-
<u>U.S. T-BILLS</u>							
91276SQ3	\$580,000	\$579,147	U.S.	NA	10/31/2019	N	2.00
<u>U.S. AGENCIES</u>							
3134GAQL1	\$25,000	\$24,967	FHLMC	Aaa/AA+	10/13/2023	1.6	1.60
3130A9JZ5	\$25,000	\$24,891	FHLMC	Aaa/AA+	9/27/2021	1.6	1.60
3133EGKC8	\$70,000	\$69,642	FFCB	Aaa/AA+	1/5/2022	1.68	1.68
3130AC2K9	\$100,000	\$99,822	FHLB	Aaa/AA+	2/10/2021	1.87	1.87
3134GTLB7	\$250,000	\$250,120	FHLMC	Aaa/AA+	4/30/2024	2.65	2.65
3130AGHW8	\$260,000	\$260,720	FHLB	Aaa/AA+	4/30/2024	2.8	2.80
3133EGLA1	\$1,000,000	\$998,150	FFCB	Aaa/AA+	1/13/2020	1.17	2.50
76116FAD9	\$1,051,000	\$1,035,224	REFCORP	NA	7/15/2020	-	-
	\$2,781,000	\$2,763,536					
<u>CORPORATE BONDS</u>							
46625HJE1	\$61,000	\$63,049	JPMC	A2/A-	9/23/2022	Y	3.25
78013GKN4	\$100,000	\$100,178	RBC	Aa2	10/26/2020	Y	2.15
90331HPC1	\$250,000	\$254,202	US BANK	A1/AA-	5/23/2022	Y	2.65
89114QMM7	\$250,000	\$247,502	TD BANK	Aa1	4/27/2023	F2F	3.25
82258AX0	\$200,000	\$210,722	SHELL	Aa1/AA-	8/12/2023	Y	3.40
94988J5R4	\$250,000	\$262,493	WELLS FARGO	Aa2/A+	8/14/2023	Y	3.55
037833CG3	\$250,000	\$260,493	APPLE	Aa1/AA+	2/9/2024	Y	3.00
037833CG3	\$240,000	\$253,493	WAL MART	Aa2/AA	1/22/2024	Y	3.30
06048WC99	\$100,000	\$99,025	BOFA	A2/A-	9/18/2024	y	2.25
	\$1,701,000	\$1,751,157					
TOTAL	\$5,085,415	\$ 5,117,255					
⁶							
LGIP	\$4,043,928	\$4,043,928	Varies	NA	Rate 2.60% to 2.45% (effective 09/24/2019)		
TOTAL	\$9,129,343	\$9,161,183					

The City of Hermiston has an established Investment Policy. In order to limit credit and interest rate risk, investments are diversified by security type, maturity, issuer, and call provisions. At least 25% of funds available for investing will be invested in the Local Government Investment Pool (LGIP), with a qualified depository institution, or investments maturing in less than 90 days. 50% or more of the portfolio will be invested in securities maturing in less than three years. The maximum average maturity for the portfolio shall be no more than 3 years and the maximum maturity of individual securities in the portfolio shall be no more than 5 years. No more than 75% of the portfolio may be callable. The minimum weighted average credit rating of the portfolio's investments shall be Aa/AA by Moody's and Standard & Poor's respectively.