

# HERMISTON CITY COUNCIL

Regular Meeting

April 27, 2020

Mayor Drotzmann called the regular meeting to order at 7:02pm. Present were Councilors Hardin, Primmer, Myers, Barron, Smith, Gutierrez, Kirwan, and Davis. City staff in attendance included: City Manager Byron Smith, City Attorney Gary Luisi, Assistant City Manager Mark Morgan, Chief Edmiston, Finance Director Mark Krawczyk, Planning Director Clint Spencer, Parks and Recreation Director Larry Fetter, Court Manager Mollie Croisan (via telephone), Zoning Clerk Heather La Beau, and City Recorder Lilly Alarcon-Strong. Mayor Drotzmann announced the meeting was live on YouTube, gave the call-in information for those wishing to provide comment during the meeting and thanked Amazon for their partnership in providing Amazon Chime. The pledge of allegiance was given.

Mayor Drotzmann asked that the Council consider moving the Stepping Stones Homeless Shelter Project item from later in the meeting, to right after the Consent Agenda, to continue this discuss from the Work Session. The Council agreed.

## **Presentation- Hermiston School District Updates**

Hermiston School Superintendent Dr. Tricia Mooney gave an update regarding changes in the School District to address regulations associated with COVID-19, to include: School Board meetings, student online learning, meals provided for children 18 and under, summer lunch program, bond information, budget challenges in the coming year, and continuing to work on a plan for senior graduation on June 4<sup>th</sup>. Dr. Mooney stated they are keeping faith that regular in-person-school will be able to be held in the fall. The District is moving forward with deferred maintenance projects and transitioning softball fields from Rocky Heights to the High School so the new Rocky Heights can be built in that area.

Mayor Drotzmann thanked the School District for their continued efforts to provide food and safety for those children that are in risk and depend on their school for those items and all the work the District is doing moving forward for the community.

## **Consent Agenda Items**

Councilor Davis moved and Councilor Smith seconded to approve Consent Agenda items A-H, with the exception of items D and H, as requested by Council. Approved items include:

- A. Liquor License Application for "Off-Premises", sales for The Pheasant Blue Collar Bar & Grill located at 149 East Main Street.
- B. Liquor License Application for "Off-Premises", sales for 7-Eleven, Inc. located at 775 South Highway 395.
- C. Committee Vacancy Announcements
- E. Confirmation to the Planning Commission: Position #4, James Sheffield and Position #6, Dean Fialka- term from 04/01/2020 to 03/31/2023
- F. Confirmation to the Budget Committee: Position #8, Jessica Narain, term from 04/28/2020 to 12/31/2021
- G. Minutes of the March 23, 2020 City Council regular meeting

Motion carried unanimously.

## **Items removed from Consent Agenda**

- D. Recommendation to the Budget Committee: Position #9, John Douglass, term from 05/27/2020 to 12/31/2021

# HERMISTON CITY COUNCIL

Regular Meeting

April 27, 2020

Mayor Drotzmann asked that the Council consider waiving the Council Rules and approving John Douglass's Recommendation and Confirmation at this meeting, as if the Council waits to approve the Recommendation at this meeting and the Confirmation at the Following meeting on May 26, Mr. Douglass will not be able to participate in the Budget Committee meeting on May 21.

Councilor Myers stated Mr. Douglass had been previously a Budget Committee member and just forgot to resubmit the application to continue to serve on this Committee.

Councilor Kirwan moved and Councilor Primmer seconded to waive the Council Rules to allow the Recommendation and Confirmation of a committee appointment at one meeting. Motion carried unanimously.

Councilor Primmer moved and Councilor Hardin seconded to approve the Recommendation and the Confirmation of John Douglass to the Budget Committee. Motion carried unanimously.

- H. Report re Acquisition of Real Property for NW Geer Road, W. Harper Road and N 1st Pl. Realignment.

Councilor Primmer asked for more information on this item.

City Manager Smith stated this is the property at Geer and Harper that the Council approved the City to move forward acquiring. The City will be purchasing the property for \$30,000 over the appraisal as the City and property owner felt this amount was reasonable. This amount would also be less than litigation fees to acquire the property at the appraisal price for the City.

Councilor Primmer moved and Councilor Davis seconded to approve consent agenda item H. Motion carried unanimously.

## **Stepping Stones Homeless Shelter Project**

City Manager Smith stated the Council heard information, during the work session, regarding Stepping Stones Homeless Shelter Project. Mr. Smith stated the community needs some sort of shelter, and Stepping Stones has already done a lot of ground work, the question comes down to how much can the City afford to pay, or shift around, to support this project, if this is something the Council wants to do. Based on what the City has contributed in the past to, it would be more feasible for the City to contribute \$60,000 for initial costs, and \$30,000 annually, which is less then they are requesting. The proposed property location would also require a rezone. The City, at the Council's direction, could be the requestor for this rezone and therefore do away with rezone fee's, costing Stepping Stones less money in their overall budget. There will also need to be changes in our Code and the application for a conditional use permit, it is a two-step process.

The Council agreed that there is a need for a homeless shelter in the community; however, this process needs to be done right and that takes time, especially with zoning changes that can take months. There were also concerns regarding the overall budget and volunteers. There was consensus from the Council that the City should move forward with zoning amendments and work with Stepping Stones regarding

# HERMISTON CITY COUNCIL

Regular Meeting

April 27, 2020

budgetary numbers that are more in line with actual costs so the project becomes self-sufficient and successful.

## Public Comment

Cathy Lloyd stated Stepping Stones has raised 65,000 to level ground, fencing, attaching a modular building, and 17 huts. If the City is not able to help with funding and no grants are awarded, Stepping Stones would not construct showers or laundry facility. Grant applications have not been submitted as Stepping Stones needs to know if zoning will be approved for this project first.

Nathan Crowther, 910 W Angus Ave- representing NW Farm Supply stated although his store is outside of City limits, they have seen a surge in thefts since the beginning of this pandemic. He supports the Council making a decision to support this project for the community without it being a long-term financial burden to the City. He, and other business owners feel it would be better to donate and support a project like this, then continue to invest in security measures to reduce theft in their businesses.

Dr. Dean Hackett, 114 NE 11<sup>th</sup> Place- thanked the Council for their consideration of this project and their sentiments on taking their time on this project as well. As a clergy, he has concerns for the need this project would fill, but as a citizen he has concerns as well. Both he and his son have worked significantly with the homeless in many communities and is worried this project could become a magnet for the homeless and the community could have an increase in panhandling. He also feels that security needs in that area should be closely looked at as the project will be next to a family neighborhood. He is not against the project but just feels like there are many aspects that must be considered and does not feel that has happened yet. Dr. Hackett asked that the Council ask the Stepping Stones Board to look into this aspects and questions and that the Council take time to make this decision.

Cathy Putnam, 17 SW Birch St- Interim Executive Director of Agape House stated they had similar concerns as Dr. Dean Hackett when this project was first brought to their attention; however, an Agape House Board member went to the Walla Walla Homeless Project, unannounced, and came back with a glowing report. They see the homeless on a regular basis and this type of project is needed. The key to making this a success is gearing people to understand that this project helps people move forward not just gives them housing, but more importantly, Ms. Putman asked that the Council move forward with zoning at this time so the project can continue to progress while answers to questions are gathered. There are good people that are homeless not just because of drug or criminal reasons, and we need to help everyone. The Agape House has voted in favor of working with Stepping Stones and hopes the City Council will as well.

Councilor Davis moved and Councilor Barron seconded to allow the City to move forward with zoning amendments to help Stepping Stones offset this cost and continue to partner with Stepping Stones and return to the Council with more details and a firm budget from City Manager Smith. Motion carried unanimously.

## **Public Hearing- Proposed Supplemental Budget for the Fiscal Year July 1, 2019 to June 30, 2020**

**(Resolution No. 2146)** - Hearing no declarations of conflict of interest from the Council, City Manager Smith presented the hearing guidelines and Mayor Drotzmann opened the hearing at 8:00pm.

# HERMISTON CITY COUNCIL

Regular Meeting

April 27, 2020

Finance Director Mark Krawczyk gave information regarding the proposed supplemental budget as detailed in the agenda packet referenced under Resolution No. 2146.

Hearing no proponents, opponents or neutral parties who wished to address the Council, the hearing was closed at 8:00pm.

Councilor Hardin moved and Councilor Primmer seconded to approve the staff report as presented. Motion carried unanimously.

## **Ordinance No. 2302- Amending Chapter 136 of the Code of Ordinances entitled Code Hearings Officer**

City Manager Smith explained that the City is in the process of reviewing and updating ordinances to make current with city practices, as well as state and federal law. This ordinance made many substantial changes to include: clarifying, adding and establishing more of a formal process to follow appeals. Many changes were also made throughout the code to clarify when and how certain offenses can be appealed to the Hearings Officer.

Mayor Drotzmann requested that the first reading be by title only. Hearing no opposition, City Attorney Gary Luisi read the ordinance by title only. Council President requested that the ordinance be put on for final adoption at this meeting and that the second reading be by title only. After City Attorney Gary Luisi read the ordinance by title only for the second reading. Councilor Davis moved and Councilor Smith seconded that Ordinance 2302 be adopted and become effective 30-days after adoption by the City Council. 8 votes for; none against. Motion carried unanimously.

## **Ordinance No. 2303- Adding Chapter 139 entitled Administrative Warrants to the Code of Ordinances**

City Manager Smith explained that the City is in the process of reviewing and updating ordinances to make current with city practices, as well as state and federal law. This ordinance was recommended to be added by outside legal counsel to allow City staff to obtain an administrative warrant such as abatements.

Mayor Drotzmann requested that the first reading be by title only. Hearing no opposition, City Attorney Gary Luisi read the ordinance by title only. Council President requested that the ordinance be put on for final adoption at this meeting and that the second reading be by title only. After City Attorney Gary Luisi read the ordinance by title only for the second reading. Councilor Hardin moved and Councilor Smith seconded that Ordinance 2303 be adopted and become effective 30-days after adoption by the City Council. 8 votes for; none against. Motion carried unanimously.

## **Resolution No. 2145- FAA Apron Design Grant**

Assistant City Manager Mark Morgan stated the Resolution will allow the City to accept \$180,000 of FAA grant money to conduct the design work to re-build the apron area of the Airport. This aid is thanks to Senators Wyden, Merkley, and Representative Walden, and the \$2.2T Coronavirus Aid, Relief, and Economic Security (CARES) Act, all FAA projects for FY '20 will have their 10% local match paid for with CARES Act funds.

Councilor Kirwan moved and Councilor Primmer seconded to adopt Resolution No. 2145 and lay upon the record. Motion passed unanimously.

# HERMISTON CITY COUNCIL

Regular Meeting

April 27, 2020

## **Resolution No. 2146 - Supplemental Budget #2, FY2020**

City Manager Smith stated information regarding this Resolution was presented during the Public Hearing earlier in the meeting.

Councilor Gutierrez moved and Councilor Primmer seconded to adopt Resolution No. 2146 and lay upon the record. Motion passed unanimously.

## **Resolution No. 2147- Initiate Vacation E Ridgeway Ave**

City Manager Smith stated adopting this Resolution will initiate vacation proceedings for a portion of E Ridgeway Ave for the continued development of a 199 unit manufactured dwelling park that was approved in December 2019 by the Planning Commission.

Councilor Barron moved and Councilor Kirwan seconded to adopt Resolution No. 2147 and lay upon the record. Motion passed unanimously.

**Resolution No. 2148- Authorizing the City Manager to Apply for Matching Funds for the Development of a Skateboard and Teen Adventure Park-** City Manager Smith stated the State of Oregon required each City to allocate matching funds when making grant applications. A grant application is being submitted for a Teen Adventure Park that will include a covered skatepark, restrooms, climbing rocks, basketball, Zip-lining, other recreation features, and parkour fitness.

Councilor Primmer moved and Councilor Myers seconded to adopt Resolution No. 2148 and lay upon the record. Motion passed unanimously.

## **Resolution No. 2149- CARES Funds**

City Manager Smith stated this Resolution will allow the City to apply for and accept \$69,000 from the FAA to support operations of the Airport due to the COVID-19 pandemic.

Councilor Primmer moved and Councilor Davis seconded to adopt Resolution No. 2149 and lay upon the record. Motion passed unanimously.

**Resolution No. 2150- Supporting the League of Oregon Cities Bylaw Revision to Create a People of Color Caucus-** City Manager Smith stated this Resolution was requested by Councilor Barron.

Councilor Barron stated the Staff Report and Resolution really says it all, but wants to thank the Council for their support on this subject.

Mayor Drotzmann stated Hermiston is an inclusive community and he is in full support of this Caucus.

Councilor Kirwan moved and Councilor Hardin seconded to adopt Resolution No. 2150 and lay upon the record. Motion passed unanimously.

## **March, 2020 Financial Report**

Councilor Kirwan moved and Councilor Primmer seconded to accept the March 2020 Financial Report as presented by Finance Director Mark Krawczyk. Motion passed unanimously.

# HERMISTON CITY COUNCIL

Regular Meeting

April 27, 2020

## **Explanation of Overhead Cost Allocation Methodology**

City Manager Byron Smith and Finance Director Mark Krawczyk explained the overhead cost allocation methodology as explained in the staff report to better acquaint the Council with the purpose for and development of an overhead cost allocation plan to more accurately determine proper cost allocations to enterprise funds in the city.

## **Quarterly Goal Setting Report**

City Manager Byron Smith gave an update to the Council regarding the Goal Setting process thus far, to include: an RFI for a community vision process, code enforcement officer and processes, housing and economic growth, transportation infrastructure and grant applications, improving Municipal Court processes, city facility planning, etc.

## **Committee Reports**

EOTEC Advisory Committee- Councilor Barron and Mayor Drotzmann gave information regarding bathroom updates and a beautification plan while showcasing to the community draught resistant plants for water conservation. The hope is to have this all in place in time for the Fair and Rodeo, if we are able to hold the events due to the pandemic.

Budget Committee- City Manager Smith stated the meeting will be held at EOTEC with a similar set up as the City Council meetings.

## **Mayor's Report**

Mayor Drotzmann thanked Governor Brown as she has done a great job taking input from communities across the State and being present at all of those meetings. It is a difficult time for everyone and she and her staff have done a phenomenal job. Mayor Drotzmann stated like everyone else, he wants the State to re-open up but in a way that is safe for everyone. The City is also working with the County on a re-opening plan as well.

## **Council Reports**

Councilor Kirwan read his resignation into the record (attached).

The Council shared their gratitude to Councilor Kirwan for his service and always candid and assertive opinions.

Mayor Drotzmann congratulated Councilor Kirwan on his promotion and thanked him for his eight years of service as a Councilor and a member of multiple committees, stating his leadership will be missed. He wished Councilor Kirwan and his family luck in their new endeavors.

Councilor Primmer spoke regarding the STIF Committee meeting that is gathering community input for the Umatilla County Coordinated Human Services Public Transportation Plan update, and encouraged the public to participate in the online survey at:

<https://www.surveymonkey.com/r/UmatillaCountyPublicTransit>

Councilor Barron thanked the Council for their backing for Resolution No. 2150 as Hermiston is the second City in Oregon to show support for this Caucus and Representative Smith and Senator Hansell for voting

# HERMISTON CITY COUNCIL

Regular Meeting

April 27, 2020

in favor of the Oregon Worker Relief Refund for funding for undocumented person's that were ineligible for the COVID-19 Stimulus Relief Payment.

## **Manager's Report**

City Manager Byron Smith gave information regarding:

- The City being named in a lawsuit with the County regarding Airport Road
- City Hall Update- The unnamed government agency is still interested in moving forward renting space in the potential new City Hall. Due to COVID-19, one Enterprise Zone project helping fund the new City Hall, has placed their project on hold; however, the other Enterprise Zone project, Amazon, is moving forward more quickly. O So Kleen has also completed treating and returned all smoke damaged items.
- Parks and Recreation Supervisor, Larry Fetter, gave a PowerPoint Presentation (attached) on the Funland Park update.

## **Adjournment**

There was no other business and Mayor Drotzmann adjourned the regular meeting at 9:27pm.

SIGNED:

/s/Dr. David Drotzmann

Mayor

ATTEST:

/s/Lilly Alarcon-Strong, CMC

City Recorder



John Kirwan  
1555 SW Amber Ct.  
Hermiston Oregon  
97838

Dear Mayor, City Council, City Manager, and Citizens of Hermiston:

I have been offered a promotion with Union Pacific Railroad and have accepted the position. This decision is based on the financial future and well being of my family and the opportunity is one I have been working on for many years.

Hermiston has been a tremendous place for me to grow as a person both professionally and personally. I have thoroughly enjoyed my time serving the people of the City of Hermiston as a City Councilman. Serving the city has been one of the pleasures of my life and something I will always cherish for the remainder of my time on this earth.

I moved to Hermiston in January of 2000 with nothing more than a job offer and the car I drove in with. I leave Hermiston with a family, friends and the experience of being permitted to participate in the growth and molding of what Hermiston looks like now and will look like in the future.

There are many people in this community who seek a voice and an avenue to participate in the molding and vision of the City of Hermiston. I encourage anyone who is willing to step forward and let the inclusiveness of this city give you the opportunities you seek and fulfill your desire to make a difference in this city. I am encouraged by the recent addition of new councilors and I hope there are many more out there willing to step forward and make a difference.

As my time comes to a close I am hoping there are more in this community willing to take a chance and put their name in the hat to fill my position. As tonight is my last time participating as an elected official I wish all of you the very best in your futures and I wish the very best for the citizens of the city of Hermiston.

Effective Midnight April 27, 2020: I resign my position as at large City Councilman for the City of Hermiston.

Sincerely,

John F. Kirwan







# FUNLAND PLAYGROUND NOVEMBER 2019





# Programs

Family Feud,  
100 day exercise  
challenge,  
Murder Mystery in  
the Parks and  
more.

?

Aquatic  
Day Camps  
Summer Programs



## Parks & Recreation

# Parks & Trails Update

(4.24.2020)

 <b>DO</b> go for a walk or a run	 <b>DO</b> follow social distancing	 <b>DO</b> enjoy the sunshine
 <b>DO</b> keep your pet on a leash	 <b>DO</b> enjoy nature	 <b>DO</b> practice relaxation
 <b>DON'T</b> use the playgrounds	 <b>DON'T</b> play contact sports	 <b>DON'T</b> gather in groups

- ✓ **Playgrounds are Closed**
- ✓ **Restroom Facilities are Closed**  
(PortaPotties Available)
- ✓ **Riverfront Park is Closed**
- ✓ **Oxbow Trail is OPEN**
- ✓ **Shelter Reservations are not available**











PORT OF UMATILLA



















PORT OF UMATILLA





# Budget

Expense	
Playground	789,766
Surface	351,000
Fence / other	30,000
Restroom	160,000
<b>Total</b>	<b>1,330,766</b>

Resource	
Insurance	700,000
Fundraising	626,000
Pickets	50,000
<b>Total</b>	<b>1,376,000</b>



