

# HERMISTON CITY COUNCIL

Regular Meeting

June 22, 2020

Mayor Drotzmann called the regular meeting to order at 7:00pm and announced the meeting was streaming live on YouTube. Present were Councilors Hardin, Myers, Barron, Smith, Gutierrez, Primmer, Davis, and McCarthy. In attendance were City staff to include: City Manager Byron Smith, City Attorney Gary Luisi, Chief Edmiston, Finance Director Mark Krawczyk, Planning Director Clint Spencer, Parks and Recreation Director Larry Fetter, Recreation Supervisor Brandon Artz, and City Recorder Lilly Alarcon-Strong. News media present was Jade McDowell from the East Oregonian. The pledge of allegiance was given.

## **Presentation- Wayfinding Sign**

City Planner Spencer and Glen Swantak of Merje Environments and Experiences, the Urban Renewal District's wayfinding sign consultant, presented (as attached in the agenda packet) the Council with wayfinding design options that were a creation from community partners and public input. These signs would replace all signage throughout the City for a more unified look, as well as give more directional signage for places like: entry points to parks and trails, gateway signs, and industrial and medical districts to name a few.

## **Public Comment**

Chamber of Commerce CEO, Kim Nevil, thanked the City for the collaboration of this project as wayfinding signage is crucial for tourism and adds to the livability of the City. She is very proud of the end result.

MonteVista Homes President, Luke Pickerill, praised the Council for taking on this project as it is expensive but well worth the cost as a City's branding matters and directly ties into revitalization of the City which was one of their 2017 Council Goals.

The Council expressed excitement regarding the current work done on the project and next steps moving forward. Councilor Primmer moved and Councilor Davis seconded to move forward with Option 4A as presented. Motion carried unanimously.

Mayor Drotzmann thanked the Committee for the good work done on this project (applause from the Council and audience).

## **Citizen Input on Non-Agenda Items**

Miranda Rector, 1900 NW Prickly Pear Drive- Thanked the Council for being inclusive to those with special needs as she listened during the work session as the Council discussed where handicapped parking would be most beneficial at each food pod option, stating most people don't think about that, but it directly impacts her family as they have a child with special needs and other special need families as well. Ms. Rector encouraged the Council to approve the amendments to the mobile vending ordinance as she believes lunch trucks will be a benefit to Hermiston and would even consider opening one herself.

## **Consent Agenda Items**

Councilor Davis moved and Councilor Barron seconded to approve Consent Agenda items A-D, to include:

- A. Minutes of the May 26, 2020 Public Infrastructure Committee meeting
- B. Final Plat- Theater Park 4N2803AC TL 400 1920 NW Geer Rd
- C. Accepting Primary Election Results
- D. Minutes of the June 8, 2020 City Council work session and regular meeting

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Motion carried unanimously.

**Resolution No. 2158 -A Resolution Re-Adopting the Financial Policies and Investment Policy for the City of Hermiston and Superseding Resolution No. 2135-** Finance Director Mark Krawczyk gave information (PowerPoint presentation attached) regarding the re-adoption and revision of the Financial and Investment Policies.

Councilor McCarthy moved and Councilor Hardin seconded to adopt Resolution No. 2158 and lay upon the record. Motion passed unanimously.

**Resolution No. 2159- Adopting a Volunteer Handbook**

City Manager Smith gave information regarding adopting a Volunteer Handbook to give new volunteers guidance on practices, procedures and expectations. If approved, City Manager Smith will present and review this handbook at each Committee of the City.

Councilor Primmer moved and Councilor Barron seconded to adopt Resolution No. 2159 and lay upon the record. Motion passed unanimously.

**Ordinance No. 2306- Amending Chapter 116 for Mobile Food Vendors**

City Manager Smith stated this information was presented earlier during the work session.

Mayor Drotzmann requested that the first reading be by title only. Hearing no opposition, City Attorney Gary Luisi read the ordinance by title only. Council President requested that the ordinance be put on for final adoption at this meeting and that the second reading be by title only. After City Attorney Gary Luisi read the ordinance by title only for the second reading. Councilor Gutierrez moved and Councilor Hardin seconded that Ordinance 2306 be adopted and become effective 30-days after adoption by the City Council. 8 votes for; none against. Motion carried unanimously.

**May 2020 Financial Report**

Councilor Davis moved and Councilor Primmer seconded to approve the May Financial Report as presented. Motion carried unanimously.

**Property Acquisition Authorization**

City Manager Smith stated the City must comply with additional parking requirements in order to continue to move forward with construction of a new City Hall. In order to do this, the City will need to purchase surrounding property to construct a parking lot. The City is asking that the Council consider purchasing the Lanham Building property for \$400,000 based on confirmation of an appraisal.

Councilor McCarthy moved and Councilor Smith seconded to authorize City Manager Smith to finalize the purchase agreement. Motion carried unanimously.

**Committee Reports**

**Parks and Recreation Advisory Committee-** Councilor Davis and Myers stated the Committee met and received updates regarding all parks and recreation items in the City, as well as received information regarding the Skate Park grant that was recently awarded to the City.

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Hispanic Advisory Committee- Councilor Gutierrez and Barron stated the Committee received information regarding Martha's House, Oregon Worker Relief Fund, Funland Park Latino Area, Regional Economic Outlook, and the over \$520,000 Amazon Web Services (AWS) has donated to support local electric utility customers, food banks, school district, and more impacted by COVID-19.

Mayor Drotzmann thanked AWS for their donations to the community.

## **Council Reports**

Councilor Hardin stated the Stepping Stones Board is planning a trip to view the homeless shelter site in Walla-Walla and asked that the Council please respond to the email sent by City Recorder Lilly Alarcon-Strong as she tries to coordinate this effort.

Councilor Barron asked that the Council consider supporting the Oregon Worker Relief Fund (OWRF) which provides financial support to families impacted by COVID-19 that were unable to qualify for stimulus funds due to their or their families undocumented status. Councilor Barron stated undocumented persons also contribute to the community and deserve compassion, and is asking that the City Council consider the following:

1. Endorsement of OWRF
2. Urging support from State Senators of OWRF
3. Allocation of funding, if possible, to OWRF, with funding staying in Hermiston

Councilor Gutierrez asked that everyone remember people working in the fields as they enjoy eating their fruits and vegetables. Field workers are often forgotten and we should do what we can to support them.

Mayor Drotzmann stated he applauds the conviction and bravery of Councilor Barron and the meaningfulness this is to our community and would be happy to support items one and two, and asked that City Manager Smith review CARES Funding to see if funds could be directed to support OWRF.

## **Manager's Report**

City Manager Byron Smith gave information regarding:

- The City of Stanfield is accepting tree storm debris from all of Umatilla County residents. Items can be disposed of at the Stanfield Compost Yard off of NW Hoosier St using the access code 7777#, through July 19.
- As mentioned earlier in the meeting AWS donated over \$520,000 to support local electric utility customers, food banks, school district, and more impacted by COVID-19.
- CARES Act Reimbursement approved for about \$80,000. Will work on a spending plan for future distributions based on treasury guidelines.
  - Mayor Drotzmann gave thanks for funding for the eastside of the state
- Gratitude letters from the public received regarding Hermiston Energy Services restoring services after the windstorm and the efforts made by an employee at the Library placing sticky notes of encouragement to a patron using curbside checkout services.
  - Mayor Drotzmann thanked the library and HES personnel and asked that we all think about what we can do to help our neighbors during this difficult time.

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## **Adjournment**

There was no other City business and Mayor Drotzmann adjourned the regular meeting at 8:32pm.

SIGNED:

/s/Dr. David Drotzmann

Mayor

ATTEST:

/s/Lilly Alarcon-Strong, CMC

City Recorder

DRAFT



# FINANCIAL POLICIES AND INVESTMENT POLICY RE-ADOPTION

June 22, 2020





# Proposed/Requested Revisions to Investment Policy

- Requesting the addition of “Municipal Bonds” as an allowed/authorized Investment type
- This type of investment is authorized under ORS 294.035 (3.b and 3.c), 294.040, 294.125 and 294.155
- This would allow the city to invest in debt obligations of jurisdictions in the states (and political subdivisions) of Oregon, California, Idaho and Washington





# Proposed/Requested Revisions to Investment Policy

Quotes from Friday, June 19, 2020 - US Government Agencies

## Odd-lot and new issue agency offerings

Structure	Size	Credit	Coupon	Maturity	Callable	Price	YTC	YTM
6 month bullet	450M	FNMA	1.875	12/28/2020		\$ 100.92		0.08
1 yr bullet	5038M	Federal Farm Credit Bank	2.875	5/26/2021		\$ 102.55		0.126
1.75 yr bullet	170M	Federal Farm Credit Bank	2.55	3/1/2022		\$ 104.02		0.171
2yr NC 3 month BERM	5MM	Farmer Mac	0.35	6/23/2022	9/23/2020	\$ 100.000	0.35	0.35
2yr NC 1 yr 1X	15MM	FHLMC	0.3	6/30/2022	6/30/2021	\$ 100.000	0.3	0.3
3.75 yr NC 3 month CONT	450MM	Federal Farm Credit Bank	0.59	3/25/2024	9/25/2020	\$ 100.00	0.59	0.59
4yr NC 6 month CONT	105MM	Federal Home Loan Bank	0.62	6/24/2024	12/24/2020	\$ 100.00	0.62	0.62
5yr NC 6 month CONT	37MM	Federal Home Loan Bank	0.75	6/24/2025	12/24/2020	\$ 100.00	0.75	0.75





# Proposed/Requested Revisions to Investment Policy

Quotes from Friday, June 19, 2020 - Oregon Muni Issues

## Agency callables and bullets

Rating	Size	Credit	Coupon	Maturity	Callable	Price	YTC	YTM
Aa1/AA+	5M	Portland OR Community College District	5	6/15/2022		\$ 108.58		0.629
Aa3/AA-	10M	OHSU	5	7/1/2022		\$ 108.50		0.756
Aa2/AA-	20M	Eugene OR Electric Utility	1.84	8/1/2022		\$ 102.252		0.76
Aa1/AAA	25M	ODOT	1.855	11/15/2022		\$ 102.27		0.896
Aa2/ -	5M	Oregon St Hsg & Community Svcs Dpt Mtg Rē	1.9	1/1/2023		\$ 102.060		1.07
- /AA	10M	Independence OR GO	4	6/1/2025		\$ 115.243		0.842





# Proposed/Requested Revisions to Investment Policy

Other jurisdictions in the state include municipal bonds in their portfolios (a small sample):

- Pendleton 14,743
- Milton-Freewater 6,987
- Florence 8,348
- Multnomah County 812,855
- Portland 657,100
- Corvallis 58,856
- Salem 174,365





# Proposed/Requested Revisions to Investment Policy

## 1) Permitted Investments

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### d. Municipal Bonds

- As allowed under Oregon state statute ORS 294.035

## 3) Prohibited Investments

### e. Municipal Debt (THIS SECTION TO BE DELETED)

Although allowable under Oregon state statute, the City of Hermiston shall not invest in Municipal Debt.





# Proposed/Requested Revisions to Investment Policy

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## 1) Credit Risk

Issue Type	Maximum % of Holdings	Minimum Ratings Moody's/S&P/ Fitch
<b>Municipal Bonds</b>	<b>10%</b>	<b>AA, Aa2, or AA</b>
<b>Oregon, California, Idaho, Washington</b>		
<b>Issuer % per issue</b>	<b>25%</b>	





# Proposed/Requested Revisions to Investment Policy

# Thank you

