

HERMISTON CITY COUNCIL & URBAN RENEWAL AGENCY

Regular Meeting

January 24, 2022

Mayor Drotzmann called the regular meeting to order at 7:00pm. Present were Councilors Myers, Peterson, Spicerkuhn, Primmer, Barron, Davis, Hardin, and Duron. Also in attendance was Municipal Judge Creasing (arrived at 7:05pm), as well as City staff to include: City Manager Byron Smith, Assistant City Manager Mark Morgan, City Attorney Richard Tovey, Chief Edmiston, Finance Director Mark Krawczyk, Planning Director Clint Spencer, Parks and Recreation Director Brandon Artz, Assistant City Recorder Heather LaBeau, and City Recorder Lilly Alarcon-Strong. The meeting was streamed live on YouTube. The pledge of allegiance was given.

Mayor Drotzmann announced the various ways the public can participate in the City Council meetings.

Citizen Input on Non-Agenda Items

David Hanson, 936 W Hartley Ave- Stated he has recently been approved to serve on the City's Budget Committee and would like to thank the Council for approving his appointment.

Mayor Drotzmann thanked Mr. Hanson for his desire to serve, especially since he is new to the community.

Consent Agenda Items

Councilor Davis moved and Councilor Primmer seconded to approve Consent Agenda items A-D, to include:

- A. Final Plat- Diamond Run Phase 1 4N2812B Tax Lot 300 Diagonal Road
- B. Final Plat- Cimmaron Terrace Phase 3 4N2802DB Tax Lot 101 E Theater Lane/NE 9th Pl
- C. Liquor License Application for "Full On-Premises, Commercial", sales for El Ranchero, located at 145 E Hurlburt
- D. Minutes of the January 10th regular City Council meeting

Motion carried unanimously.

(Municipal Judge Creasing arrived at 7:05pm)

Public Hearing- Annexation & Comp Plan Amendment- Casteel/Hackler/Ketchersid 4N2811BA TL 100, 201, & 600- 600 E Elm Ave/535/555/615 E Jennie Ave- After hearing no declarations of conflict of interest from the Council, Planning Director Clint Spencer read the hearing guidelines and Mayor Drotzmann opened the hearing at 7:06pm.

Planning Director Spencer gave information (PowerPoint presentation attached) regarding the annexation and rezoning of 13 acres of land between E Elm Ave and E Jennie Ave. Although there are three parcels under consideration, only two are being proposed for annexation as the owner of the third parcel does not wish to annex at this time. Robert Casteel, owner of the two parcels under consideration, is proposing wetland acreage be dedicated to the City which will be designated as commercial property; and wished to developed the remaining property for either single-family or multi-family housing.

Hearing no proponents, opponents, or neutral parties who wished to give public testimony, Mayor Drotzmann closed the hearing at 7:20pm and Director Spencer presented the findings of fact as included in the agenda packet.

After some discussion, Councilor Primmer moved and Councilor Davis seconded to approve the findings of fact for the annexation. Motion carried unanimously. Councilor Spicerkuhn moved and Councilor Hardin seconded to approve the finds of fact for the comprehensive plan map amendment. Motion carried unanimously.

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Ordinance No. 2335 Annexing 4N2811BA Tax Lots 100 and 600 -E Jennie Ave

City Manager Smith stated this ordinance was discussed during the Public Hearing section earlier in the meeting.

After some discussion, Mayor Drotzmann requested that the first reading be by title only. Hearing no opposition, City Attorney Richard Tovey read the ordinance by title only. Mayor Drotzmann requested that the ordinance be put on for final adoption at this meeting and that the second reading be by title only. After City Attorney Richard Tovey read the ordinance by title only, Councilor Duron moved and Councilor Primmer seconded that Ordinance No. 2335 be adopted and become effective 30-days after the State Department of Lands has accepted the wetland delineation as adoption by the City Council. Motion carried unanimously.

Ordinance No. 2336 Comprehensive Plan Map Amendment & Rezone 4N2811BA Tax Lots 100, 201 & 600 E Jennie Ave/E Elm Ave- City Manager Smith stated this ordinance was discussed during the Public Hearing section earlier in the meeting.

After some discussion, Mayor Drotzmann requested that the first reading be by title only. Hearing no opposition, City Attorney Richard Tovey read the ordinance by title only. Mayor Drotzmann requested that the ordinance be put on for final adoption at this meeting and that the second reading be by title only. After City Attorney Richard Tovey read the ordinance by title only, Councilor Primmer moved and Councilor Davis seconded that Ordinance No. 2336 be adopted and become effective 30-days after the effective date of Ordinance No. 2335 as adopted by the City Council. Motion carried unanimously.

Resolution No. 2206- Well #6 Backup Generator Award

Assistant City Manager Mark Morgan gave information regarding awarding a contract to Gordon's Electric of Pendleton to install a backup power generator at Well #6 as part of the critical upgrade necessary in the 2019 Water System Master Plan.

After some discussion, Councilor Duron moved and Councilor Barron seconded to adopt Resolution No. 2206 and lay upon the record. Motion carried unanimously.

Resolution No. 2207- Adopting the Revised City's Design Standard and Specification Manual

Assistant City Manager Mark Morgan presented information (PowerPoint attached) regarding the revision to the City's Design Standards & Specifications and adopting a permit fee for allowing City staff to retro-fit stormwater swales for those homeowners who wish to convert existing facilities to the newly allowed standard.

After some discussion, Councilor Davis moved and Councilor Duron seconded to adopt Resolution No. 2207 and lay upon the record. Motion carried unanimously.

Hermiston 2040 Report Adoption

City Manager Smith and Sara Singer Wilson, from SSW Consulting, presented the Hermiston 2040 Report on the Hermiston Community Vision and Action Plan (PowerPoint Presentation attached); the Vision Process, Community Outreach and Engagement Activities and Results to include Vision Labs and an Open House, Draft Vision, Action Plan, and Implementation.

HERMISTON CITY COUNCIL & URBAN RENEWAL AGENCY

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Hermiston 2040 Committee

City Manager Smith introduced Hermiston 2040 Committee members present who have volunteered their time and efforts to help guide this project: Bethany Adair, Jackie Linton, Cameron Bendixsen, and Jer Pratton.

Committee members thanked the Council for the opportunity to serve in this capacity as it has been a very rewarding experience; thanked Parks and Recreation Department and staff for allowing Hermiston 2040 outreach to take place during many of their events; it was also very enlightening to see how many people from outside of the community participate in Hermiston's events, such as Walla Walla, Tri-Cities, and as far out as La Grande and Eugene; thanked Sara Singer-Wilson, City Manager Byron Smith and City Recorder Lilly Alarcon-Strong for all of their efforts throughout this process; and asked that the Council show the community their opinion matters by working to make these items come to fruition by: Prioritizing important items that can get done quickly, finding partners and financing options, making sure items are sustainable, and continuing to work on these items throughout the years as these are long-range goals. This is how the City will be successful.

The Council thanked the Committee, staff, and community who participated in this project and gave valuable input and asked that a Five-Year Follow Up Report be given at a City Council meeting so Council and the public can see that their ideas are being worked on.

Councilor Duron moved and Councilor Myers seconded to accept the Hermiston 2040 Report as presented. Motion carried unanimously.

December 2021 Financial Report

Finance Director Mark Krawczyk presented the Council with an amended Financial Report (attached).

Public Comment

David Hanson, 936 W Hartley Ave- Asked for clarification regarding the Financial Report.

After Finance Director Krawczyk answered Mr. Hanson's questions, Councilor Barron moved and Councilor Davis seconded to accept the December 2021 Financial Report as presented by Finance Director Mark Krawczyk. Motion carried unanimously.

Goal Setting Update

City Manager Smith gave updates regarding the Goal Setting progress as of present-day, as included in the agenda packet.

After some discussion, Mayor Drotzmann and the Council thanked City Manager Smith for his Quarterly Goal Setting Update Reports, as well as City staff for working hard to accomplish these goals. Councilor Primmer moved and Councilor Spicerkuhn seconded to accept the Goal Setting Report as presented. Motion carried unanimously.

Committee Reports

EOTEC Advisory Committee- Councilor Barron gave information regarding the RV/Event Parking approval.

Parks and Recreation Committee- Councilor Myers stated the full Committee met and heard park and recreation updates, program highlights to include a 58% increase in youth basketball registrations, partnership with EOTEC for activities at their facility, and the need to hire a Recreation Coordinator.

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Faith-Based Advisory Committee- Councilor Duron stated Committee Chair James Lafolette recently sent out an invitation and informational letter to 20 area pastors letting them know what the Committee's purpose is and inviting them to participate in meetings.

Hispanic Advisory Committee- Councilor Duron stated the Committee heard from Susan Bower who is running for County Commissioner and Dr. Tricia Mooney Hermiston School District Superintendent who gave information regarding construction, enrollment, and proposed school boundary changes, as well as Committee member Mark Gomolski who is leading a Hispanic Art Fair this June in McKenzie Park.

Mayor's Report

Mayor Drotzmann spoke regarding:

- Hermiston's high graduation rate, with the highest Latino graduation rate to date. All are above state graduation rates
- Asked that the Council let him know if there are any issues they would like him to address with County Commissioners as he meets with them frequently
- Working on legislative issues, with an emphasis on a Homelessness Project Pilot Program
- Great attendance and speakers at the MLK walk. Thanked the Police Department for their attendance
- Goal Setting Sessions on Wednesday and Thursday February 2nd and 3rd starting at 5:30pm at EOTEC
- Asked that City Manager Smith arrange a City Hall tour for the Council

Council Reports

Councilor Duron thanked the Police Department for their dedication to solve a homicide case from six years ago, all those who participated in the MLK March, and City Manager Smith for his leadership in the Youth Advisory Council Project to encourage youth to be involved in future City meetings.

City Manager's Report

City Manager Smith spoke regarding:

- Umatilla County Fair Appreciation Dinner
- Parks and Recreation Director Brandon Artz gave a park update (PowerPoint Presentation attached) and announced he and Aquatic Recreation Coordinator Kasia Robbins have been asked to speak at the National Association of Aquatic Professionals for their work on and programs on Drowning Prevention.

Adjournment of the City Council Meeting & Convene the Hermiston Urban Renewal Agency (HURA) Meeting

At 9:42pm Mayor Drotzmann adjourned the City Council meeting as there was no other City business and convened the Urban Renewal Agency Meeting.

HURA Facade Grant application- 4N2811CB Tax Lot 6800 - 379 E Main St

Planning Director Spencer gave information regarding the Façade Grant application for 379 E Main Street and the Planning Commissions recommendation to grant a 50% match.

Public Comment

Applicant Slade Smith asked that the Agency consider the Planning Commission's recommendation as the building has been vacant for 12-14 years and the improvements will bring in new retail business.

After some discussion, Member Davis moved and Member Primmer seconded to approve the Planning Commission recommendation of a 50% match to 379 E Main Street. Motion carried unanimously.

HERMISTON CITY COUNCIL & URBAN RENEWAL AGENCY

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January 24, 2022

Unscheduled Communication

None

Adjournment

There was no other HURA business and Chair Drotzmann adjourned the HURA meeting at 9:47pm.

SIGNED:

Dr. David Drotzmann, Mayor

ATTEST:

Lilly Alarcon-Strong, CMC, City Recorder

DRAFT



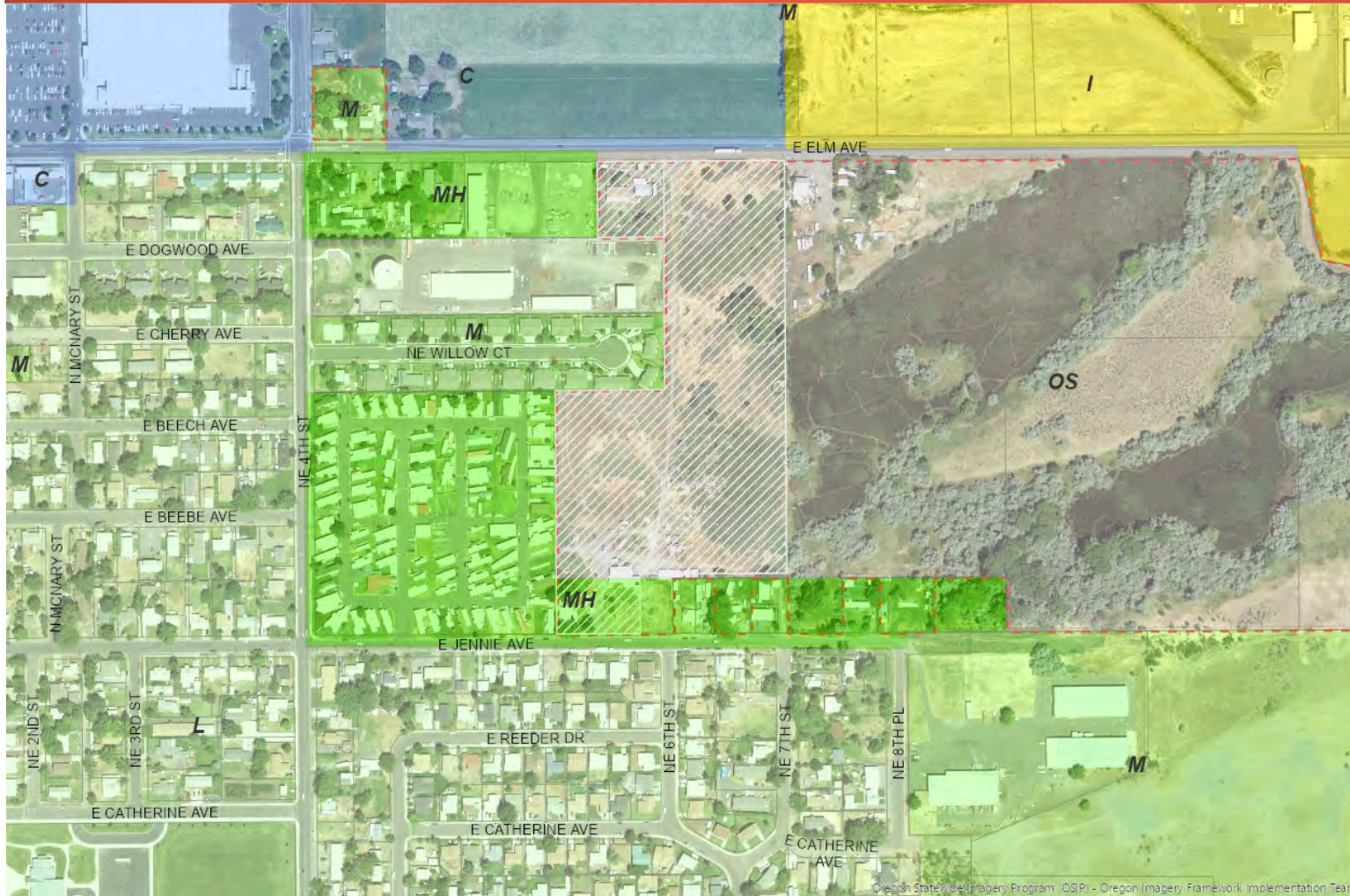
ANNEXATION, COMPREHENSIVE PLAN MAP AMENDMENT, AND REZONE E ELM AVE



Total Area



Existing Conditions



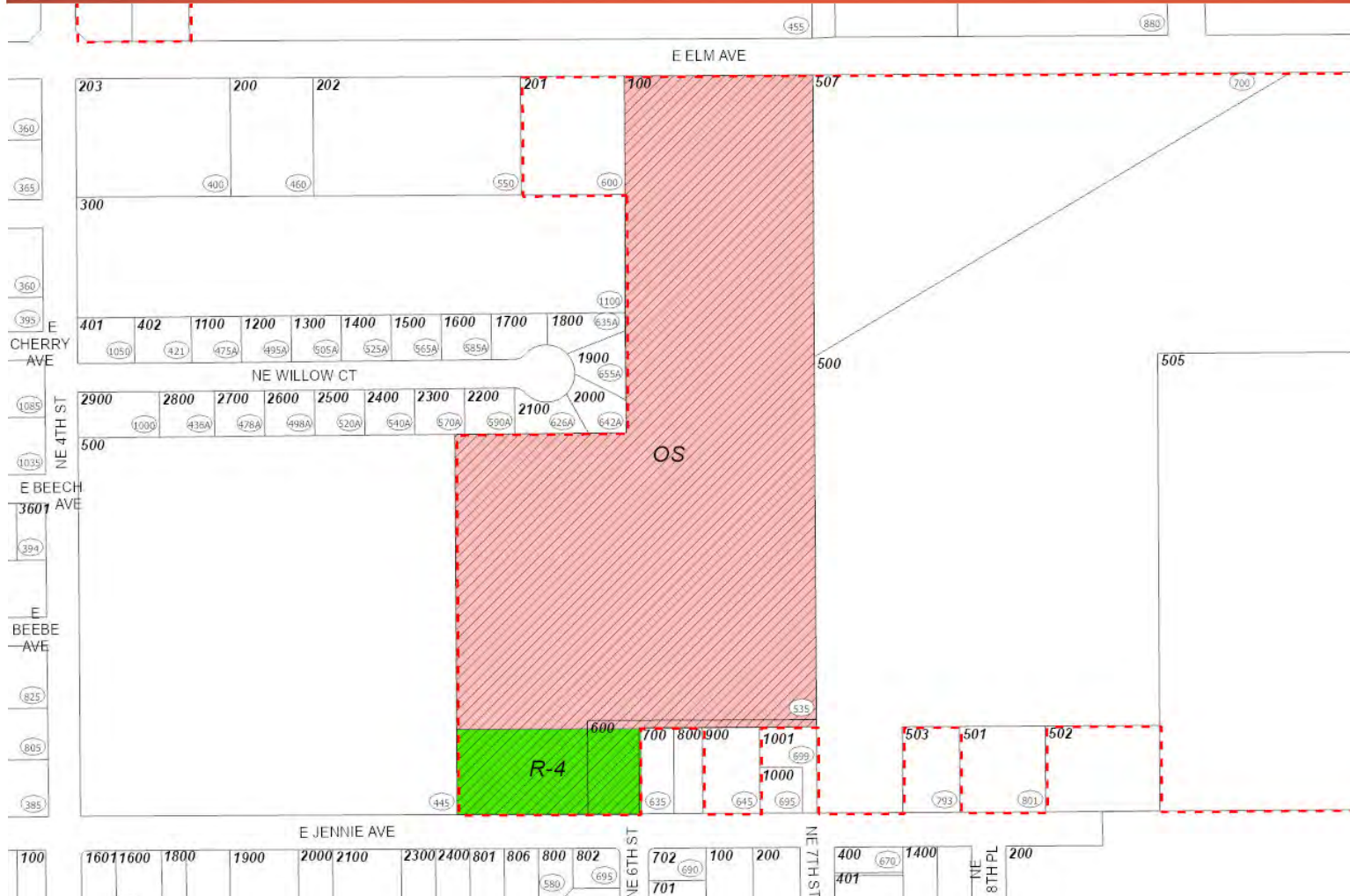
Annexation Area



Delineated Wetlands



Annexation Zoning



Amended Comprehensive Plan Map





SWALE STANDARDS

City Council 1/24/2022



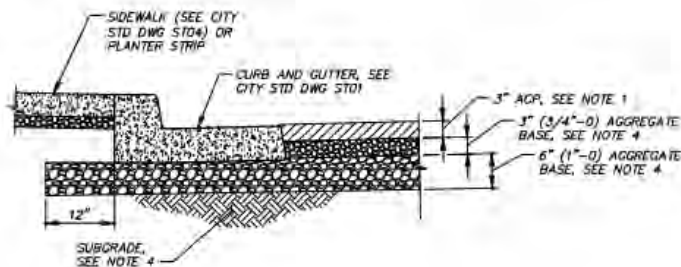
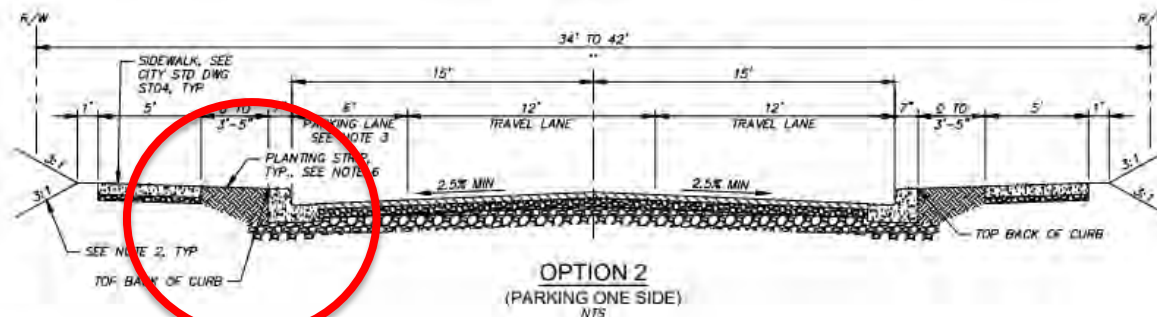
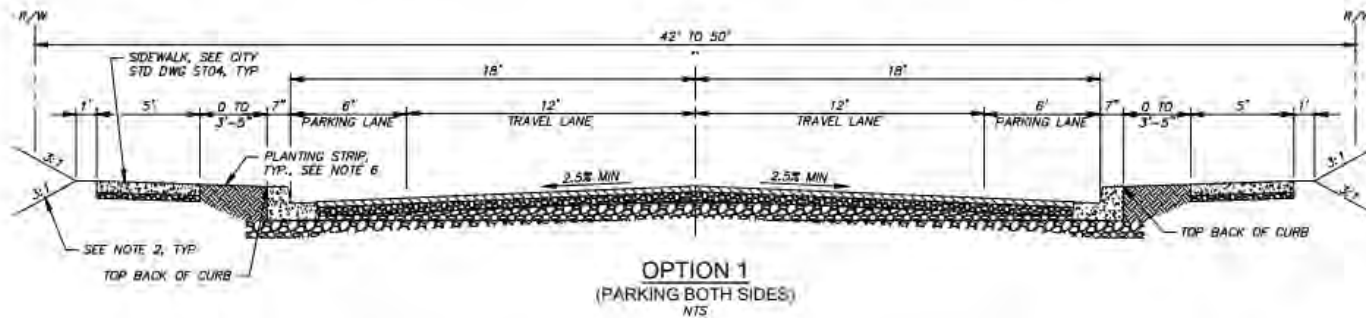
What's a Swale?



City Standard Late '90s to 2018



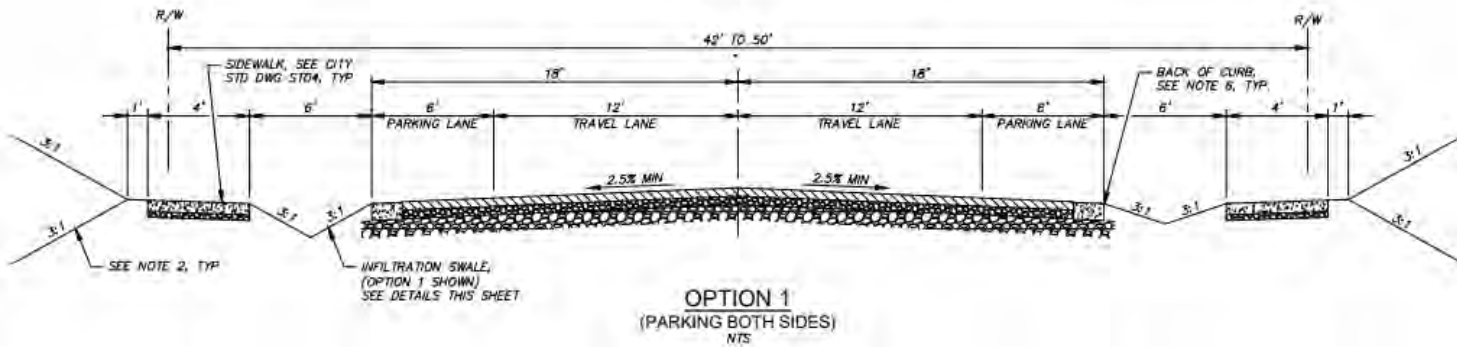
2018 Change Back (If Possible)



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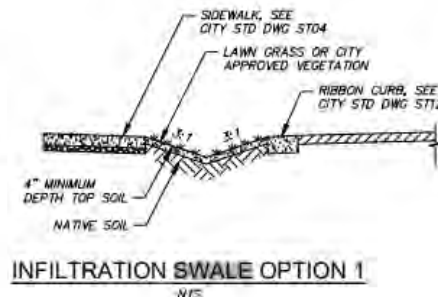
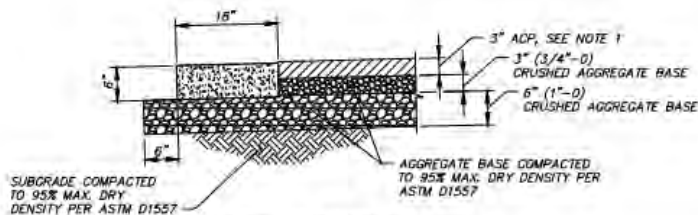
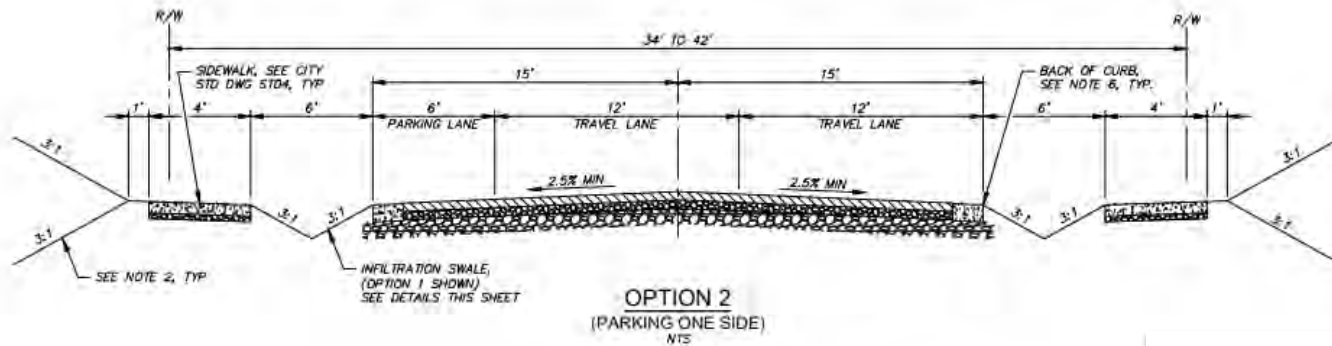
1. ASPHALT CONCRETE PAVEMENT SHALL BE CONSTRUCTED IN ONE LIFT.
2. SLOPES SHALL NOT EXCEED 3:1 UNLESS APPROVED BY THE CITY.
3. PARKING LANE MAY BE LOCATED ON EITHER SIDE OF STREET.
4. COMPACT AGGREGATE BASE AND SUBGRADE TO 95% MAXIMUM DRY DENSITY PER ASTM D1557.
5. THE DISTANCE BETWEEN TOP BACK OF CURBS IS A CRITICAL DIMENSION. CURBS POURED IN AN INCORRECT LOCATION SHALL BE REMOVED AND REPLACED BY THE CONTRACTOR.
6. TREES ARE PROHIBITED IN THE PLANTING STRIP.

2018 Swales Still Allowable

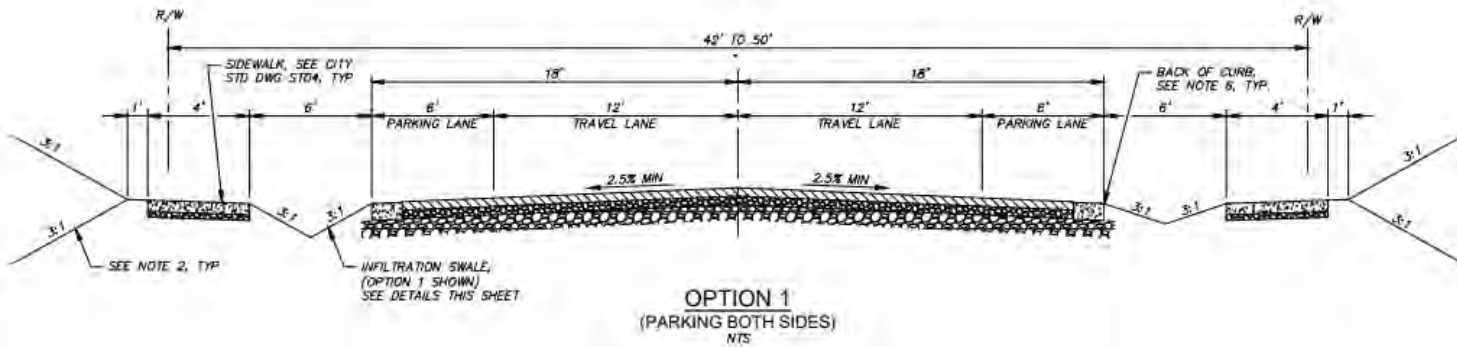


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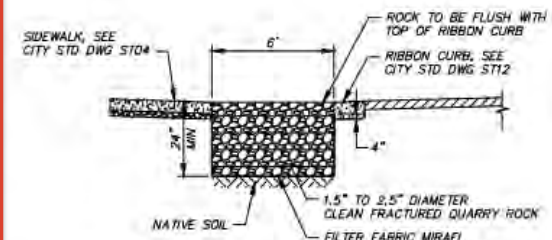
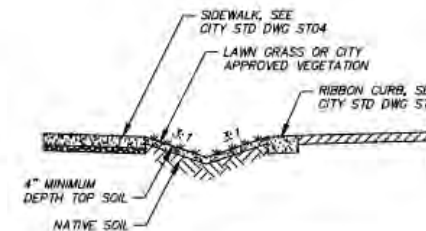
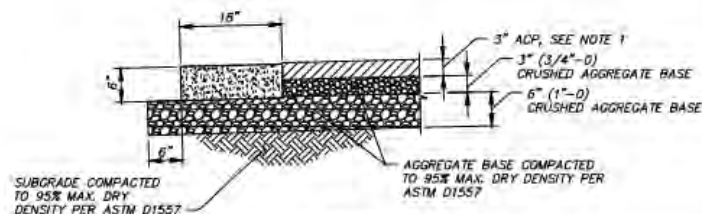
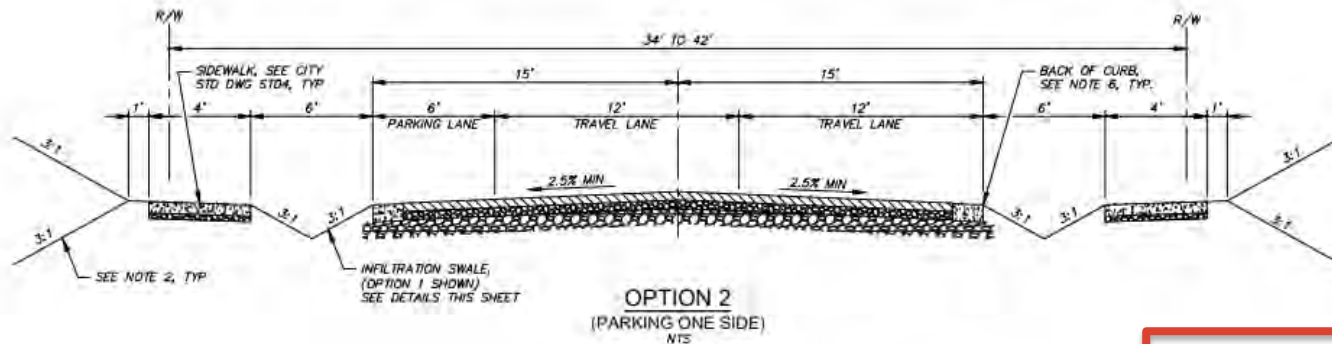


2021 Swale Change

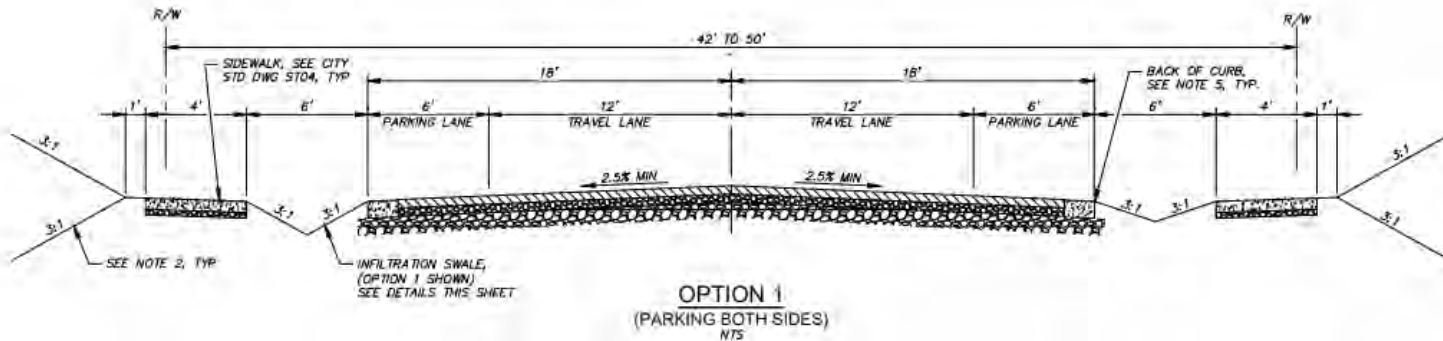


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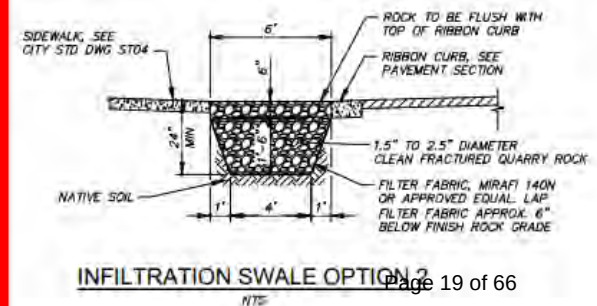
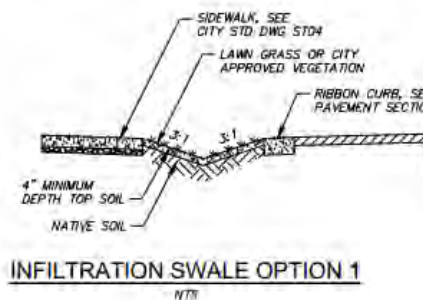
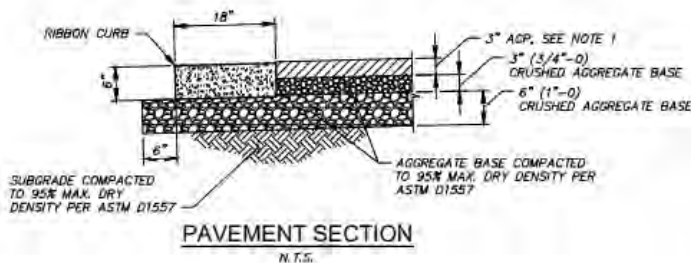
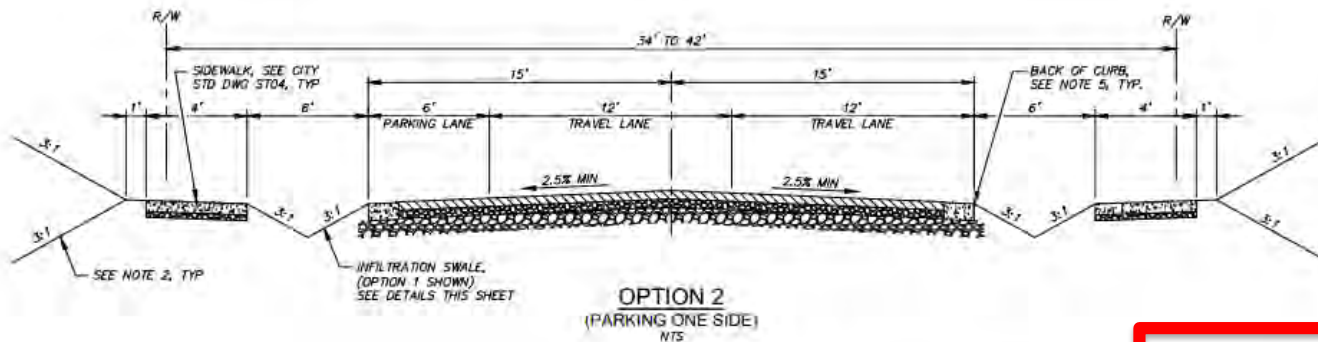


This Change: For Conversions

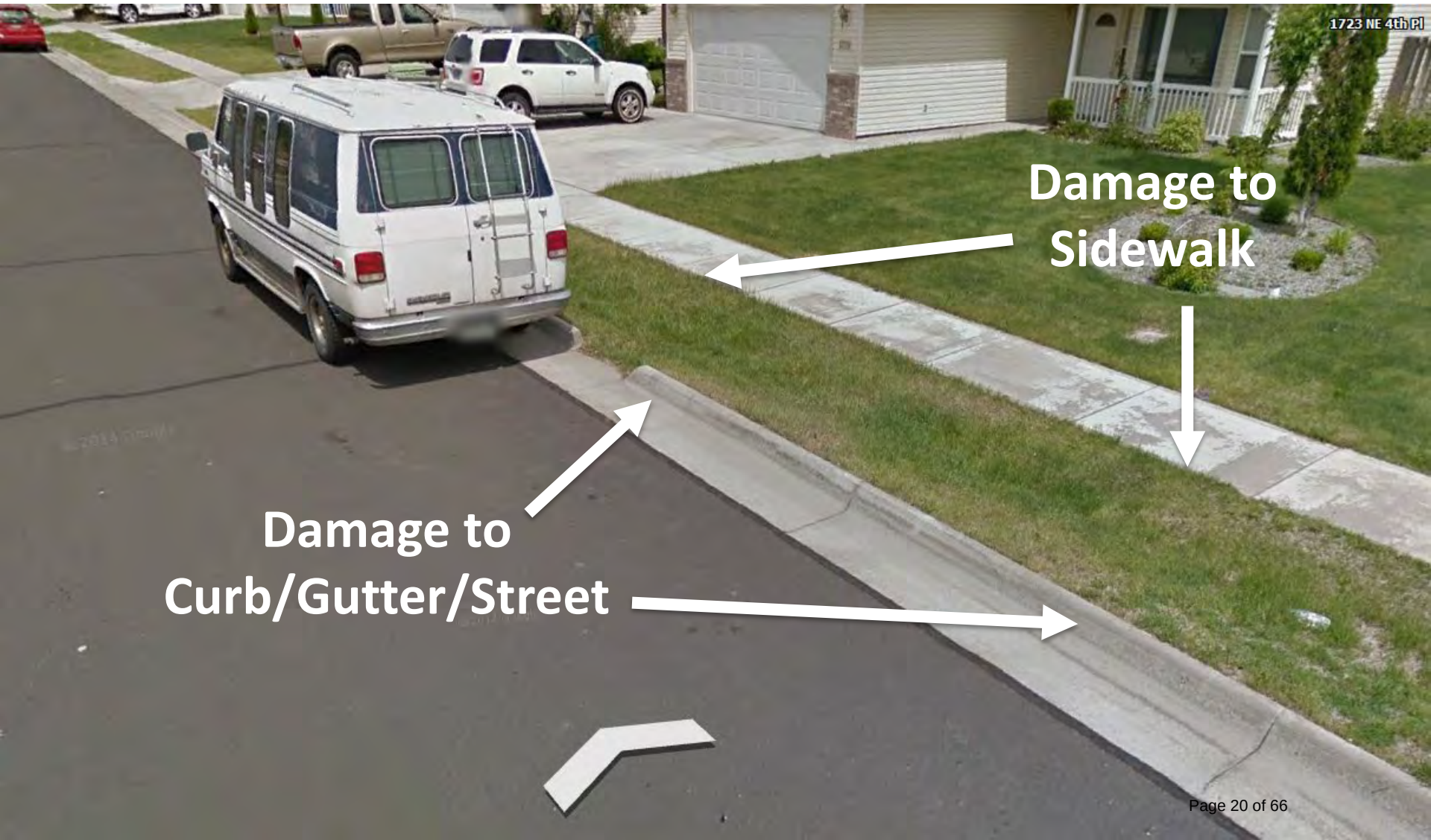


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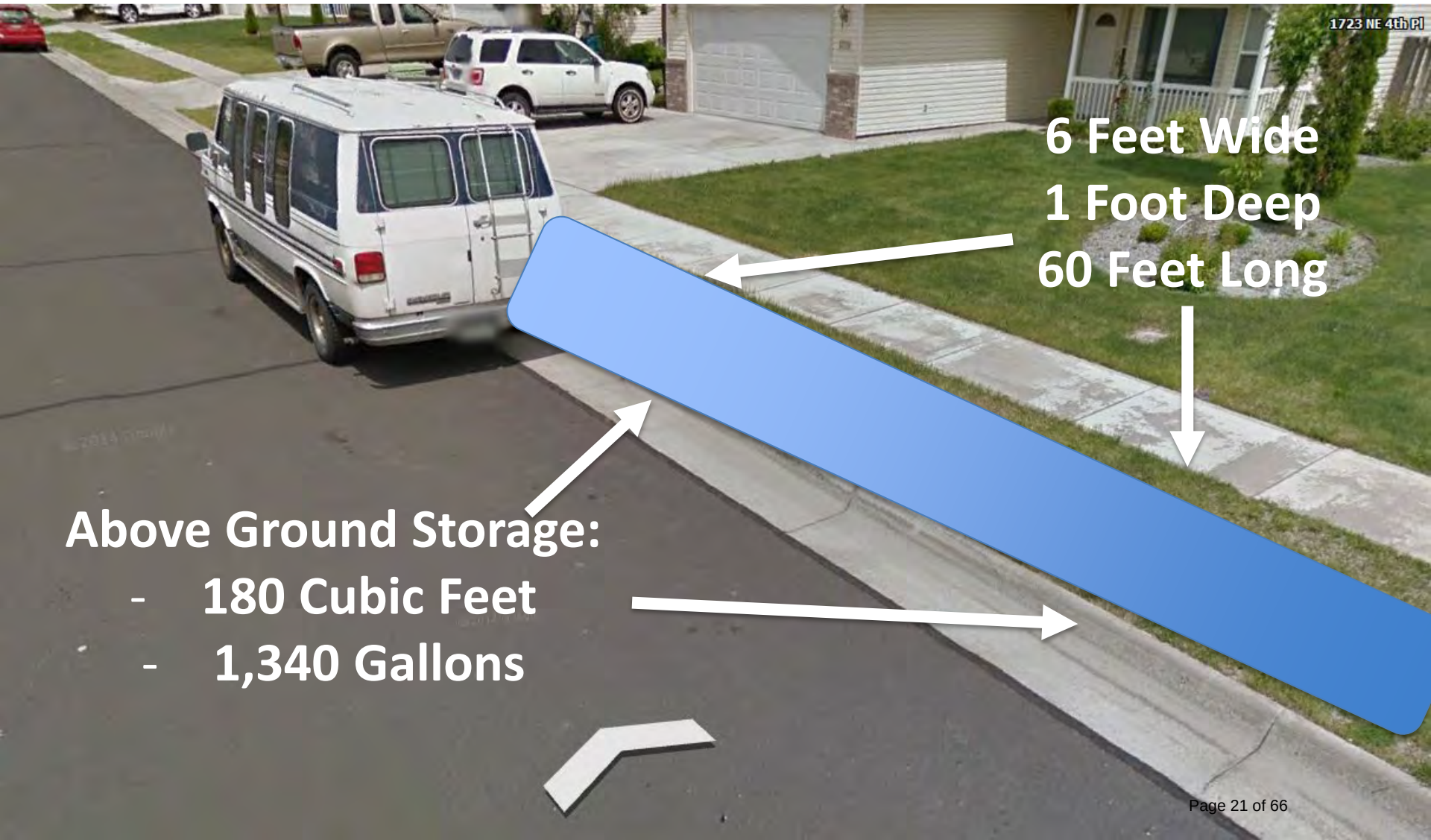
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Conversion Risks?



Conversion Risks?



1723 NE 4th Pl

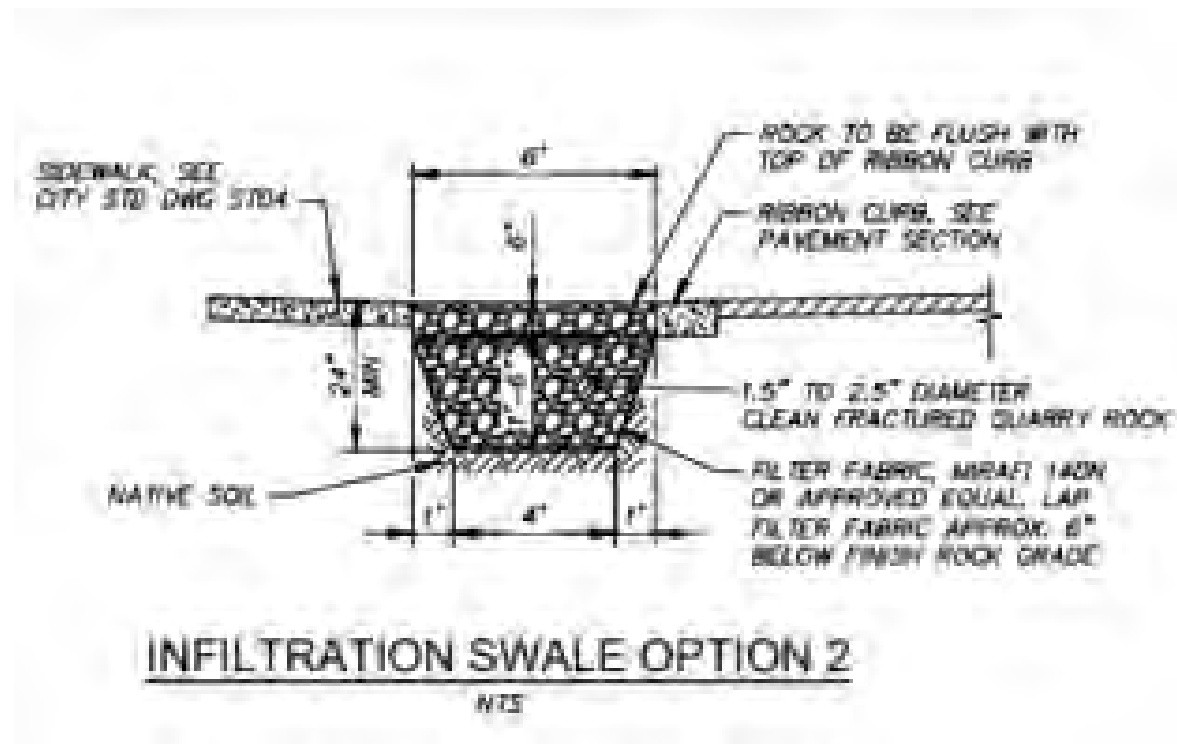
6 Feet Wide
1 Foot Deep
60 Feet Long

Above Ground Storage:

- 180 Cubic Feet
- 1,340 Gallons

E. Washington Approved Standard

- Fractured Basalt allows void for water
- Other Materials Reduce volume for water
 - Soil
 - Pea Gravel
 - Etc.





Conversion Process Allowed

- Permit Request at Building Department
- \$250 Deposit to Hold Place
- 1st-come 1st Served





Conversion Process Allowed

- Seasonal Workers Crack-Fill Streets May-June
- Keep Seasonal Workers through Summer
- City Verifies Swale Dimensions
- Most to Cost ~\$1,000
 - \$250 Deposit credited to final total





Why City Seasonal Crews?

- Critical Infrastructure
- Aesthetic Preference, Not Otherwise Necessary- Not Urgent
- Learning Curve
- Potential for Private-Sector Option in Future
 - Permit Oversight is not simple or cheap
 - Monitor Materials
 - Monitor Methods





Street Department Capacity

- Not Urgent
- Demand Manageable Through Signups/Temps
- True Demand Unknown
 - “Only” ~1,500 to ~1,800 Homes Have Swales
 - Citywide ~7,000 Housing Units
 - ~20% of households
 - Willing to pay \$1,000?





Conclusion

- Status-Quo been in place for 20+ Years
- Not Urgent
- Path for conversion for those who really care
- Not required of anyone who doesn't





Questions?

Where Life is Sweet™



Hermiston Community Vision + Action Plan

City Council Meeting | January 24, 2022

Presented By:



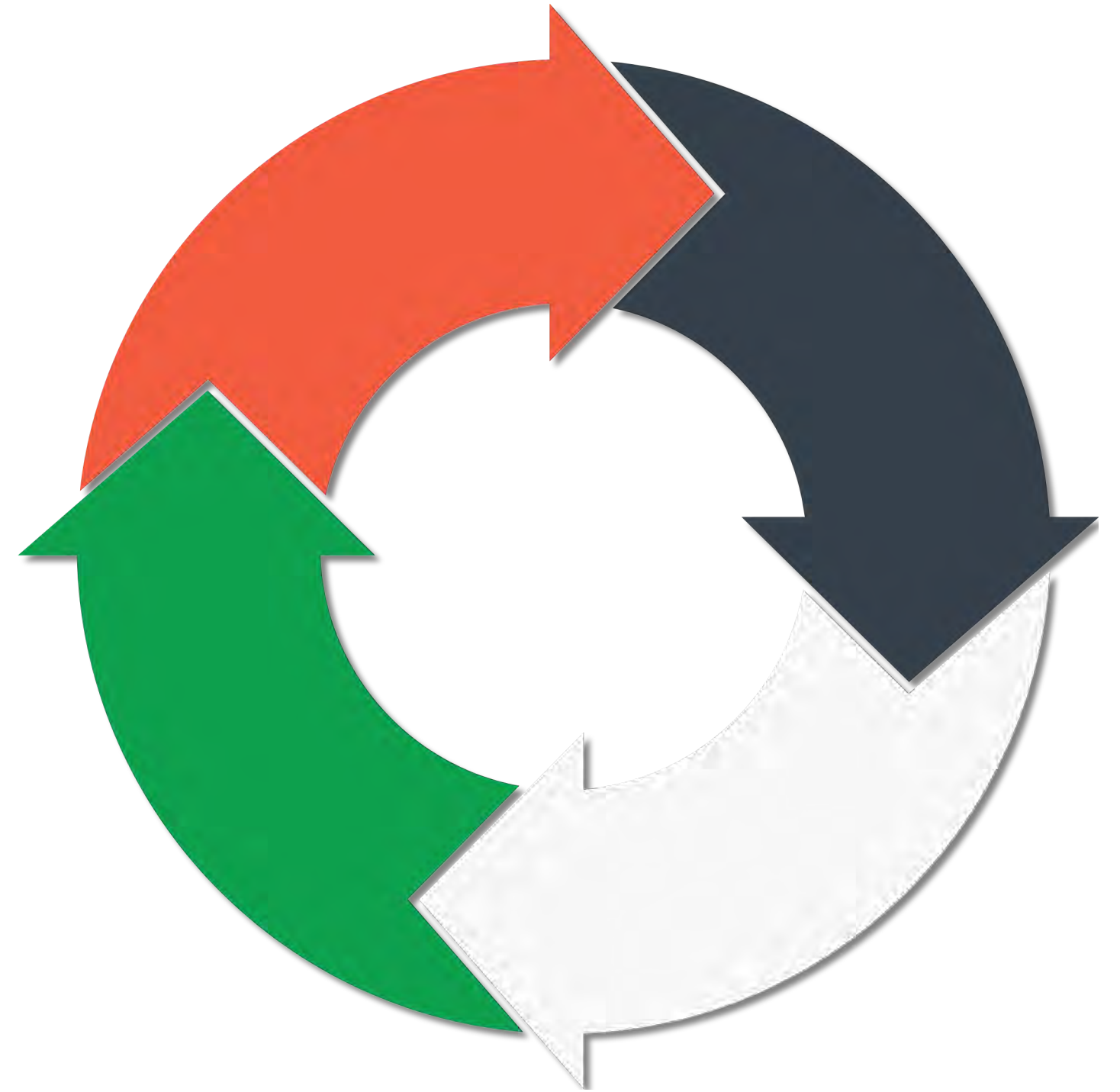
SSW CONSULTING

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PRESENTATION OVERVIEW

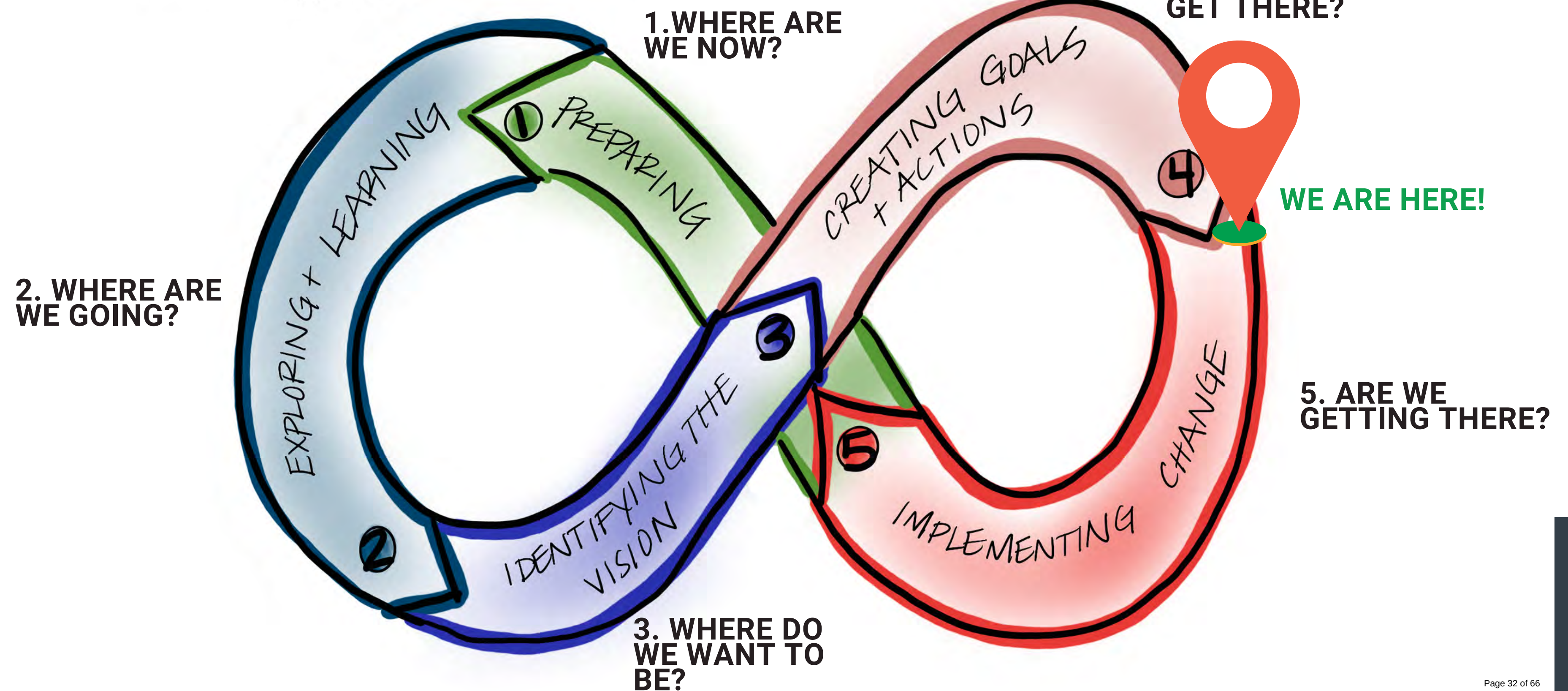
- Vision Process
- Community Engagement Results
- Draft Vision + Actions
- Implementation Structure
- Next Steps

VISION PROCESS



CITY OF HERMISTON

COMMUNITY VISION + ACTION PLAN
PROCESS



COMMUNITY ENGAGEMENT RESULTS



COMMUNICATION + ENGAGEMENT GOALS



1. Engage ALL people in the community
2. Design a process that maintains engagement momentum
3. Create broad project awareness and conduct inclusive outreach
4. Community Vision and Action Plan that will include specific goals and actions
5. Evaluate the results of our communication and engagement efforts

SUMMARY OF OUTREACH ACTIVITIES



- Key Messaging + Branding
- Community Profile
- Fact Sheet
- E-blasts
- Website
- Social Media Strategy
- Media/Press Releases
- Intercept Surveys
- Translation of Materials
- Outreach Tool Kits
- Flyers/posters
- Short project video
- Targeted mailer
- Local radio show
- Virtual/In-person Open House/Community Workshop
- Focus groups
- Community leader interviews
- Community Vision Labs
- Online Survey
- Event booths + kids activities
- Partner with community organizations

OUTREACH RESULTS

ACTIVITY

OF PARTICIPANTS

1. Online survey	894
2. E-blasts (May through January)	8,542 opens
3. Social media (June through December 1)	40,613 reach, 1,082 link clicks
4. Intercept surveys	126
5. Community Events	6
6. Community Leader Interviews	10
7. Focus groups (4)	30
8. Vision labs (4)	56
9. Open house (1)	200
10. Steering Committee Meetings (6)	15
11. Newspaper articles (9)	N/A

COMMUNITY VISION SURVEY

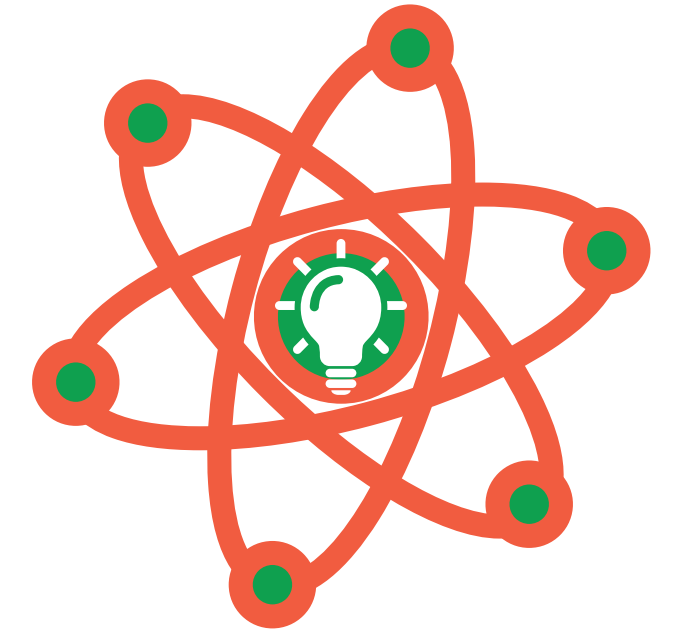
1,020 RESPONDENTS



WHO DID WE HEAR FROM?

	Respondents	Hermiston Demographics
TOTAL POPULATION		17,346
GENDER		
Male	33%	51%
Female	64%	49%
Prefer to self-describe (please specify - non-binary, gender fluid, agender, etc.)	3%	
AGE		
14 and under		27%
15-24	14%	14%
25-34	22%	15%
35-44	27%	12%
45-54	19%	9%
55-64	9%	11%
65+	9%	12%
RACE/ETHNICITY		
American Indian or Alaskan Native	3%	1%
Asian	2%	0.3%
Black or African-American	4%	0.4%
Hispanic, Latino, or Spanish origin	16%	44%
Native Hawaiian or Other Pacific Islander	1%	0%
White	74%	54%

VISION LAB + COMMUNITY OPEN HOUSE RECAP



VISION LABS

- Over 50 participants
- Eight topics, 4 vision labs:
 - Health and Education
 - Economic Development/Housing
 - Attractive and Safe/Infrastructure and Planning/Transportation and Mobility
 - Parks and Recreation/Culture and Engagement



COMMUNITY OPEN HOUSE

- Over 200 people
 - Reviewed the vision, goals and actions
 - Shared priorities



DRAFT VISION + ACTION PLAN



DRAFT VISION + ACTION PLAN

A COMMUNITY WHERE FRIENDLINESS AND OPPORTUNITY ABOUNDS

Welcome to Hermiston. Where life is sweet and our future is sweeter.

In 2040, Hermiston is a community where everyone is welcome – whether you're visiting or looking for a place to call home, we provide a safe, beautiful, and close-knit community where neighbors help one another, and friendliness and opportunity abounds. From a booming economy to recreational amenities, we have big city services rooted in small-town values.



★ PEOPLE

★ INCLUSION

★ PARTNERSHIPS





As the fastest growing community in eastern Oregon, Hermiston is fostering growth that embraces the diversity of its growing population while preserving the small-town feel. Hermiston's individuals and families thrive in a community that offers access to economic opportunities, diverse retail offerings, housing options for all, and world-class education and support services.

Goal 1: Growing + Prosperous

- 1.1: Expand retail, dining, and community attractions.
- 1.2 Increase housing opportunities.
- 1.3 Provide economic opportunities that allow individuals and families to thrive.
- 1.4 Provide world-class education and support services for people of all ages.



Hermiston is the healthiest and safest community in eastern Oregon thanks to high-quality health care options and a collaborative network of partners providing services that support individual and family health and safety for all. Our community provides a healthy and attractive built environment with access to recreational and wellness opportunities. We are connected to our neighbors, leaders and public safety professionals to ensure our community, schools, and neighborhoods offer a healthy, safe environment for all.

Goal 2: Safe + Healthy

2.1 Offer access to diverse recreational and wellness opportunities for everyone.

2.2 Collaborate with community partners to establish a network of services that support individual and family health and safety for all.

2.3 Provide a healthy, safe environment.



Hermiston prides itself on being a welcoming and inclusive community – where people create strong social connections and take care of one another. We foster strong relationships with friends, family, and neighbors and enjoy unique destinations and gathering places that offer a sense of place and community. We embrace our diversity and celebrate our historic and cultural roots through art, food, and events.

Goal 3: Connected + Engaged

3.1 Provide activities, attractions, and events for people of all ages.

3.2 Provide facilities and events that celebrate and promote Hermiston's culture, history, and art.

3.3 Enhance community outreach and collaboration with Hermiston's community partners.

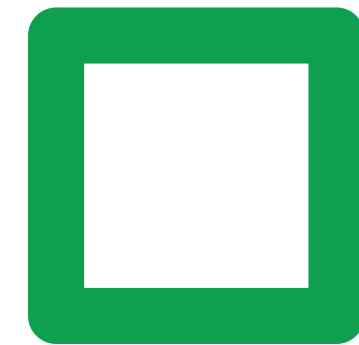


We are growing in a sustainable way that ensures our built environment and infrastructure provides the critical support needed for our daily lives. We responsibly plan and invest in Hermiston's infrastructure to ensure we have streets offering smooth-flowing traffic, safe and accessible pedestrian networks, clean water, and parks with amenities for everyone in our community.

Goal 4: Sustainable Hermiston

- 4.1 Support services and policies that preserve our natural resources and environment.
- 4.2 Improve the City's mobility.
- 4.3 Provide the infrastructure needed to support a growing community.

IMPLEMENTATION STRUCTURE



IMPLEMENTATION STRUCTURE



Purpose:

- Accountability
- Report + celebrate progress
- Address challenges and leverage opportunities
- Make updates to the plan to maintain relevancy

Proposed Structure:

- Oversight team
- Prioritize actions and assign leads
- Annual reporting and updates
- Five year update of the plan

NEXT STEPS

- Adopt the Vision + Action Plan
- Celebrate, communicate, + engage
- Appoint an oversight committee/task force, assign lead partners, and begin implementation!



QUESTIONS + DISCUSSION

THANK YOU!



FY2021-2022 Monthly Financial Report

REVISED

Utility and Street Funds Report
For the Month Ending December 31, 2021

Utility and Street Funds Report

Resources & Expenditures

	2021-22 Annual Budget	Projected YTD	Actual YTD	Variance Fav/(Unfav)	% Variance
04 Street Fund					
Resources	1,950,474	782,244	1,053,229	270,985	35%
Expenditures	1,900,474	950,237	579,109	371,128	39%
Contingency/Unapp Balance	50,000	N/A	N/A	N/A	N/A

06 Utility Fund					
Resources	11,293,901	4,642,107	5,737,180	1,095,073	24%
Expenditures	9,137,398	4,568,699	3,362,575	1,206,124	26%
Contingency/Unapp Balance	2,156,503	N/A	N/A	N/A	N/A

13 HES Fund					
Resources	11,828,457	4,746,662	5,569,668	823,007	17%
Expenditures	9,789,906	4,894,953	4,624,478	270,475	6%
Contingency/Unapp Balance	2,038,551	N/A	N/A	N/A	N/A

15 Regional Water Fund					
Resources	1,775,591	755,500	682,346	(73,154)	(10%)
Expenditures	1,160,402	580,201	529,639	50,562	9%
Contingency/Unapp Balance	615,189	N/A	N/A	N/A	N/A

All four of these funds are projected on a straight line, 1/12th of budgeted expense or revenue per month. This practice means the seasonal/cyclical nature of the various funds is not accounted for on a month-to-month projected basis.

Revenues for the Street Fund are \$270,985 over projected. Expenditures are \$371,128 below projected.

Revenues in the Utility Fund are \$1,095,073 over projected. Expenditures are \$1,206,124 below projected.

The HES Fund revenue is \$823,007 over projected. Expenditures are \$270,475 below projected.

The Regional Water Fund revenues are \$73,154 below projected. Expenditures-to-date are \$50,562 below projected.



PARKS & RECREATION UPDATES





Funland Playground



und





Funland Playground

- Security Cameras installed and operational.
- Monitored through geo-fence motion, alerts after hours sent to Dispatch.
- Security Lights not designed for play.





Funland Playground

Black Rail Fence



Donor Picket Fence Black Posts/Rails Brown Pickets







Funland Playground





Funland Playground





Funland Playground

Future Enhancements

- 3D Tactile Map
- Funland History Informational Panels
- Piñata Pole



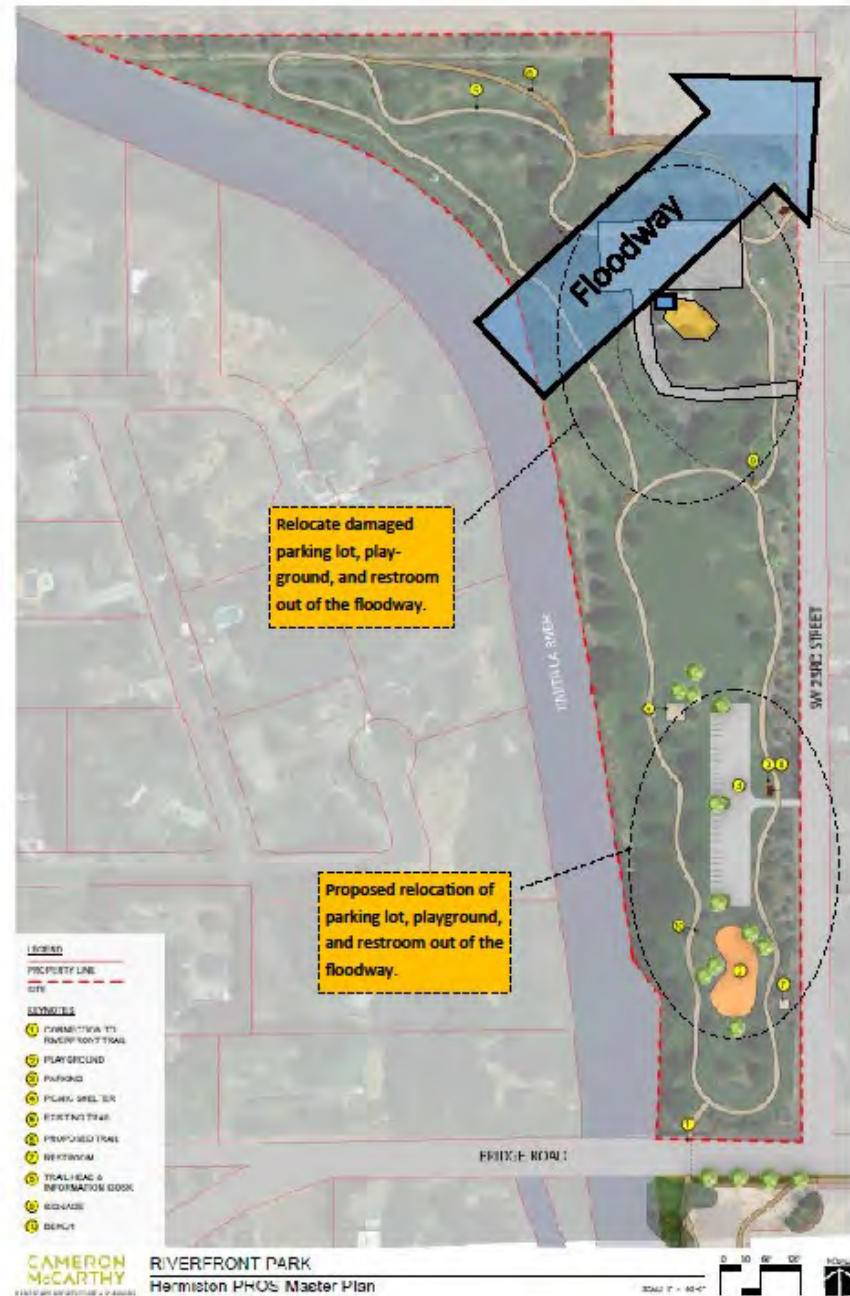


Riverfront Park





Riverfront





Riverfront Park





Riverfront Park





Riverfront Park Updates





Riverfront Park Updates



Jan 21



Riverfront Park Updates





Riverfront Park



Park Ranger Lookout Station