
February 2022 Financial Report



Department of Finance
February 2022
(Unaudited)

Includes the Hermiston Urban Renewal Agency

FY2021-2022 Monthly Financial Report

Hermiston Urban Renewal Agency (HURA)

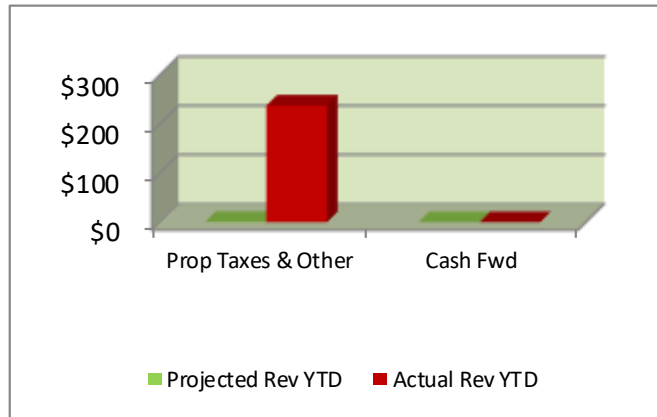
For the Month Ending February 28, 2022

Resources

Through February 28, 2022

by Category

(in \$1,000)



	Annual Proj Rev	Actual Rev (YTD	% Var
Prop Taxes & Other	\$ 238	\$ 238	100%
Cash Fwd	167	-	0%
Total	\$ 405	\$ 238	59%

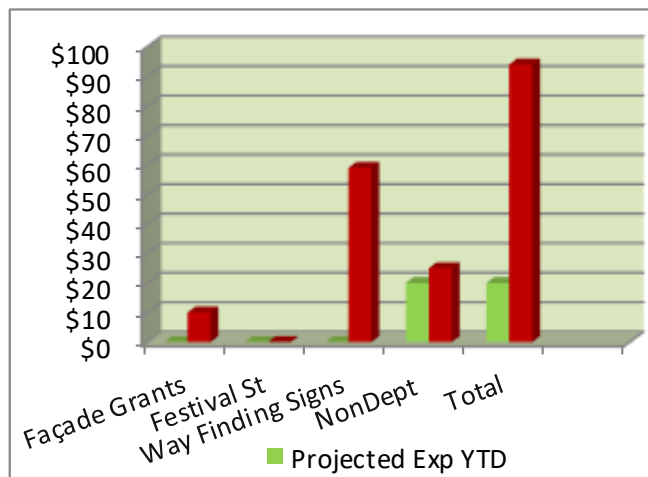
Note: Variance is calculated as % of revenue YTD

Expenditures

Through February 28, 2022

by Character

(in \$1,000)



	Annual Proj Exp	Actual Exp (YTD	% Var
Façade Grants	\$ 50	\$ 10	20%
Festival St	\$ 3	\$ -	0%
Way Finding Signs	\$ 49	\$ 59	120%
NonDept	\$ 305	\$ 25	8%
Total	\$ 407	\$ 94	23%

Note: variance is calculated as % of expenses YTD.

The FY2021-22 budget for the Urban Renewal Agency is \$ 406,918. This includes \$50,000 for Façade Grants, \$3,000 for the Festival Street, \$48,500 in Way Finding Signs, and \$305,418 for Non-Departmental expenses.

Revenues collected in February, 2022, for HURA amounted to \$5,389 for total revenue to date of \$238,808, or 100% of the revenue projection for FY2022.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon

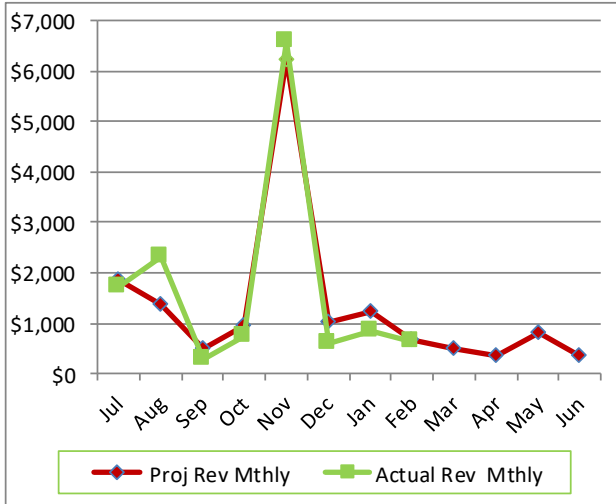
General Fund Resources

For the Month Ending February 28, 2022

General Fund - All Resources

Through February 28, 2022

(in \$1,000)



	Proj Rev Mthly	Rev Proj YTD	Actual Rev Mthly	Var Fav/ (Unfav)	% Var
Jul	\$ 1,877	\$ 1,877	\$ 1,727	\$ (149)	-8%
Aug	\$ 1,359	\$ 1,359	\$ 2,316	\$ 957	70%
Sep	\$ 503	\$ 503	\$ 305	\$ (198)	-39%
Oct	\$ 958	\$ 958	\$ 728	\$ (230)	-24%
Nov	\$ 6,225	\$ 6,225	\$ 6,592	\$ 367	6%
Dec	\$ 1,023	\$ 1,023	\$ 620	\$ (403)	-39%
Jan	\$ 1,234	\$ 1,234	\$ 842	\$ (392)	-32%
Feb	\$ 657	\$ 657	\$ 631	\$ (26)	-4%
Mar	\$ 489			\$ -	0%
Apr	\$ 370			\$ -	0%
May	\$ 823			\$ -	0%
Jun	\$ 374			\$ -	0%
Total YTD	15,893	13,836	13,760	(75)	-1%
Cash Fwd	466	-	-	-	0%
Total	\$ 16,359	\$ 13,836	\$ 13,760	(75)	-1%

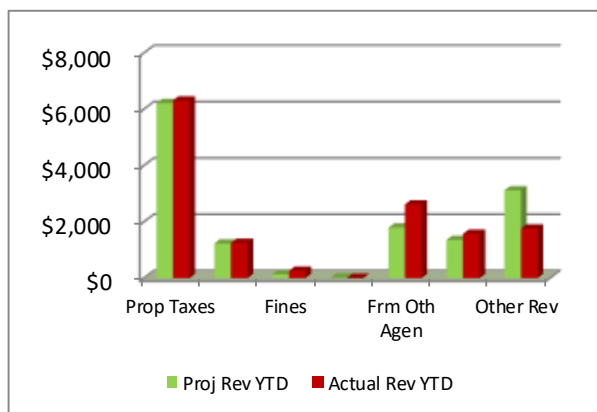
Estimated General Fund revenues for the 2021-22 fiscal year are **\$16,357,213**. Projected revenues for February were **\$656,959**, compared to actual revenues of **\$630,532**, a variance of **\$26,427**, or **4% less** than projected. The fund is currently **\$75,403** below projected through February, or **.54% less** than projections for the year-to-date through the first eight months of FY2022.

General Fund - All Resources

Through February 28, 2022

by Category

(in \$1,000)



	Annual Proj Rev	Proj Rev YTD	Actual Rev YTD	Var Fav/ (Unfav)	% Var
Prop Taxes	\$ 6,466	\$ 6,210	\$ 6,306	\$ 96	2%
Lic	\$ 1,309	\$ 1,225	1,253	27	2%
Fines	\$ 200	\$ 133	257	124	93%
Interest Rev	\$ 15	\$ 12	6	(6)	-49%
Frm Oth Agen	\$ 2,629	\$ 1,792	2,612	820	46%
Svc Chgs	\$ 1,887	\$ 1,350	1,572	221	16%
Other Rev	\$ 3,386	\$ 3,114	1,754	(1,359)	-44%
Cash Fwd	\$ 466	\$ -	-	-	0%
Total	\$16,357	\$ 13,836	\$ 13,760	(75)	-1%

Note: variance is calculated as a percent of the projected revenue YTD.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon

General Fund Expenditures

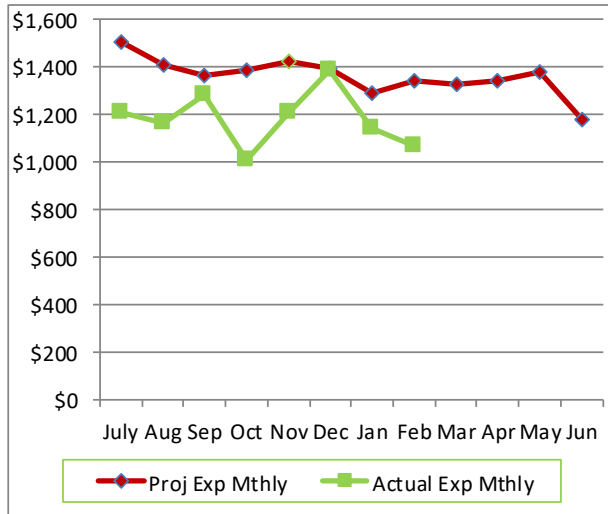
For the Month Ending February 28, 2022

General Fund Expenditure Summary

Through February 28, 2022

All Requirements

(in \$1,000)



	Proj Exp Mthly	Proj Exp YTD	Actual Exp Mthly	Var Fav/ (Unfav)	% Var
July	\$ 1,505	\$ 1,505	\$ 1,207	\$ 298	20%
Aug	\$ 1,413	\$ 1,413	\$ 1,165	\$ 248	18%
Sep	\$ 1,367	\$ 1,367	\$ 1,281	\$ 86	6%
Oct	\$ 1,389	\$ 1,389	\$ 1,006	\$ 383	28%
Nov	\$ 1,426	\$ 1,426	\$ 1,211	\$ 214	15%
Dec	\$ 1,394	\$ 1,394	\$ 1,389	\$ 5	0%
Jan	\$ 1,292	\$ 1,292	\$ 1,139	\$ 153	12%
Feb	\$ 1,342	\$ 1,342	\$ 1,070	\$ 273	20%
Mar	\$ 1,326			\$ -	0%
Apr	\$ 1,344			\$ -	0%
May	\$ 1,378			\$ -	0%
Jun	\$ 1,181			\$ -	0%
Total YTD	16,357	11,128	9,468	1,660	15%
Contngcy		-	-	-	0%
Total	\$ 16,357	\$ 11,128	\$ 9,468	\$ 1,660	15%

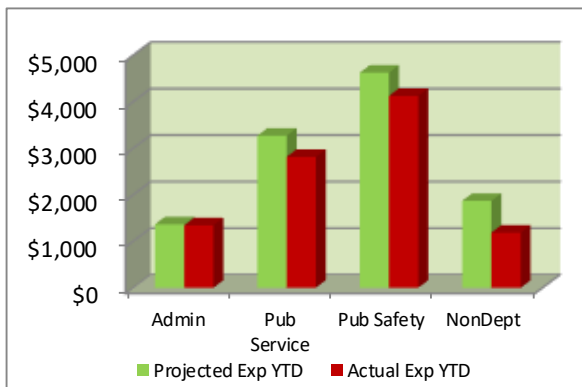
Projected General Fund monthly expenditures for February were **\$1,342,311**. Actual expenditures were **\$1,069,654**, which is **\$272,657 (or 20.3%) less than projected**.

General Fund Expenditures

Through February 28, 2022

by Consolidated Department

(in \$1,000)



	Annual Proj Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var
Admin	\$ 2,041	1,365	1,342	22	2%
Pub Service	4,806	3,269	2,815	454	14%
Pub Safety	6,709	4,626	4,126	500	11%
NonDept	2,802	1,868	1,184	684	37%
Unapp	-	-	-	-	0%
Total	\$16,357	\$ 11,128	\$ 9,468	\$ 1,660	15%

Note: variance is calculated as a percent of the projected expenditures YTD.

FY2021-2022 Monthly Financial Report

General Fund Expenditure Detail

For the Month Ending February 28, 2022

General Fund Expenditures by Department

	Annual Projected Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var Fav/ (Unfav)
City Council	65,599	53,586	30,030	23,556	44%
City Manager/Planning	1,192,109	794,737	771,320	23,417	3%
Finance	642,502	428,336	414,611	13,725	3%
Legal	140,450	87,880	126,374	(38,494)	-44%
Total Administration	2,040,660	1,364,540	1,342,335	22,205	2%
Transportation	362,000	249,255	157,092	92,163	37%
Airport	329,500	223,828	123,756	100,072	45%
Bldg Inspection	592,378	394,920	299,870	95,050	24%
Parks	692,811	451,317	458,379	(7,062)	-2%
Parks/Utility Landscaping	61,003	40,243	17,147	23,096	57%
Pool	591,328	434,734	368,777	65,957	15%
Municipal Buildings	142,436	94,960	93,208	1,752	2%
Library	963,386	658,484	566,226	92,258	14%
Recreation	749,304	499,536	565,454	(65,918)	-13%
Community Center	257,569	179,693	132,048	47,645	27%
Harkenrider Center	63,258	42,174	33,352	8,822	21%
Total Public Services	4,804,973	3,269,142	2,815,309	453,833	14%
Court	753,538	525,803	350,197	175,606	33%
Public Safety Center	68,000	46,811	35,011	11,800	25%
Police Operations	5,887,789	4,053,159	3,740,741	312,418	8%
Total Public Safety	6,709,327	4,625,773	4,125,949	499,824	11%
Non-Departmental	2,802,253	1,868,168	1,184,201	683,967	37%
Unappropriated	0	0	0	0	0%
Total Non-Dept	2,802,253	1,868,168	1,184,201	683,967	37%
Total	16,357,213	11,127,623	9,467,794	1,659,829	14.9%
Straight Line Mthly Avg Projected Expense					

For February, Total **Administration** is \$22,205 less than projected for YTD. **Total Public Services** is \$453,833 less than projected for YTD. **Public Safety** is \$499,824 less than projected for YTD. The total **General Fund expenses** are \$1,659,829 less than projected (14.9%) through the first 8 months of FY2022.

FY2021-2022 Monthly Financial Report

Fund Balance - General Fund

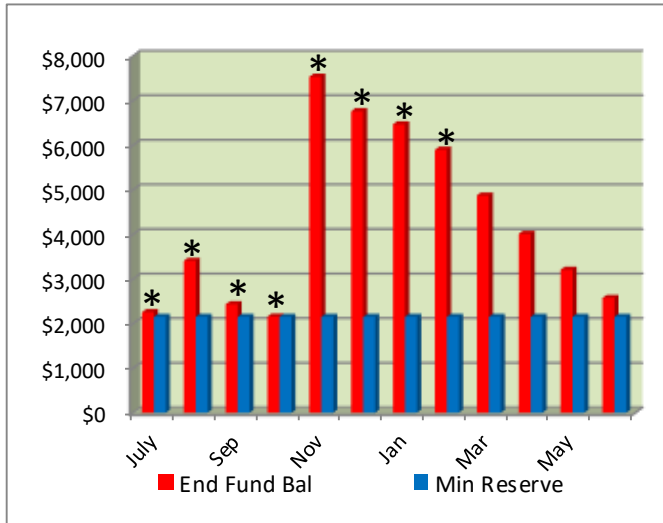
For the Month Ending February 28, 2022

General Fund

Through February 28, 2022

Ending Fund Balance

(in \$1,000)



Minimum Reserve = \$2,150,851

	Begin Fund Bal	Revenue	Expense	End Fund Bal	ACT/PROJ Fund Bal
July	\$ 1,737	\$ 1,727	\$ (1,207)	\$ 2,257	ACT*
Aug	\$ 2,257	\$ 2,316	\$ (1,165)	\$ 3,408	ACT*
Sep	\$ 3,408	\$ 305	\$ (1,281)	\$ 2,432	ACT*
Oct	\$ 2,432	\$ 728	\$ (1,006)	\$ 2,154	ACT*
Nov	\$ 2,154	\$ 6,592	\$ (1,211)	\$ 7,534	ACT*
Dec	\$ 7,534	\$ 620	\$ (1,389)	\$ 6,766	ACT*
Jan	\$ 6,766	\$ 842	\$ (1,139)	\$ 6,468	ACT*
Feb	\$ 6,468	\$ 656	\$ (1,226)	\$ 5,898	ACT*
Mar	\$ 5,898	\$ 487	\$ (1,515)	\$ 4,870	PROJ
Apr	\$ 4,870	\$ 370	\$ (1,228)	\$ 4,012	PROJ
May	\$ 4,012	\$ 821	\$ (1,627)	\$ 3,206	PROJ
June	\$ 3,206	\$ 373	\$ (1,008)	\$ 2,571	PROJ
Total	\$ 1,737	\$ 15,837	\$ (15,002)	\$ 2,571	

The General Fund balance at the end of February is approximately **\$5,898,000**, which is approximately **\$3,747,149 (or 1.74 times)** above the current Minimum Reserve requirement of \$2,150,851.

The General Fund reserve policy is to maintain a 15% fund balance (approximately two months of expenditures) based on the prior fiscal year activity.

FY2021-2022 Monthly Financial Report

Special Revenue Funds Report

For the Month Ending February 28, 2022

Special Revenue Funds

Resources & Requirements

	2021-22 Annual Budget	Actual YTD	Remaining Budget
02 Bonded Debt Fund			
Resources	692,980	293,380	399,600
Expenditures	533,120	497,796	35,324
Unappropriated Balance	159,860	N/A	N/A
05 Transient Room Tax (TRT)			
Resources	903,320	811,740	91,580
Expenditures	903,320	639,733	263,587
Unappropriated Balance	-	N/A	N/A
08 Reserve Fund			
Resources	12,392,203	795,397	11,596,806
Expenditures	11,297,809	1,762,699	9,535,110
Unappropriated Balance	1,094,394	N/A	N/A
11 Miscellaneous Special Revenue			
Resources	273,000	46,491	226,509
Expenditures	273,000	112,437	160,563
Unappropriated Balance	-	N/A	N/A
19 Christmas Express Special Revenue			
Resources	45,037	25,151	19,886
Expenditures	40,037	18,769	21,268
Unappropriated Balance	5,000	N/A	N/A
20 Law Enforcement Special Revenue			
Resources	103,118	10,222	92,896
Expenditures	79,118	4,646	74,472
Unappropriated Balance	24,000	N/A	N/A
21 Library Special Revenue			
Resources	35,800	6,646	29,154
Expenditures	3,300	2,931	369
Unappropriated Balance	32,500	N/A	N/A
23 Enterprise Zone Project Fund			
Resources	2,206,674	500,013	1,706,661
Expenditures	1,743,300	459,625	1,283,675
Unappropriated Balance	463,374	N/A	N/A
25 EOTEC Operations			
Resources	627,793	86,514	541,279
Expenditures	627,793	276,884	350,909
Unappropriated Balance		N/A	N/A

Beginning with the 2016-17 fiscal year the City began distinguishing within the funds some part of ending fund balance as contingency and some as reserved for future expenditure. The contingency is included in appropriations while the reserve for future expenditures is unappropriated.

The City uses multiple Special Revenue funds to account for revenues that are restricted to expenditure for particular purposes. They include funds for debt service, economic development, parks and recreation, capital projects, and grants. Since these funds are not operational in nature and used for specific purposes from year-to-year, their expenditures do not typically follow a predictable pattern so budget variances are not calculated for them.

FY2021-2022 Monthly Financial Report

Utility and Street Funds Report

For the Month Ending February 28, 2022

Utility and Street Funds Report

Resources & Expenditures

	2021-22		Actual YTD	Variance	
	Annual Budget	Projected YTD		Fav/(Unfav)	% Variance
04 Street Fund					
Resources	1,950,474	1,042,992	1,351,822	308,830	30%
Expenditures	1,900,474	1,266,983	819,014	447,969	35%
Contingency	50,000	N/A	N/A	N/A	N/A

06 Utility Fund					
Resources	11,293,901	6,189,476	7,021,704	832,228	13%
Expenditures	9,137,398	6,091,599	4,496,727	1,594,872	26%
Contingency	2,156,503	N/A	N/A	N/A	N/A

13 HES Fund					
Resources	11,828,457	6,328,882	7,286,846	957,964	15%
Expenditures	9,789,906	6,526,604	6,524,872	1,732	0%
Contingency	2,038,551	N/A	N/A	N/A	N/A

15 Regional Water Fund					
Resources	1,775,591	1,007,333	819,456	(187,877)	-19%
Expenditures	1,160,402	773,601	657,475	116,126	15%
Contingency	615,189	N/A	N/A	N/A	N/A

All four of these funds are projected on a straight line, 1/12th of budgeted expense or revenue per month. This practice means the seasonal/cyclical nature of the various funds is not accounted for on a month-to-month projected basis.

Revenues for the **Street Fund** are **\$308,830** over projected. Expenditures are **\$447,969** below projected.

Revenues in the **Utility Fund** are **\$832,228** over projected. Expenditures are **\$1,594,872** below projected.

The **HES Fund** revenue is **\$957,964** over projected. Expenditures are **\$1,732** below over projected.

The **Regional Water Fund** revenues are **\$187,877** below projected. Expenditures-to-date are **\$116,126** below projected.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon

Utilities/Streets Capital Projects Report

For the Month Ending February 28, 2022

	2021-2022 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Well #6 B/U Generator	\$ 320,000	\$ 28,689	\$ 320,000	\$ 34,464	10.77%
Lift Station #3 Upgrade	\$ 550,000	\$ 27,754	\$ 550,000	\$ 60,729	11.04%
Geer & Harper Re-alignment	\$ 125,000	\$ 6,173	\$ 125,000	\$ 11,348	9.08%
N. 1st Place Reconstruction	\$ 100,000	\$ 50,000	\$ 100,000	\$ 63,000	63.00%
N. 1st Place Water Line Replacement	\$ 100,000	\$ 17,500	\$ 100,000	\$ 17,500	17.50%
Gladys & Main Waterline Replacement	\$ 100,000	\$ -	\$ 100,000	\$ -	0.00%
Lift Station #6 Reconstruction	\$ 450,000	\$ 14,000	\$ 450,000	\$ 17,500	3.89%
McDonald's & 395 Sewer Main Replacement	\$ 330,000	\$ 13,500	\$ 330,000	\$ 16,000	4.85%
Total	\$ 2,075,000	\$ 157,616	\$ 2,075,000	\$ 220,541	10.63%

Well #6 Backup Generator

Well No. 6 is the primary well and the only well available that could provide minimal water supply to lower pressure zones in the city during a power outage. The current pump was last repaired in 1994, and the backup pump lacks the capacity to service the pressure zone. The pump covers service area including Walmart Distribution Center, Eastern Oregon Higher Education Center, Pioneer Seed, and EOTEC. Preventative maintenance will avoid significant inconvenience and loss of water to area businesses.

Current Update: The contractor is awaiting delivery of the main system component and beginning to coordinate with city staff for installation upon delivery. The system is expected to be operational by the end of June.

Lift Station #3 Upgrade

Lift Station No. 3 was built in approximately 1981 and is located underneath Highway 395. The pump and electrical systems need to be replaced. This project calls for the install of duplex pumps and upgraded electrical and control systems. It also will include evaluation of extending a gravity line to Lift Station No. 6, which is also in poor shape. Extending the line under Union Pacific Railroad tracks may be more cost effective than replacing both lift stations. Traffic control will be necessary during design phase

Current Update: City Staff, Anderson Perry, and Tapani, Inc., held a pre-construction meeting on March 21. Site-prep, test-bores, etc. will occur through the end of March, with the bulk of the work occurring in April. The contractor is expected to be fully complete by the end of May.

Geer & Harper Re-alignment

This intersection needs to be reconstructed to improve traffic/pedestrian access and ensure connectivity to property east of N. 1st Place. The current configuration makes access difficult for large trucks and traffic backs up on Harper Road during busy times during the day.

Current Update: No change in the status of this project. Still waiting for additional right-of-way acquisition.

North 1st Place Reconstruction

North 1st Place is a critical secondary north/south arterial in Hermiston's transportation system. The existing road is cracking, there are no sidewalks and there is unrestricted access to the roadway from parking and undeveloped areas. Roadway improvements will prevent premature failure and ensure the road is functional for community and business use in the area.

Current Update: City staff received word from ODOT that no additional funds would be forthcoming from the Federal Bipartisan Infrastructure Law for upgrading the intersection of 1st & Elm. As a result, Anderson Perry has begun full-blown design of the base-project. Bidding is anticipated in October/November, with construction expected early Spring '23.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon

Utilities/Streets Capital Projects Report

For the Month Ending February 28, 2022

	2021-2022 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Well #6 B/U Generator	\$ 320,000	\$ 28,689	\$ 320,000	\$ 34,464	10.77%
Lift Station #3 Upgrade	\$ 550,000	\$ 27,754	\$ 550,000	\$ 60,729	11.04%
Geer & Harper Re-alignment	\$ 125,000	\$ 6,173	\$ 125,000	\$ 11,348	9.08%
N. 1st Place Reconstruction	\$ 100,000	\$ 50,000	\$ 100,000	\$ 63,000	63.00%
N. 1st Place Water Line Replacement	\$ 100,000	\$ 17,500	\$ 100,000	\$ 17,500	17.50%
Gladys & Main Waterline Replacement	\$ 100,000	\$ -	\$ 100,000	\$ -	0.00%
Lift Station #6 Reconstruction	\$ 450,000	\$ 14,000	\$ 450,000	\$ 17,500	3.89%
McDonald's & 395 Sewer Main Replacement	\$ 330,000	\$ 13,500	\$ 330,000	\$ 16,000	4.85%
Total	\$ 2,075,000	\$ 157,616	\$ 2,075,000	\$ 220,541	10.63%

North 1st Place Water Line Replacement

This project will eliminate failing, deteriorating lines which will minimize future repair work. It will also eliminate steel pipes from the 1920's and will improve public safety by ensuring no lead pipes...

Current Update: Design work continues and is tied to the North 1st Place reconstruction project. Bidding is anticipated to occur in mid-Spring, with construction to take place in Fall '22.

Gladys & Main Waterline Replacement

Sections of this water distribution system were installed in the 1920s with steel pipe – some of the oldest pipe in the city water system. This project will eliminate failing, deteriorating and undersized line, reduce repair work, and improve public safety.

Current Update: Anderson Perry will begin design work for this project in the spring of 2022. No expenses this month.

Lift Station #6 Reconstruction

Lift station #6 was built in 1981. The submersible duplex pump station has experienced corrosion of both metal and brick. Replacement of the wetwell will increase capacity, eliminate porous brick, and safeguard the environment. Ventilation of the structure is inadequate and electrical systems are nearing the end of their useful life.

Current Update: Anderson Perry is completing design work for bidding this spring.

McDonald's & 395 Sewer Main Replacement

Segments of this piping have been found to have structural failures in multiple locations and failing joints. These line failures cause pipe blockage and requires monthly cleaning. In addition, pipe failures may be allowing sewage to exfiltrate the surrounding soil. A new sewer line would eliminate current monthly maintenance costs and provide watertight lines to protect existing groundwater resources from contamination.

Current Update: AP is completing bid documents but will not be advertising the work until an easement can be secured.

FY2021-22 Monthly Financial Report

City of Hermiston, Oregon

Other City Capital Projects Report

For the Month Ending February 28, 2022

	2021-2022 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Airport Apron Rehab	\$ 2,355,000	\$ 312,961	\$ 2,355,000	\$ 577,776	24.53%
Riverfront Park Rebuild	\$ 350,000	\$ 173,043	\$ 510,000	\$ 302,917	59.40%
South Hermiston Industrial Park - LID	\$ 2,900,000	\$ 1,854,695	\$ 2,900,000	\$ 2,256,855	77.82%
New City Hall Construction	\$ 7,348,498	\$ 3,898,132	\$ 8,690,000	\$ 5,188,612	59.71%
Total	\$ 12,953,498	\$ 6,238,831	\$ 14,455,000	\$ 8,326,160	57.60%

Airport Apron Rehab

This project will demolish and rebuild all of the remaining aircraft parking and movement areas at the airport, which are used for accessing public facilities. The scope of the project does NOT include rebuilding taxiways to individual hangars. This project is necessary to rehabilitate parking areas which have been deemed “Very Poor” or “Failing” by the Oregon Department of Aviation. In addition to serving small aircraft, and a surprising amount of corporate jet traffic, this aircraft parking area facilitates loading/unloading of air-cargo operators that currently service up to 12 UPS truckloads of freight each day.

Current Update:

Airport Staff & Swaggart Brothers held the Pre-Construction meeting on March 18, as well as a meeting with the Airport Users Group to outline phases and impacts to usage throughout construction. Swaggart will begin mobilizing on-site the week of March 21, launching quickly in to demolition of Phase 1. Completion now expected by the end of May in the spring with punch-list items done by June 30, 2022.

Riverfront Park Rebuild

This project encompassed the work done to clean up the Riverfront Park after the flood of the park in the spring of 2020. This project consisted of three distinct phases;

- Removing all debris from the existing parking lot and driveway (gravel repair) – **COMPLETED**
- Removing all debris, silt and vegetation from facilities in the park – **COMPLETED**
- Providing for relocating the playground and the parking lot and improvement of park facilities – **IN PROGRESS**

Current Update: The relocation of the parking lot is complete. The playground structures will be installed over the rest of this spring as Parks staff has time to get the work done. FEMA reimbursement is in progress, waiting for funds.

South Hermiston Industrial Park “LID”

This project involved the formation/use of a Local Improvement District (“LID”) to construct public improvements that directly benefit properties in the South Hermiston Industrial Park (“SHIP.”) The city constructs the project and collects revenues from the property owners as well as contributing public funds to help offset the costs of the project to the property owners.

Current Update: This project is functionally complete. Council will be holding a public hearing to implement the assessments on the impacted properties at their March 28 Council meeting.

New City Hall

This project encompasses the demolition of the old City Hall; the demolition of the Lanham building (to the east) for additional parking for City Hall; the construction of a new City Hall and parking lot; the complete rebuild of the “Banner Bank” parking lot across 2nd street from City Hall to the west; and the replacement of water and sewer lines in the alley from 1st street to 3rd street.

Current Update: Brick/block exterior work is ongoing. Work continues on finalizing the internal framing and completing the roofing, electrical, utility installation and drying in the building.