
July, 2018

Monthly Financial Report



Includes the Hermiston Urban Renewal Agency

**Finance Department
July 2018
(Unaudited)**

2018-2019 Monthly Financial Report

Hermiston Urban Renewal Agency (HURA)

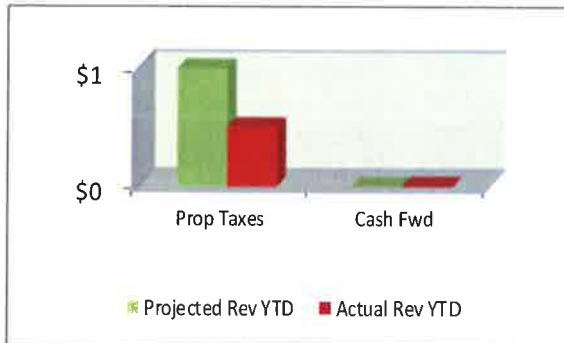
For the Month Ending July 31, 2018

Resources

by Category

Through July 31, 2018

(in \$1,000)



	Annual Proj Rev	Projected Rev YTD	Actual Rev YTD	Var Fav/ (Unfav)	% Var
Prop Taxes	\$ 132	\$ 1	\$ 0	\$ (0)	(50%)
Cash Fwd	263	\$ -	-	-	0%
Total	\$ 394	\$ 1	\$ 0	\$ (0)	(50%)

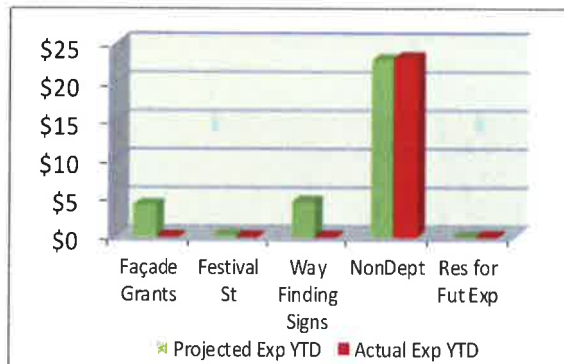
Note: variance is calculated as a percent of the projected revenue YTD.

Expenditures

by Character

Through July 31, 2018

(in \$1,000)



	Annual Proj Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var
Façade Grants	\$ 50	\$ 4	\$ -	\$ 4	100%
Festival St	3	0	-	0	100%
Way Finding Signs	55	5	-	5	100%
NonDept	186	23	23	-	0%
Res for Fut Exp	100	-	-	-	0%
Total	\$ 394	\$ 32	\$ 23	\$ 9	28%

Note: variance is calculated as a percent of the projected expenditures YTD.

The 2018-2019 budget for the Urban Renewal Agency is \$ 394,450. This includes \$50,000 for Façade Grants, \$3,000 for the Festival Street, \$55,000 in Way Finding Signs, \$75,670 for Non-Departmental, \$110,780 for Loan Repayment to the City, and \$100,000 which is reserved for future expenditures.

Festival Street is now complete, and is awaiting the final inspections. The Retainage will be released at that time.

Façade Grants- No expenditures in July.

2018-2019 Monthly Financial Report

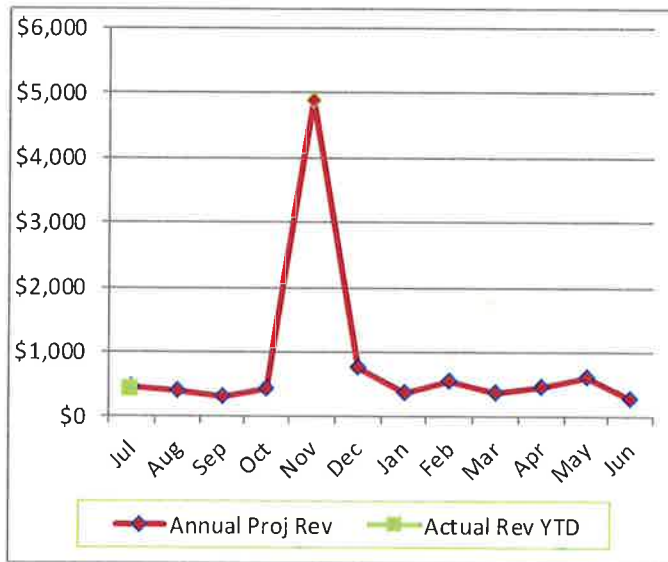
City of Hermiston, Oregon

General Fund Resources

For the Month Ending July 31, 2018

Through July 31, 2018

All Resources



	Annual Proj Rev	Proj Rev YTD	Actual Rev YTD	Var Fav/ (Unfav)	% Var
Jul	\$ 452	\$ 452	\$ 386	\$ (66)	(15%)
Aug	\$ 410				
Sep	\$ 322				
Oct	\$ 428				
Nov	\$ 4,905				
Dec	\$ 762				
Jan	\$ 377				
Feb	\$ 561				
Mar	\$ 377				
Apr	\$ 460				
May	\$ 599				
Jun	\$ 268				
Total	9,920	452	386	(66)	(15%)
Cash Fwd	3,736	-	-	-	0%
Total	\$ 13,656	\$ 452	\$ 386	(66)	(15%)

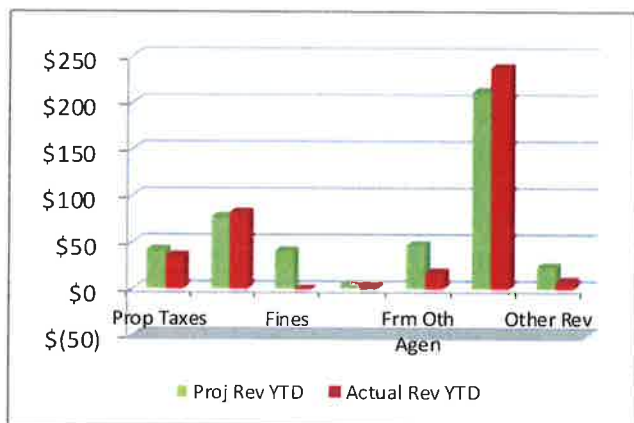
Estimated General Fund revenues for the 2018-19 fiscal year are \$9.9 million. Projected revenues through July are \$452,000 compared to actual revenues of \$386,000, a negative variance of \$66,000. There is a positive variance from Service Charges of \$25,000 which are higher than expected.

General Fund Revenue

by Category

Through July 31, 2018

(in \$1,000)



	Annual Proj Rev	Proj Rev YTD	Actual Rev YTD	Var Fav/ (Unfav)	% Var
Prop Taxes	\$ 5,595	\$ 43	\$ 36	\$ (6)	(15%)
Lic	\$ 921	\$ 78	83	5	6%
Fines	\$ 530	\$ 42	(0)	(42)	(101%)
Interest Rev	\$ 30	\$ 5	3	(3)	(48%)
Frn Oth Agen	\$ 569	\$ 48	18	(29)	(61%)
Svc Chgs	\$ 1,633	\$ 212	238	25	12%
Other Rev	\$ 641	\$ 25	9	(16)	(65%)
Cash Fwd	\$ 3,736	\$ -	-	-	0%
Total	\$13,656	\$ 452	\$ 386	\$ (66)	(15%)

Note: variance is calculated as a percent of the projected revenue YTD.

2018-2019 Monthly Financial Report

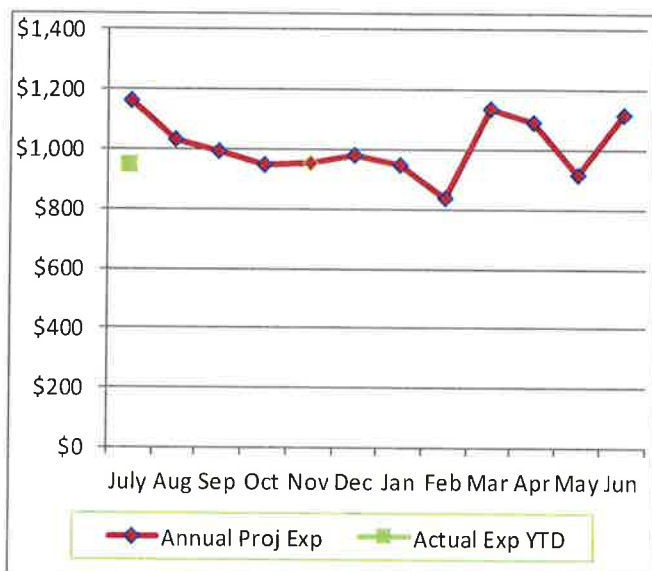
City of Hermiston, Oregon General Fund Expenditures For the Month Ending July 31, 2018

General Fund Expenditure Summary

Through July 31, 2018

All Requirements

(in \$1,000)



	Annual Proj Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var
July	\$ 1,164	\$ 1,164	\$ 942	\$ 222	19%
Aug	\$ 1,035				
Sep	\$ 994				
Oct	\$ 946				
Nov	\$ 953				
Dec	\$ 978				
Jan	\$ 947				
Feb	\$ 835				
Mar	\$ 1,135				
Apr	\$ 1,093				
May	\$ 914				
Jun	\$ 1,114				
Total	12,108	1,164	942	222	19%
Unapp	1,548	-	-	-	0%
Total	\$ 13,656	\$ 1,164	\$ 942	\$ 222	19%

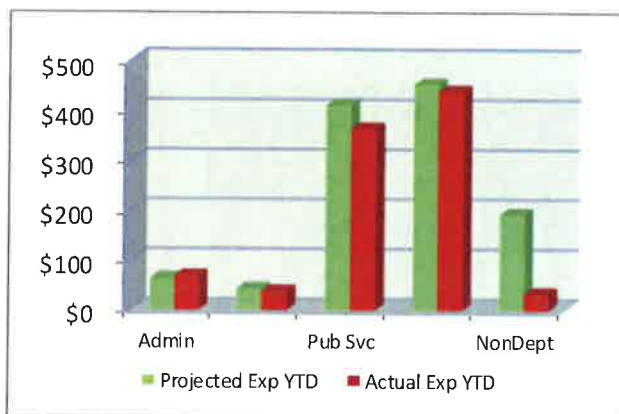
Projected General Fund expenditures at the end of July are \$1,164,000. Actual expenditures are \$222,000 lower than projected at \$942,000. Non-Departmental has the highest savings at \$159,000, and Public Services at \$48,000.

General Fund Expenditures

by Consolidated Department

Through July 31, 2018

(in \$1,000)



	Annual Proj Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var
Admin	\$ 750	64	69	(5)	(7%)
Law	575	43	38	5	12%
Pub Svc	3,871	412	364	48	12%
Pub Safe	5,114	453	439	14	3%
NonDept	3,346	193	33	159	83%
Unapp	-	-	-	-	0%
Total	\$13,656	\$ 1,164	\$ 942	\$ 222	19%

Note: variance is calculated as a percent of the projected expenditures YTD.

2018-2019 Monthly Financial Report

General Fund Expenditure Detail For the Month Ending July 31, 2018

General Fund Expenditures by Department

	Annual Projected Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var Fav/ (Unfav)
City Council	62,260	8,373	15,343	(6,970)	(83%)
City Manager/Planning	554,280	45,601	43,458	2,143	5%
Finance	134,080	9,906	9,764	142	1%
Total Admin & Finance	750,620	63,880	68,565	(4,685)	(7%)
Legal	141,900	9,236	8,885	351	4%
Court	433,025	33,415	28,631	4,784	14%
Total Dept of Law	574,925	42,651	37,516	5,135	12%
Transportation	259,300	19,758	12,025	7,733	39%
Airport	291,870	45,143	10,661	34,482	76%
Bldg Inspection	421,810	34,620	32,527	2,094	6%
Parks	671,115	61,442	40,511	20,932	34%
Parks/Utility Landscaping	46,080	8,459	6,717	1,742	21%
Pool	408,395	84,217	122,443	(38,227)	(45%)
Municipal Buildings	134,895	8,206	8,067	139	2%
Library	795,320	74,867	60,118	14,749	20%
Recreation	656,550	59,422	63,829	(4,407)	(7%)
Community Center	142,060	11,838	4,611	7,227	61%
Harkenrider Center	43,390	3,616	2,298	1,318	36%
Total Public Services	3,870,785	411,589	363,807	47,781	12%
Public Safety Center	87,500	9,864	3,782	6,082	62%
Police Operations	5,026,300	443,560	435,328	8,232	2%
Total Public Safety	5,113,800	453,424	439,110	14,314	3%
Non-Departmental	1,797,954	192,625	33,399	159,226	83%
Unappropriated	1,548,326	0	0	0	0%
Total Non-Dept	3,346,280	192,625	33,399	159,226	83%
Total	13,656,410	1,164,169	942,398	221,771	19%

Within the Public Services category, the Airport had the greatest amount of savings dollar-wise at \$34,482. The Pool was over their projected amount, which is common during the summer months. The City Council was also over Projected budget amount due to the yearly membership dues to the League of Oregon Cities.

2018-2019 Monthly Financial Report

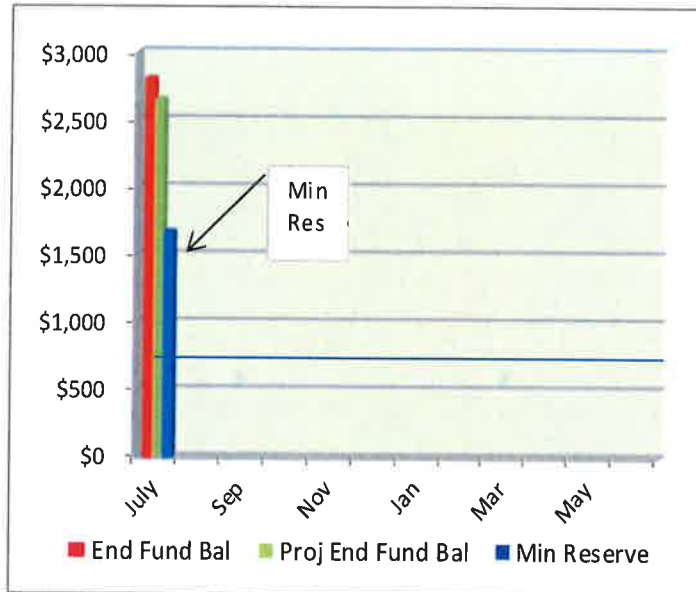
Fund Balance - General Fund
For the Month Ending July 31, 2018

General Fund

Ending Fund Balance

Through July 31, 2018

(in \$1,000)



Minimum Reserve = \$1,680,750

	Begin Fund Bal	Rev	Exp	End Fund Bal	Proj End Fund Bal
July	\$ 3,369	\$ 386	\$ (942)	\$ 2,812	\$ 2,657
Aug	\$ -	\$ -	\$ -		
Sep	\$ -	\$ -	\$ -		
Oct	\$ -	\$ -	\$ -		
Nov	\$ -	\$ -	\$ -		
Dec	\$ -	\$ -	\$ -		
Jan	\$ -	\$ -	\$ -		
Feb	\$ -	\$ -	\$ -		
Mar	\$ -	\$ -	\$ -		
Apr	\$ -	\$ -	\$ -		
May	\$ -	\$ -	\$ -		
June	\$ -	\$ -	\$ -		
Total	\$ 3,369	\$ 386	\$ (942)	\$ 2,812	\$ 2,657

The Beginning fund balance for the 2018-19 year is \$3.369 million, which is \$1.689 million above the minimum reserve of \$1.681 million. Historical patterns show the General Fund balance should continue to exceed the Minimum Reserve on a monthly basis.

2018-2019 Monthly Financial Report

Special Revenue Funds Report For the Month Ending July 31, 2018

Special Revenue Funds Resources & Requirements

	2018-19 Annual Budget	Actual YTD	Remaining Budget
Bonded Debt Fund			
Resources	697,094	2,100	694,994
Expenditures	517,094	289,625	227,469
Unappropriated Balance	180,000	N/A	N/A
Transient Room Tax (TRT)			
Resources	987,000	185,668	801,332
Expenditures	987,000	61,653	925,348
Unappropriated Balance	-	N/A	N/A
Recreation Special Revenue			
Resources	45,000	-	45,000
Expenditures	45,000	-	45,000
Unappropriated Balance	-	N/A	N/A
Reserve Fund			
Resources	13,188,856	269,553	12,919,303
Expenditures	12,232,765	7,288	12,225,477
Unappropriated Balance	956,091	N/A	N/A
Municipal Court Special Revenue			
Resources	252,700	40	252,660
Expenditures	252,700	148	252,553
Unappropriated Balance	-	N/A	N/A
Miscellaneous Special Revenue			
Resources	97,000	2,141	94,859
Expenditures	97,000	1,846	95,154
Unappropriated Balance	-	N/A	N/A
Christmas Express Special Revenue			
Resources	39,000	17	38,983
Expenditures	35,000	-	35,000
Unappropriated Balance	4,000	N/A	N/A
Law Enforcement Special Revenue			
Resources	89,100	53	89,047
Expenditures	40,000	-	40,000
Unappropriated Balance	49,100	N/A	N/A
Library Special Revenue			
Resources	78,710	1,194	77,516
Expenditures	10,460	83	10,377
Unappropriated Balance	68,250	N/A	N/A
EOTEC Operations			
Resources	963,755	40,717	923,038
Expenditures	963,755	30,454	933,302
Unappropriated Balance		N/A	N/A

Beginning with the 2016-17 fiscal year the City began distinguishing within the funds some part of ending fund balance as contingency and some as reserved for future expenditure. The contingency is included in appropriations while the reserve for future expenditures is unappropriated.

The City uses multiple Special Revenue funds to account for revenues that are restricted to expenditure for particular purposes. They include funds for debt service, economic development, parks and recreation, capital projects, and grants. Since these funds are not operational in nature and are used for specific purposes from year-to-year, their expenditures do not typically follow a predictable pattern so budget variances are not calculated for them.

2018-2019 Monthly Financial Report

Utility and Street Funds Report For the Month Ending July 31, 2018

Utility and Street Funds Report

Resources & Expenditures

	2018-19			Variance	
	Annual Budget	Projected YTD	Actual YTD	Fav/(Unfav)	% Variance
Street Fund					
Resources	1,652,360	101,780	111,270	9,490	9%
Expenditures	1,236,839	94,719	57,244	37,475	40%
Contingency/Unapp Balance	415,521	N/A	N/A	N/A	N/A
Utility Fund					
Resources	6,708,753	498,042	621,099	123,057	25%
Expenditures	6,708,753	545,896	315,798	230,098	42%
Contingency/Unapp Balance	-	N/A	N/A	N/A	N/A
HES Fund					
Resources	10,795,975	716,748	742,259	25,511	4%
Expenditures	9,951,563	787,630	219,688	567,942	72%
Contingency/Unapp Balance	844,412	N/A	N/A	N/A	N/A
Regional Water Fund					
Resources	2,227,580	111,348	116,805	5,456	5%
Expenditures	1,704,130	142,011	36,909	105,102	74%
Contingency/Unapp Balance	523,450	N/A	N/A	N/A	N/A

The Street Fund revenue came in at \$9,490 over projected amount. Expenditures were approximately \$37,475 under projections.

Revenues in the Utility Fund came in at \$123,057 over projections. Expenditures came in \$230,098 lower than projected.

The HES fund revenues came in at \$25,511 higher than projected. And Expenditures came in \$567,942 lower than projected.

The Regional Water Fund revenues came in at \$5,456 higher than projected. The Expenditures came in at \$105,102 lower than projected.

2018-19 Monthly Financial Report

City of Hermiston, Oregon

Capital Projects Report

For the Month Ending July 31, 2018

Capital Projects

	2018-2019 Budget	YTD Expenditures	LTD Budget	LTD Expenditures	% Complete
Master Airport Plan Project	\$ 300,000	\$ -	\$ 300,000	\$ 162,581	54%
Harkenrider Center	\$ 50,000	-	2,897,360	2,568,504	99%
West Highland Trail	450,000	-	450,000	96,814	6%
NE Water Tank	4,591,575	337	4,591,575	53,188	0%
Total	\$ 5,391,575	\$ 337	\$ 8,238,935	\$ 2,881,087	

Airport Improvements

The City has begun to update the Master Plan in 2018 for an estimated \$300,000. If this work had not been added to the City's existing grant, the Master Plan Update would have been delayed by a year in order to build up another year's worth of \$150,000 NPE funding.

July Update: *Century West Engineering Corporation is doing the Airport Master Plan, and is 54% complete at this time.*

Harkenrider Center

In January 2015, the City was awarded a \$2 million Oregon Community Development Block Grant through the Oregon Infrastructure Finance Authority for construction of a new Senior Center. The grant has a required cash match of \$73,242 and must complete the project by spring of 2018. In June 2016, City Council added \$750,000 to the project for a 3,800 sf basement and elevator. The estimated completion is spring of 2018.

July Update: *The City has expended \$2,565,390 on the project life-to-date. Parking lot is completed, and are currently installing irrigation. The Seniors raised \$100K for kitchen equipment which are currently being installed. Improvements to landscaping have begun in anticipation of a building dedication on September 8, 2018.*

West Highland Trail

This project is to create a bike lane and/or separated trail on the south side of West Highland Avenue between SW 11th Street and Riverfront Park. A bike lane will be striped where there are existing sidewalks on the south side of West Highland and a separated path will be built where there are no existing curbs or sidewalks. The project is funded by a grant from ODOT.

July Update: *No expenditures for the month of July.*

NE Water Tank

This project will develop a 1M. gallon water storage tank, install approximately 2.25 miles of new water mains, and upgrad/enhance/replace pumps. This Construction project will be funded entirely by General Fund revenues: specifically, revenues generated from Payment In-Lieu of Taxes by Lam Weston, Inc. as a result of a Long-Term Rural Enterprise Zone exemption. Umatilla County will contribute \$500,000 per year for four years, beginning in FY 2019-20 toward this project, with the remainder coming from the City.

July Update: *The project is in the planning strategies stages.*

2018-2019 Monthly Financial Report
City of Hermiston, Oregon
Investments
For the Month Ending July 31, 2018

Investment Report
by Type

Cusip No.	Par Value	Principal Cost	Market Value	Issuer	Rating Moody's/S&P	Days to Maturity	Callable Y/N	Yield to Maturity (YTM)
3135G0G31	\$ 2,000,000	\$ 1,993,600	\$ 1,989,576	FNMA	Aaa/AA+	182	Y	1.28
76116FAA5	\$ 2,062,000	\$ 1,999,998	\$ 1,996,668	REFCORP	Aaa/AA+	441	N	0.95
3133EGLA1	\$ 1,000,000	\$ 1,001,020	\$ 976,801	FFCB	Aaa/AA+	531	Y	1.14
76116FAD9	\$ 1,051,000	\$ 999,083	\$ 995,241	REFCORP	Aaa/AA+	715	N	2.05
3130A9SY8	\$ 1,010,000	\$ 996,574	\$ 977,018	FHLB	Aaa/AA+	818	Y	1.72
US Agencies	\$ 7,123,000	\$ 6,990,275	\$ 6,935,304	---	---	---	---	---
LGIP	\$ 7,629,756	\$ 7,629,756	\$ 7,629,756	Varies	---/AA	1	N	N
LGIP	\$ 7,629,756	\$ 7,629,756	\$ 7,629,756	---	---	---	---	---
TOTAL	\$ 14,752,756	\$ 14,620,031	\$ 14,565,060	---	---	---	---	2.25

The City of Hermiston has established certain policies for its investments. In order to limit credit and interest rate risk, investments are diversified by security type, maturity, issuer, and call provisions. At least 25% of funds available for investing will be invested in the Local Government Investment Pool (LGIP), with a qualified depository institution, or investments maturing in less than 90 days. 50% or more of the portfolio will be invested in securities maturing in less than three years. The maximum average maturity for the portfolio shall be 3 years and the maximum maturity of individual securities in the portfolio shall be 5 years. No more than 75% of the portfolio may be callable. The minimum weighted average credit rating of the portfolio's investments shall be Aa/AA by Moody's and Standard & Poor's respectively.